The Chateau & Aspen Grove

How early can I arrive the day of my wedding?
As a special courtesy we generally allow access at 10am the morning of your event. The contract allows you early access 90 minutes before your contracted start time and 1 hour after the end of your event.

What is the venue/ceremony fee payment schedule?
The entire venue and ceremony fees are paid within 60 days of signing the contract. 50% is due at the time you sign the contract. 25% is due 30 days later and the remaining 25% is due 30 days after that. Final guest count are due and Food & Beverage payments are charged 10 days before the wedding. Payments will be charged to the credit card on file unless other arrangements are made.

What do the venue/ceremony fees include?
Chateau venue fee includes: ballroom, private deck, tables, chairs, portable/adjustable dance floor, and ample parking. Each bathroom has a private room for bride and groom.

Aspen Grove venue fee includes: picnic tables, grassy grounds, 3 outside propane heaters, 900 sq foot building with bathrooms, free standing speaker with mic and mp3 cord and 10 reserved parking spots adjacent to the venue.

Ceremony fee includes: white folding chairs (rental and set up). If chairs are being delivered, the rental company must put on and tie seat cushions. At end of event, rental company is also responsible for taking seat cushions off.

How many people can you accommodate for the ceremony?
Approximately 200 at the 10th tee box and Fireside at The Chateau. 125 at the Creekside Ceremony site at The Chateau and 150 at Aspen Grove.

Our ceremony is outside, what if it rains?
At The Chateau, we can move your ceremony inside by the fireplace. There is no back up plan for Aspen Grove.

How many tables are at Aspen Grove and how many others are available?
What are their dimensions?
There are 20 permanent 6ft picnic tables. Picnic tables are 36” x 6”. They fit 6 people comfortably. A limited number of additional tables are included in the price of the venue.

Do you supply linen?
Yes, we provide 90 x 90 cotton/poly linen and an 18 x 18 inch cotton/poly napkin in either white or ivory. If you are interested in floor-length or specialty linen/napkins, there are several rental companies on our vendor list that offer more variety.
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What size linen should I order to have linen reach the floors?

Dinner Tables (Round 72” diameter x 30” tall) - 132” linen
Tall Standing Cocktail (Round 30” diameter x 42” tall) - 120” linen
Short Cocktail (Round 36” diameter x 30” tall) - 108” linen
Side Tables (Rectangle 30” x 6’ x 30” tall) - 90” x 132”
Rectangle (30” x 8’ x 30” tall) - 90” x 156”

Do you have enough parking?
The Chateau provides ample parking. At Aspen Grove, 10 parking spaces will be reserved for the wedding party directly outside the gate. There is also an overflow parking lot just to the north of the building. Parking in the fire lane is prohibited. As with any vacation community, parking is limited in Incline Village so we also encourage carpooling or shuttling.

Do we get free golf if we book with you?
We offer wedding party golf packages. Please contact the golf shop at 775-832-1146.

What is not allowed at your venues?
Fireworks, sparklers, and sky lanterns are prohibited in the Tahoe Basin. Candles are permitted, however all flames must be enclosed within glass votives, hurricanes, etc. being at least 2 inches taller than the flame. Decorating with confetti, glitter or artificial rose petals is prohibited. Decorations must be attached in a way that won’t permanently affect the buildings or trees. No thumb tacks, nails, tape or staples. We have found that fishing line and zip ties work great for almost all decorations.

Are your facilities pet friendly?
Pets may be used in ceremonies at The Chateau but provisions must be made upon conclusion of the ceremony. Unless they are service dogs, pets may not stay at The Chateau. Aspen Grove is a pet friendly venue.

Does the wedding venue already own a sound system or will that need to be rented?
The Chateau has a sound system that is ideal for announcements but not appropriate for your dancing music. Aspen Grove offers a speaker with mic and cord for mp3 player. We highly recommend a DJ or Live Band for weddings as they will also act as the emcee for the evening.

Can we have a Ceremony Rehearsal onsite?
Rehearsal space and time can be arranged for a time prior to your wedding which does not conflict with the venues event schedule. You must arrange your rehearsal time at least 14 days ahead of time with the Sales & Events office.

Do you have refrigeration for flowers and cake?
We do not have the proper refrigeration for those items.

What is the cancellation policy?
All deposits & venue fees are non-refundable
The Chateau & Aspen Grove

How soon do I have to pick up my things that were left behind after the wedding?
We ask that you exit the building with all of your belongings at the close of your event.

Who will supervise and troubleshoot on the day of our wedding?
A venue coordinator will be on-site at The Chateau the day of your wedding until dinner service but will mostly be behind the scenes working with our kitchen and banquet staff. At Aspen Grove, banquet staff does not arrive on site until 2 hours before the event.

What is the difference between the Incline Village Event Staff and a Day of Coordinator?
The Incline Village Event Staff will work with you to ensure your floorplan, timeline, vendors and food and beverage details are all in order. Your Day of Coordinator is either a professional planner or a dedicated point person who is not a wedding guest. We highly recommend hiring a professional to act as a liaison between you and your contracted vendors and handle all of your day of coordination needs including decorating.

Who is responsible for set up and tear down?
We manage the set up and tear down of all items provided in your booking or rented from us and will have these items set in the agreed upon configuration at the beginning of your access time. Each vendor is responsible for the items they are providing and your Coordinator or designated person is responsible for setting and removing all client provided décor such as table numbers, escort cards, programs and personal effects.

What is your policy on outside alcohol?
All federal and state liquor laws will be enforced. The only outside liquor that is allowed to be brought in is wine and/or champagne with a $25/per bottle corkage fee.

Do you offer tastings?
Yes, we host two tasting events each year. One in the Spring and one in the Fall. This event is complimentary for up to 2 guests and is $45 for each additional guest. A selection of appetizers through desserts along with the wine list will be available for sampling. Although the entire menu will not be available for sampling, the event is designed to showcase the food quality and presentation.

Can we take photos on the beach?
IVGID beaches (Ski Beach, Incline Beach and Burnt Cedar Beach) can only be accessed by Picture Pass Holders and their guests. During beach operating season, PPH or Recreation Punch Cards with beach access can gain entry to IVGID beaches to take photos on the beach. Guests of PPH must use a Punch Card, present a Daily Beach Pass (purchased by PPH’s at the Recreation Center) or present a Daily Beach Use Authorization Form and pay the entrance fee. Daily Beach Use Authorization Forms can be obtained by beach access property owners and rental agents, this may be an option if you are staying in a local rental property with beach privileges. Please contact Incline Village Recreation Department, 775-832-1310 for more information on beach access.

Inclneweddings.com 955 Fairway Blvd, Incline Village, NV, 89451 775-832-1303
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Is there a standard schedule that works best for day of?
To follow is an example of a timeline that works well.

4:00—Ceremony
4:30—Cocktail Hour
5:30—Guests take seat
5:40—Introduction of Wedding party
5:45—First Dance

5:50—Dinner Service
7:00—Toasts
7:30—Cake cutting
7:40—Special Dances (father/daughter etc)
8:00—Let the Party Begin!

In a plated dinner how will you know what our guests have chosen to eat?
We will need a table per entrée count (see example below) and each place setting will need to be identified. We require marking your escort cards to indicate what people are eating.

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Wedding Ceremony Chair
- White
- Height: 30 3/4”
- Width at top of chair: 17 1/4”
- Seat Width: 15 1/4”

Banquet Chair
- Muted gold in color
- Height: 37 1/2”
- Height at top of seat: 18 1/4”
- Width at wide at of top of chair: 16”
- Size of seat cushion: 15 1/2” x 17 1/2”

Cross-back Chair
- $5/Chair rental fee
- Walnut
- Ivory seat cushion
- Height: 36”
- Seat Width: 18”

King & Queen Chairs $200

Stained Wood Backdrop with Manzanita Glow Birch Trees and King & Queen Chairs——$400