
NOTICE OF MEETING

The Regular Meeting of the Incline Village General Improvement District (IVGID) Board of Trustees will be Held Starting at 6:00 PM on May 8, 2024 in the Boardroom, 893 Southwood Boulevard, Incline Village, Nevada.

Public Comment is Allowed and Members of the Public are Welcome to Provide Public Comment via Telephone at (877)853-5247 (the Webinar ID will be Posted to the IVGID Website on the Day of the Meeting). The Meeting will be Available for Viewing at <https://livestream.com/accounts/3411104>.

A. PLEDGE OF ALLEGIANCE*

B. ROLL CALL OF TRUSTEES*

C. INITIAL PUBLIC COMMENTS - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA *(for possible action)*

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR- The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

E. REPORTS TO THE BOARD - Reports are intended to inform the Board and/or the public.

1. **SUBJECT:** Verbal Report - Federal Legislative Advocacy Marcus Faust. (Requesting Staff Member: District General Manager Bobby Magee)
2. **SUBJECT:** District General Manager's Monthly Status Report. (Requesting Staff Member: District General Manager Bobby Magee)
3. **SUBJECT:** Receive and File Project Close Out Reports (Crystal Peak Waterline; Diamond Peak Kitchen Remodel; and Wetlands). (Requesting Staff Member: Interim Director of Public Works Kate Nelson)
4. **SUBJECT:** Treasurers Report - March 2024 Activities District Treasury Report. (Requesting Staff Member: Assistant Director of Finance Adam Cripps)

F. CONSENT CALENDAR *(for possible action)*

1. **SUBJECT:** Review, Discuss, and Approve the Amendment to the Agreement for Professional Services for the Effluent Export Pipeline Project for Construction Services - 2023/24 Capital Project Fund: Utilities; Division: Sewer: Project #2524SS1010 Effluent Pipeline Project; Professional: HDR Engineering, Inc. in the Amount of \$59,141. (Requesting Staff Member: Interim Director of Public Works Kate Nelson)

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Recommendation for Action: That the Board of Trustees make a motion to:

1. Approve the Amendment to the Agreement with HDR Engineering, Inc. for the Effluent Pipeline Project in the Amount of \$59,141; and,
2. Authorize the District General Manager to Execute the Amendment with HDR Engineering, Inc.

2. **SUBJECT:** Review, Discuss and Approve the Agreement with the Tahoe Regional Planning Agency (TRPA) to Sticker Boats at the Incline Beach Boat Ramp at a Revenue of Approximately \$800. (Requesting Staff Member: District General manager Bobby Magee)

Recommendation for Action: That the Board of Trustees make a Motion to Approve the Agreement with Tahoe Regional Planning Agency (TRPA) to Sticker Boats at the Incline Beach Boat Ramp (Attachment A).

3. **SUBJECT:** Review, Discuss and Approve Amendment 2 with Sand Harbor Water Sports to Provide Services at the Restricted Access Beaches Managed by the Incline Village General Improvement District. (Requesting Staff Member: District. General Manager Bobby Magee)

Recommendation for Action: That the Board of Trustees make a Motion to Approve the Agreement with Sand Harbor Water Sports to Provide Services at the Restricted Access Beaches Managed by the Incline Village General Improvement District. (Attachment A)

4. **SUBJECT:** Review, Discuss and Approve Amendment 1 with Incline Spirits to Provide Services at the Restricted Access Beaches Managed by the Incline Village General Improvement District. (Requesting Staff Member: District General Manager Bobby Magee)

Recommendation for Action: That the Board of Trustees make a Motion to Approve Amendment Number 1 to the Original Agreement with Incline Spirits to Provide Services at the Restricted Access Beaches Managed by the Incline Village General Improvement District.

5. **SUBJECT:** Review, Discuss, and Approve Agreement with Best, Best, and Krieger (BBK) for Public Records Request Services. (Requesting Staff Member: District General Manager Bobby Magee)

Recommendation for Action:

1. That the Board Review, Discuss, and Approve the Agreement with Best, Best, and Krieger (BBK) for Public Records Request Services; and,

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2. Direct the General Manager to Sign the Agreement.

6. **SUBJECT:** Review, Discuss, and Approve Revisions to Policy and Procedure No. 136, Policy Concerning the Use of District Facilities for Expression. (Requesting Staff Member: District General Manager Bobby Magee)

Recommendation for Action: That the Board make a Motion to Approve Revisions to Policy and Procedure Number 136, Concerning Access to District Property and the Use of District Facilities for Expression.

G. GENERAL BUSINESS (for possible action)

1. **SUBJECT:** Review, Discuss and Approve Board Practice 6.2.0 - Budgeting and Fiscal Management Community Services and Beach Pricing for Products and Services. (Requesting Staff Member: Director of Administrative Services Susan Herron)

Recommendation for Action: That the Board of Trustees make a Motion to Approve the Revisions as Provided to Practice 6.2.0.

2. **SUBJECT:** Report on the Status of the Fiscal Year 2024-25 Budget. (Requesting Staff Member: Assistant Director of Finance Adam Cripps)

Recommendation for Action: That the Board of Trustees Receive, Discuss, and File a Verbal Report and the Attached Presentation.

3. **SUBJECT:** Review, Park and Recreation Department Conditions Report, and List of Projects for Facilities, and Provide Direction to Staff Related to Follow Up, and Next Steps (Requesting Staff Member: District General Manager Bobby Magee)

Recommendation for Action: That the Board of Trustees Review the Park and Recreation Department Conditions Report, and List of Projects for Facilities, and Provide Direction to Staff Related to Follow Up, and Next Steps.

