

# ACTION ITEM MINUTES

The General Managers Advisory Committee Meeting on Ordinance 7, 5:30 p.m. on Tuesday, April 6, 2021 (held on Zoom).

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## A. ROLL CALL OF COMMITTEE MEMBERS

**Committee Members:** Diane Becker, Mary Danahey, Denise Davis, Kristen Ferrall, Scott Hill, Margaret Martini, Hal Paris, Trevor Smith (absent), Bruce Townsend, Karen Viel (absent), and Frank Wright. Indra Winquest, IVGID District General Manager, Shelia Leijon, Parks and Recreation Superintendent, and Tim Callicrate, IVGID Board of Trustees, Chairman (absent).  
**Administrative Support Staff:** Kari Ferguson and Susan Herron

**Reminder Only:** Rules of Engagement: All committee members shall be respectful of one another and treat each other with kindness. No one member shall talk over another member. All ideas are welcome however they may not be discussed in depth or in detail depending upon time and/or merit and that determination is solely held with the General Manager. All committee members are equal participants.

## B. RECAP OF MEETING OF MARCH 30, 2021

1. Finalized discussion on recommended revisions to present to the community
2. Continued discussion related to community engagement – virtual forums/community survey

District General Manager Winquest gave a brief verbal overview of both items above.

## C. FINALIZE OUTLINE OF PRELIMINARY RECOMMENDATIONS FOR COMMUNITY ENGAGEMENT

1. Emphasis on soliciting initial feedback from parcel owners to inform final recommendations to the Board of Trustees
2. Review final outline for Phase 1 potential recommendations
3. Set target dates for three (3) community virtual forums – proposing Wednesday, April 21, Tuesday, May 4 and ??????
4. Set target date for release of the community survey as well as determine how long the community survey will be active – proposing Friday, April 23.

District General Manager Winquest asked all committee members if they could commit to the first virtual community forum date of Wednesday, April 21 and suggested that we have a start time of 5:30 p.m. Then schedule two in one day during the week of May 3 and his recommendation would be Tuesday, May 4 with a suggested time slot of 2 p.m. to 4 p.m. and then another 5:30 p.m. to 7:30 p.m. Later in May, have possibly one more community forum that is a wrap up step to the community prior to going to the Board of Trustees.

Margaret Martini said, as a point of order from the last meeting, she was absent and heard about the meeting. She was shocked by the conduct of one member and asked where the Chair was during this exchange and not enforcing the rules of engagement. Chairman Callicrate, in her opinion, was totally out of line. The whole thing was wrong and that the Chair of the Committee is as much as fault as was Chairman Callicrate. She was really disappointed and disgusted at that exchange. District General Manager Winquest said that he let both individuals say their peace

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and he does apologize to witnessing that exchange. Margaret Martini said that people record these meetings so they can listen to it again and that she has leave the meeting. Diane Becker said that she would suggest that we add a rule of engagement that if someone is recording this meeting, that we know about it – very important to understand privacy. She is concerned if people are recording it and we don't know it. She is uncomfortable with recording these meetings without everyone knowing about it. District General Manager Winqest asked again if someone is recording these meetings as that is a huge issue. Diane Becker said we all need to know if this meeting is being recorded. District General Manager Winqest said it makes sense as people reached out to him with information and perhaps we might all be okay with the recording. Frank Wright said he doesn't know who is recording it and that he isn't recording it and knowing that his microphone was shut off and the other participant's microphone wasn't; it was sad. We all know the rules of engagement and if we are open and transparent, we are a community and we are trying to fix a lot of broken parts. He doesn't think his comments were attacking rather he was providing information; he was attacked personally. He thinks there was some slack given to that person, need to move forward, and let's get it done. Be positive and work together. District General Manager Winqest said he agrees and that there should be no personal attacks. It is a difficult task in front of us, let's move on and try and remain positive. We all know we will be reconvening for a part 2. If he feels it is getting personal or negative, he will shut it down. Let's all agree to move it forward and he can be reached offline to discuss any issue. He doesn't want anyone to feel frustrated so appreciates the comments made and if someone wants to record these meetings, please hold off on that. If you are recording for your own personal reasons, please let him know so he is aware. Recording to refer back to it for personal reasons, that is fine, but it is only fair to let everyone know.

