MEMORANDUM

TO: Board of Trustees

FROM: Phil Horan
Vice Chairman

SUBJECT: Review, discuss, and possibly approve the Ethics Law Announcement as a standard item, read by District General Counsel, on each of the Incline Village General Improvement District’s Board of Trustees meeting agendas

DATE: October 10, 2017

I. RECOMMENDATION

That the Board make a motion to approve the following Ethics Law Announcement for inclusion on each of the Incline Village General Improvement District’s Board of Trustees meeting agendas and to be read by District General Counsel.

ETHICS LAW ANNOUNCEMENT (to be read by District General Counsel)
Trustees are reminded that, if with respect to any matter or any person coming before the Board today:

1. You have received a gift or loan,

2. You have a pecuniary interest,

3. You have a commitment in a private capacity such as a family, employment, business or similar relationship, or

4. You provided representation or counseling that is reasonably related to the matter being considered to a person or entity for compensation before another agency within the immediately preceding year,

You must disclose that gift, loan, interest, commitment, or prior representation at the time the matter is being considered. And you must furthermore abstain from deliberation or voting on the matter if it is clear that the gift, loan, interest, commitment or prior representation would materially affect the independence of judgment of a reasonable person.

II. BACKGROUND

At the August 22, 2017 Board meeting, Vice Chairman Phil Horan made the suggestion that the Board look into having an Ethics Law Announcement, similar to what Washoe County does, on each of their agendas. At the September 26,
Review, discuss, and possibly approve the Ethics Law Announcement as a standard item, read by District General Counsel, on each of the Incline Village General Improvement District’s Board of Trustees meeting agendas.

2017 Board meeting, it was included on the agenda, the agenda was approved, and when it came time to read it, there was an objection from Trustee Callicrate that it was his recollection that the request was to bring it forward for review, discussion and possible adoption prior to it being on an agenda. The reading of the announcement was suspended and it was agreed that this item would be brought forth on the Board’s next agenda.

III. RELEVANT LAW

Washoe County Planning Commission has similar language included on their agendas and Vice Chairman Phil Horan obtained that language and provided it to Staff for incorporation. There is no law requiring this Board to include this on our agendas however it was suggested as a possible best practices.