

# NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District will be held starting at **6 p.m.** on **Wednesday, May 24, 2017** in the Chateau, 955 Fairway Boulevard, Incline Village, Nevada.

**A Meet and Greet reception will be held prior to the Board meeting at 5:30 p.m. – all members of the public are invited to attend.**

## *Incline Village General Improvement District Recognition of Diamond Peak Ski Education Foundation Ski and Snowboard Teams*

- A. PLEDGE OF ALLEGIANCE\*
- B. ROLL CALL OF THE IVGID BOARD OF TRUSTEES\*
- C. **REQUIRED PUBLIC HEARING ON THE DISTRICT'S OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGETS** (*this public hearing will be held no earlier than 6:00 p.m. and as soon thereafter as practicable*)
- D. **REQUIRED PUBLIC HEARING ON THE REPORT FOR COLLECTION OF RECREATION STANDBY AND SERVICE CHARGES, FISCAL YEAR 2017-2018** (*this public hearing will be held no earlier than 6:00 p.m. and as soon thereafter as practicable*)
- E. PUBLIC COMMENTS\* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration.

**Public Comment Advisory Statement** – *A public body has a legitimate interest in conducting orderly meetings. IVGID may adopt and enforce reasonable restrictions on public comment to ensure the orderly conduct of a public meeting and orderly behavior on the part of persons attending the meeting. Public comment, as required by the Nevada Open Meeting Law, is an opportunity for people to publicly speak to the assembled Board of Trustees. Generally, it can be on any topic, whether or not it is included on the meeting agenda. In other cases, it may be limited to the topic at hand before the Board of Trustees. Public comment cannot be limited by point of view. That is, the public has the right to make negative comments as well as positive ones. However, public comment can be limited in duration and place of presentation. While content generally cannot be a limitation, all parties are asked to be polite and respectful in their comments and refrain from personal attacks. Willful disruption of the meeting is not allowed. Equally important is the understanding that this is the time for the public to express their respective views, and is not necessarily a question and answer period. This generally is not a time where the Board of Trustees responds or directs Staff to respond. If the Chair feels there is a question that needs to be responded to, the Chair may direct the General Manager to coordinate any such response at a subsequent time. Finally, please remember that just because something is stated in public comment that does not make the statement*

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### **Incline Village General Improvement District**

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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*accurate, valid, or even appropriate. The law mitigates toward allowing comments, thus even nonsensical and outrageous statements can be made. However, the Chairperson and/or General Counsel may cut off public comment deemed in their judgment to be slanderous, offensive, inflammatory and/or willfully disruptive. Counsel has advised the Staff and the Board of Trustees not to respond to even the most ridiculous statements. Their non-response should not be seen as acquiescence or agreement just professional behavior on their part. IVGID appreciates the public taking the time to make public comment and will do its best to keep the lines of communication open.*

F. APPROVAL OF AGENDA *(for possible action)*

*The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*

**-OR-**

*The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*

G. STAFF PRESENTATION: Solid Waste Services Report (Presenting Staff Member: Director of Public Works Joe Pomroy)

H. GENERAL BUSINESS *(for possible action)*

1. Review, discuss and possibly authorize the Operating Transfer of \$400,000 from the General Fund to the Community Services Special Revenue Fund (Requesting Staff Member: District General Manager Steven Pinkerton)
2. Fiscal Year 2017/2018: Budget, 2017/2018 Capital Improvement Project Budget, Recreation Facility Fee, Beach Facility Fee and Central Service Cost Allocation (Requesting Staff Member: District General Manager Steve Pinkerton)
  - A. Review and adopt the Incline Village General Improvement District Final Budget as prepared on the State of Nevada Form 4404LGF;
  - B. Review and adopt the Incline Village General Improvement 2017/2018 Capital Improvement Project Budget;
  - C. Review and adopt the proposed Recreation Facility Fee of \$705 per parcel/dwelling unit;
  - D. Review and adopt the proposed Beach Facility Fee of \$125 per parcel/dwelling unit; and
  - E. Review and adopt the Central Service Cost Allocation Plan for fiscal 2017-2018 indicating a total of \$1,092,800 in charges from the General Fund to



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the Utility Fund, Community Services Special Revenue Fund and Beach Special Revenue Fund.

3. Review and approve Resolution Number 1860: A Resolution Approving the Report for Collection on the Washoe County Tax Roll of Recreation Standby and Service Charges, Fiscal Year 2017/2018 (Requesting Staff Member: District General Manager Steve Pinkerton)
4. Review, discuss and possibly approve an early opening item for the 2017/18 fiscal year allowing the District to enter into an agreement for media buying services for 2017/18; Venues: Diamond Peak, Championship Golf Course, Mountain Golf Course, Facilities, Recreation Center and Tennis Center; Vendor: EXL Media; Contract Amount: \$257,000 in paid media spending, \$84,000 in trade media spending and \$60,000 in agency fees – a grand total of \$401,000 (Requesting Staff Member: Marketing Manager Paul Raymore)
5. Proposed modification to the 30-year ground lease between the Parasol Tahoe Community Foundation and Incline Village General Improvement District – Response to additional research requests as directed at the May 10, 2017 IVGID Board of Trustees Meeting (Requesting Staff Member: District General Manager Steve Pinkerton)
6. Review, discuss and possibly approve the General Manager's Committee Assignment for the Board of Trustees Work Plan (Requesting Trustee: Chairwoman Kendra Wong)

## I. DISTRICT STAFF UPDATE

1. General Manager Steve Pinkerton
  - ❖ Golf Course Opening Date
  - ❖ Financial Transparency
  - ❖ Summer Construction Schedule

## J. APPROVAL OF MINUTES *(for possible action)*

1. Regular Meeting of April 25, 2017

## K. REPORTS TO THE IVGID BOARD OF TRUSTEES\*

1. District General Counsel Jason Guinasso

## L. BOARD OF TRUSTEES UPDATE **(NO DISCUSSION OR ACTION)** ON ANY MATTER REGARDING THE DISTRICT AND/OR COMMUNITIES OF CRYSTAL BAY AND INCLINE VILLAGE, NEVADA\*

## M. CORRESPONDENCE RECEIVED BY THE DISTRICT\*



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- N. PUBLIC COMMENTS\* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration; see **Public Comment Advisory Statement** above.
- O. REVIEW WITH BOARD OF TRUSTEES, BY THE DISTRICT GENERAL MANAGER, THE LONG RANGE CALENDAR (*for possible action*)
- P. CLOSED SESSION - The Board may consider a motion to enter into closed session to have a discussion regarding the Union Negotiations with the Operating Engineers of Northern Nevada pursuant to NRS 288.220.
- Q. ADJOURNMENT (*for possible action*)

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## CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, May 19, 2017 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of May 24, 2017) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were either faxed or e-mailed to those people who have requested; and a copy was posted at the following seven locations within Incline Village/Crystal Bay in accordance with NRS 241.020:

1. IVGID Anne Vorderbruggen Building (Administrative Offices)
2. Incline Village Post Office
3. Crystal Bay Post Office
4. Raley's Shopping Center
5. Incline Village Branch of Washoe County Library
6. IVGID's Recreation Center
7. The Chateau at Incline Village

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

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**Board of Trustees:** Kendra Wong, Chairwoman, Tim Callicrate, Peter Morris, Phil Horan, and Matthew Dent.

**Notes:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. Copies of the packets containing background information on agenda items are available for public inspection at the Incline Village Library.

**IVGID'S agenda packets are now available at IVGID's web site, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas". A hard copy of the complete agenda packet is also available at IVGID's Administrative Offices located at 893 Southwood Boulevard, Incline Village, Nevada, 89451.**

\*NRS 241.020(2) and (10): 2.Except in an emergency, written notice of all meetings must be given at least 3 working days before the meeting ...10. As used in this section, "emergency" means an unforeseen circumstance which requires immediate action and includes, but is not limited to: (a) Disasters caused by fire, flood, earthquake or other natural causes; or (b) Any impairment of the health and safety of the public.