District General Manager Winqest asked about the dates set? Diane Becker asked if all the presenters in the same place, etc.? District General Manager Winqest said that we will be panelists similar to IVGID Board meetings and others will be participants to provide comments. The goal is to get RSVP's to the meeting and get questions in advance, make comments, etc. It is hard to have three or four in the same room and they will be livestreamed and posted so that people will be able to watch them at their convenience. This technique is somewhat new and something that the District has never done before. Our goal is to keep it as organized as we can and have people called on to comment and answer as many questions as we can. Mary Danahey suggested running it from 12 noon to 2 p.m. so people can do it during their lunch break. Scott Hill said he likes the idea of two forums on one day and he thinks it will get a lot of community input. District General Manager Winqest said he would like to get a dry run on April 21. The challenge will be that these may take longer than 2 hours possibly as long as 3 hours. He would plan that way. The presentation will be about 30 minutes followed by public comments and input. The rules have to be laid out in advance so that people can be respectful and ensure that people's voice is heard. We will have to be patient and let them talk. Scott Hill said that he thinks that 2 hours may not be enough time and suggested starting at 4:30 p.m. District General Manager Winqest suggested a 5 p.m. start time as being possible. Diane Becker said that she thinks starting after 5 p.m. is important but what Mr. Hill said also makes sense. If our presentation is not repetitive, we could let it go longer. She would like to ensure that the people who work have to be able to listen. Scott Townsend said he thinks that people need to hear the presentation so take that into consideration. District General Manager Winqest said that he thinks starting after

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5 p.m. is important. Kristen Ferrall asked if there would be any way to do public comments in a written form to be more time efficient? District General Manager Winquest said that is possible but wants to make sure everyone is heard. Kristen Ferrall suggested a social media platform might be a way to get more involved. District General Manager Winquest said that we could establish a time limit for public comment but that he hates when we have to cut off people at Board meetings. We will not tolerate people being angry and disrespectful. Diane Becker said on the public comment, limiting to three minutes is fine but we have to be able to allow written comments and that the committee has to make the commitment to read them and discussing them. In our communication, we should let them know that they can send in written comments and then letting people know that they can e-mail them and then responding. District General Manager Winquest said that we were doing Fireside Chats and we were allowing people to submit questions in the chat or in questions and answers and panel members were able to see the questions. There was a host that was making sure we were answering the submitted questions as well as weeding out duplicates. We will try to respond to everything we can and as long as it is related to Ordinance 7. Hal Paris said that we had quite the blast going out on some social media platforms and we remember that outcome. This is collecting feedback and that no decisions are made at this forum rather they will be made at a future Board of Trustees meeting. District General Manager Winquest said he agrees and that this will be included in all the communications going out. He is going to put together a PowerPoint presentation, working with a couple of committee members, and laying out the process at the very beginning. Hal Paris said that is great and referenced the transit hub and that misinformation that is out there within the community.

District General Manager Winquest then shared the draft community survey to which he added some comments and then reviewed the survey with the committee. He will be sharing a draft document prior to the next meeting. The committee asked several questions, made comments, and a draft will be forthcoming.

## D. GOALS FOR NEXT MEETING

1. Set next meeting date: proposing Tuesday, April 13, 2021
2. Finalize preparation for structure of virtual community forums
3. Review/edit draft community survey

Prior to the end of the meeting, each committee member was asked the following two questions and their individual answers are noted:

Committee Member	Are you recording this meeting?	Have you recorded any of the previous committee meetings?
Kristen Ferrall	No	No
Scott Hill	No	No
Bruce Townsend	No	No
Diane Becker	No	No
Mary Danahey	No	No
Denise Davis	No	No
Hal Paris	No	No

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Susan Herron noted that one meeting was recorded, when she was absent, by Kari Ferguson to aid her in creating meeting minutes and that this recording has been destroyed. District General Manager Winqest noted that he does not allow Staff to record these meetings.

Also, starting with the next meeting, roll call will include if each member is present and the question will be asked if they are recording this meeting.

- E. **ADJOURNMENT** – meeting was adjourned at 7:35 p.m.

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