4. **SUBJECT:** Review the Professional Services Agreement with Ainsworth Associates Mechanical Engineers for the Recreation Center HVAC System Replacement Project - 2023/24 Capital Improvement Project; Fund: Community Services; Division: Recreation Center; Project #BI224350100; Professional: Ainsworth Associates Mechanical Engineers in the Amount of \$185,000. (Requesting Staff Member: Interim Director Public Works Kate Nelson)

Recommendation for Action: The Board of Trustees make a Motion to:

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1. Approve the Agreement for Professional Services for the Recreation Center HVAC System Replacement - 2023/24 Capital Improvement Project; Fund: Community Services; Division: Recreation Center; Project #BI24350100; Professional: Ainsworth Associates Mechanical Engineers in the Amount of \$185,000 and,
2. Direct the Chair and Secretary to Sign and Execute the Agreement.

5. **SUBJECT:** Review, Discuss, and Receive Direction for the Incline Beach House and Incline Beach Access Projects Budget and Building Programming (Requesting Staff Member: Interim Director of Public Works Kate Nelson).
6. **SUBJECT:** Review, Discuss, and Approve Golf Play Pass Rate Structure for the 2024 Season (Requesting Staff Member: General Manager of Golf Operations Timothy Sands)

Recommendation for Action: That the Board of Trustees make a Motion to Approve the Golf Play Pass Rate Structure for Both Championship and Mountain Courses for the 2024 Season.

7. **SUBJECT:** Review, Discuss, and Approve the Recommended Contract Amendment with RubinBrown for an Increase in Expenditures for Forensic Due Diligence Auditing Services in the Amount of \$70,000. (Requesting Staff Member: District General Manager Bobby Magee)

Recommendation for Action: That the Board of Trustees:

1. Discuss the Contract Amendment in the Amount of \$70,000 for Continued Forensic Due Diligence Auditing Services; and,
2. Direct the General Manager to Execute the Contract Amendment with RubinBrown.

8. **SUBJECT:** Review, Discuss, and Approve a Donation in the Amount of Not to Exceed \$110,000 from Michael Gross for the Construction of a Veteran's Memorial on District Property and Direct Staff to Formalize a Written Agreement. (Requesting Staff Member: District General Manager Bobby Magee)

Recommendation for Action: That the Board of Trustees make a Motion to:

1. Accept a Donation from Michael Gross in the Amount "Not to Exceed" \$110,000 for the Construction of a Veteran's Memorial on District Property to be Located at the Village Green; and,
2. Direct Staff to Formalize a Written Agreement to Accept the Donation; and,
3. Direct Staff to Revise Policy and Procedure 138, Resolution 1849 for Board Approval and Adoption.

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9. **SUBJECT:** Review, Discuss and Accept a Donation in the Amount of \$3470.30 from a Community Member for the Purchase of Pickleball Supplies (Requesting Staff Member: District General Manager Bobby Magee)

Recommendation for Action: That the Board of Trustees make a Motion to:

1. Accept a Donation of \$3,470.30 from Sara Shorin for the Purchase of Pickleball Supplies (attached as Exhibit A); and,
2. Direct Staff to Order and Install the Supplies as Identified by the Donor's Wishes.

10. **SUBJECT:** Review, Discuss and Authorize Staff to make a \$25,000 Cash Donation From the IVGID Beach Fund to Red, White, and Tahoe Blue II. (Requesting Staff Member: District General Manager Bobby Magee)

Recommendation for Action: That the Board of Trustees make a Motion to Approve a Cash Donation of \$25,000 From the IVGID Beach Fund to the Red, White, and Tahoe Blue II in Support of the Fireworks, as per Policy and Procedure Resolution No. 141, Resolution 1895, and Programs, Paragraph 5. Fee Waivers for Contributions.

11. **SUBJECT:** Review, Discuss and Provide Direction regarding the Board-Appointed Golf and Capital Improvements/ Investment Committees. (Requesting Staff Member: District General Manager Bobby Magee)

Recommendation for Action: For the Board of Trustees to Discuss and Provide Direction regarding Board Appointed Committees.

- H. REDACTIONS FOR PENDING PUBLIC RECORDS REQUESTS (for possible action)
- I. LONG RANGE CALENDAR
- J. BOARD OF TRUSTEES UPDATE
- K. FINAL PUBLIC COMMENTS - Limited to a maximum of three (3) minutes in duration.
- L. ADJOURNMENT (for possible action)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before 9:00 AM on Friday, May 3, 2024, a copy of this agenda (IVGID Board of Trustees Session of May 8, 2024) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was

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posted, physically or electronically, at the following locations in accordance with Assembly Bill 213:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)
4. IVGID's Recreation Center (980 Incline Way, Incline Village, Nevada)

Persons may request copies of all Agenda Materials by contacting the District Clerk or by visiting the Administrative Offices at the address listed above.

/s/ Heidi H. White

Heidi H. White

District Clerk (e-mail: hwh@ivgid.org/phone # 775-832-1268)

IVGID Board of Trustees: Chair Sara Schmitz, Vice Chair Matthew Dent, Treasurer Raymond Tulloch, Secretary Michaela Tonking, and Trustee David Noble

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, www.yourtahoeplace.com; go to "Board Meetings and Agendas".**

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