

MEMORANDUM

TO: Board of Trustees

FROM: Kendra Wong
Chairwoman, IVGID Board of Trustees

SUBJECT: Review, discuss and possibly take action on Board's Work Plan: Set a date to reassess priorities

DATE: November 30, 2018 (*carried over from December 12, 2018 meeting and the January 23, 2019 meeting*)

At the March 8, 2017 Board of Trustees meeting, the Board of Trustees undertook a conversation about what their work plan should be for 2017/2018. The following list represents the consensus of this conversation:

Ordinance 7

- Review feedback from the community sessions
- Staff report updating progress
- Identify areas of Ordinance 7 to address

Master Plan/Capital Plan

- Create a structure for Master Planning
 - o How do all of our Master Plans fit together
 - o Create a timeline for regular review
 - o Leverage public/private partnerships (e.g. ITF)
- Relationships with non-IVGID entities
 - o Washoe County
 - Pedestrian paths
 - Left turn signals
 - Lighted crosswalks
 - Scenic Tahoe Blvd.
 - Regional Plan
 - o Explore options with respect to town/city/county

Communication

- IQM2
 - o Staff report on software functionality
 - o Staff report on required resources to implement

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Financial Reporting

- Performance metrics
 - o Financial
 - o Non-financial/qualitative
- Committee on Popular Reporting
- Continue to improve Fixed Cost/Variable Cost Analyses
- Policies & Procedures – IVGID Code

As we embark on another two-year cycle, it is a good idea to assess our progress related to these items and determine if we need to add items, remove items, or continue to work on items. Our objective is to set a date to reassess our priorities. I have provided a template that you can use to help facilitate our discussion on the date we set.

Incline General Improvement District
Board Work Plan

	Current Status	Comments	Recommendation Remove/Keep/Maintain
Ordinance 7			
Review feedback form community sessions			
Staff report updating progress			
Identify areas of Ordinance 7 to address			
Master Plan/Capital Plan			
Create a structure for Master Planning			
How do all of our Master Plans fit together			
Create a timeline for regular review			
Leverage public/private partnerships (e.g. ITF)			
Relationships with non-IVGID entities			
Washoe County			
Pedestrian paths			
Left turn signals			

	Current Status	Comments	Recommendation Remove/Keep/Maintain
Lighted crosswalks			
Scenic Tahoe Blvd.			
Regional Plan			
Explore options with respect to town/city/county			
Communication			
IQM2			
Staff report on software functionality			
Staff report on required resources to implement			
Financial Reporting			
Performance metrics			
Financial			
Non-financial/qualitative			
Committee on Popular Reporting			
Continue to improve Fixed Cost/Variable Cost Analyses			

	Current Status	Comments	Recommendation Remove/Keep/Maintain
Policies & Procedures - IVGID Code			

Add recommendations for additional priorities below: