

MEMORANDUM

TO: Steven J. Pinkerton
General Manager

FROM: Gerald W. Eick, CPA CGMA
Director of Finance

SUBJECT: Status Report for February 2019 – Finance/Accounting and Risk Management

DATE: March 15, 2019

Finance and Accounting

Sales Tax Refund by the State of NV, Affecting District Revenues Based on earlier information, the District's provision was made to absorb 18 monthly reductions up to \$3,000. The repayment of the District's share of the AT&T sales tax refund started being posted in October. The reductions so far have ranged from \$1,628 to \$2,849. The one in February was \$1,628. Similar reductions are expected for remaining periods. The State has indicated the amount may change with each payment. The remaining provision will be adjusted with the last payment.

Popular Reporting Format being Updated The Director of Finance presented a updated format February 6. This format was also used in the IVGID Quarterly. The Board approved the format, but asked staff to investigate splitting one chart to be more readable. Staff worked with a graphics artist and found a change in scale took away the balance in the presentation. We will not change the issued report for 2018, but continue to look for alternative with the 2019 report.

Operating and Capital Budgets for the 2019-2020 Fiscal Year The District has a calendar covering October 2018 to May 2019. To date the emphasis has been to update performance and service levels measurements to drive financial requests, look at personnel adjustments, and consider any new requests for capital improvement projects. Venue have updated details and justifications. We have begun the next round of review in anticipation of Board presentations in March. A variety of expense categories have been updated for current trends and allocations.

The District received notice of the preliminary tax rate from the State of NV on February 15. As in the past, the District accepted the rate and will identify the final

amount March 15 and 29 when the State and Washoe County finish their abatement calculations.

Risk Management and Safety Initiatives

Progress on Insurance Claim for Mountain Course Clubhouse Staff is actively working with the NV POOL, adjusters, and contractors to finalize the amount of the claim from the August 11 fire. Pricing is difficult given the current bid environment. Contractor availability is also a concern. Several options for replacement or renewal are being considered depending on total costs. The NV POOL has indicated a willingness to consider a different scope of work other than the insured full replacement. It is possible the operating needs for the building have changed from its former layout, and it would be a better use of all resources to rebuild according to future needs. A more concise set of plans is being developed to get a firm quote for the replacement work.

Staff worked the POOL hired experts on the determination of lost income and inventory valuations. That part of the claim is being finalized.

ARC Flash Labeling We have ongoing work under the CIP budgeting for the five-year plan. Various venues have proposed projects to address updating panels. We are continuing a protocol for not working on any panel with live power. In support of the overall process of protocols for Lock Out Tag Out, District venues are inventorying and evaluating conditions for all energized equipment covered by the OSHA regulations. This will lead to other projects or operating adjustments, including establishing procedures specific to locations. This is being implemented through CIP projects affecting those locations as completed. The staff committee on Arc Flash met during the month to review their progress.

These procedures were followed by the ski resort during their project to replace the failed transformer at the Skier Services Building.

Safety Committee continues to promote utilization of TORCH-Learning Management System The safety committee and District staff continue to work on the implementation of the record keeping system for various training and learning opportunities. TORCH-LMS is a member service provided by the Nevada Public Agency Insurance POOL. Department Managers are actively setting up users and making class assignments.

Winter Storms Several storm days added attention to the Washoe County Regional Emergency Operations Center since avalanche warnings were posted for part of the District. Staff also monitored District support systems.