MEMORANDUM

TO: Board of Trustees

FROM: Steven J. Pinkerton
General Manager

SUBJECT: General Manager’s Status Report
Prepared for the meeting of May 23, 2018

DATE: May 16, 2018

Financial Transparency

The Monthly District Financials are posted on the Financial Transparency page https://www.yourtahoeplace.com/ivgid/financial-transparency; April is now posted.

We have two months remaining in the budget year. Revenues continue to come in better than expected while overall expenses are below budget. Thanks to our Miracle March and April, Diamond Peak is now well ahead of their revenue projections. Overall, net revenue should exceed budget projections by $500,000.

Due to the increased volume of activity at Diamond Peak, we will be presenting a budget augmentation request to the Board of Trustees at the June 13, 2018 meeting.

Another recent post on the Financial Transparency page is the Capital Improvement Expenditures and Debt Service Expenditures for the three quarters ending March 31, 2018. This is available by clicking on the Capital Improvement Projects icon on the page.

Also, as noted the last four months, the Capital Improvement Project Expenditures for the Fiscal Year Ending June 30, 2017 is posted in the Capital Improvement Projects section of the Financial Transparency page. This is the information that was presented at the October 25, 2017 Board of Trustees Meeting.

Venue Status Reports

Just a reminder that Venue Status reports are available on a monthly basis for key venues and operations. Reports are prepared for Public Works, Parks & Recreation, Finance/Accounting, Risk Management, Human Resources and Ski and Golf when they are in season.
These reports are used to provide the Board of Trustees and the community with a summary of the activities for each venue including significant expenditures performed under the General Manager’s authority. For example, the Public Works status report for March provides a list of the eight construction contracts issued that month valued at between $15,000 and $46,000. The reports are typically posted by the middle of each month and can be accessed on the District’s “Resources” web page.

**Bidding Opportunities**
The District’s “Resources” web page also includes a Bidding Opportunities link for businesses and the community.

Invitations to Bid, a quarterly update of projects awarded in excess of $25,000 in value, along with a link to pertinent Nevada Revised Statutes code sections related to procurement and contracts are included in this section of the web page.

In addition, it includes a link to planetbids.com, which is where interested parties can search for District bid opportunities and review all bid documents. For recent bidding opportunities, it includes a list of prospective bidders and bid results.

**Tennis Community Concerns regarding Mountain Course Promotion**
At the previous Board of Trustees Meeting, a member of the public expressed concerns about a current promotion at the Mountain Golf Course not being available at other venues particularly the Tennis Center.

In April, the Board of Trustees approved a promotion wherein Mountain Golf Course play passes could be purchased in part or whole via the use of expiring punch cards. As part of the promotion, each dollar of punch card remaining value would be credited at fifty cents. The goal of the promotion was to increase play at the Mountain Course and determine the community interest in potentially expanding the use of punch cards, albeit at a reduced value.

Staff considered the use of the promotion at other venues, but had concerns that as a “proof on concept”, it needed to be limited in scope in order to minimize the potential negative impacts from unforeseen operational issues that could arise.

In order to better communicate our reasoning to the public, I am hosting a meeting at the Tennis Center on Thursday, May 17 at 5:30 pm. I will provide an update at the Board Meeting on the engagement with the Tennis Community.
Capital Projects Update

Public Works Storage Building
Work on the building is substantially complete with only punch-list items remaining. Exterior site work and removal of the underground storage tank is complete with final site paving scheduled for the week of May 21st. Building occupancy and project close-out is anticipated at the start of June.

Sewer Pump Station 8 Improvements
Work is currently focused on punch-list items and operator training as the project approaches completion.

Effluent Export Pipeline Repairs
All thirteen repair locations have been completed. Select concrete curb repair, permanent guard rail repair, and final pavement restoration will be completed over the course of the summer of 2018. Granite will be completing the remaining work items in alignment with completion of similar work elsewhere on the project. Curb repair and guard rail replacement is tentatively scheduled for June with paving likely not occurring until August or September.

Wastewater Treatment Plant Operations Space Reconfiguration
Work is substantially complete with final punch-list items and project close-out remaining.

Incline Park Ballfields Renovations
The project formally advertised for bids on April 27th with bid opening scheduled for May 24th. A construction contract is expected to be presented to the Board of Trustees for award at the June 13th meeting.

Robert and Robin Holman Family Bike Park
The first phase of this project is substantially complete and included a beginner pump track; beginner, intermediate, and advanced flow trails; installation of District-supplied ramps; temporary and permanent BMPs; and drainage improvements. Additional prefabricated ramps for completion of the advanced flow trail, under the existing Phase I contract with Sierra Trail Works, is underway and expected to be complete by June. The underground and rough grading of the advanced pump track is currently out to bid. Construction of the advanced pump track, pending additional project fund raising, is planned to be bid at the end of the summer/beginning of fall.
FEMA Reimbursements

The District has received notice that all three projects submitted to FEMA for reimbursement in 2017 have been accepted and will be reimbursed. Formal grant documentation is forthcoming. The projects and reimbursement amounts are:

<table>
<thead>
<tr>
<th>Project</th>
<th>Project Cost</th>
<th>75% Reimbursement Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diamond Peak Emergency Culvert Repair</td>
<td>$443,925</td>
<td>$332,943.75</td>
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<tr>
<td>Diamond Peak Maintenance Building Repair</td>
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<tr>
<td>IVGID Wetlands Facility Repairs</td>
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<tr>
<td>Total</td>
<td>$508,274</td>
<td>$381,206</td>
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Other Projects

A variety of smaller projects including flatscape improvements, pavement maintenance, and other facility improvements throughout the District is currently scheduled for construction in May and June.

Citizen Survey Tool

As you know, the District has an agreement with OpenGov.com to provide a data tool to provide the opportunity for citizens to view, filter, and analyze IVGID’s financial data. The District has amended its agreement with OpenGov to add their Open Town Hall citizen engagement platform to enhance our ability to receive feedback from the community. This community survey tool is already used by Washoe County along with many other public agencies. We expect to have the platform ready within the next few weeks and hope to issue our first survey before the end of May. As an existing OpenGov customer, we received a 45% discount on the list price and will receive the service for an annual cost of $6,800. There is no cap on the number of surveys we can issue.

Washoe County Federal Lands Bill

On April 27, 2018, I sent the following email to each Trustee:

Good Afternoon:

As you know, the Board of Trustees approved a resolution on December 14, 2016 in support of the proposed Federal Lands Legislation and identified a number of properties within our community to include for possible transfer to IVGID.

The District has worked collaboratively with Washoe County staff, along with our federal office holders over the past year and a half in support of this effort. As you also know, IVGID has spent the past few decades conducting a very active fuels management and forest health program on the IVGID lands surrounding our community. Acquisition of these key parcels would assist in expanding those efforts to ensure the lands that comprise the Wildland Urban Interface surrounding our community and District owned facilities are proactively managed to mitigate the risks of high severity wildfires. Acquisition would also help

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enhance the quality of public recreation available to the residents and visitors to the communities of Incline Village and Crystal Bay.

I understand that the Washoe Tribe has now expressed interest in the parcels requested by the District for the Lands Bill.

The Tribe has expressed interest in parcels during the previous Federal Legislative processes, so this was not entirely unexpected.

I will be reaching out to the Washoe Tribe and will coordinate discussions with the Tribe and Washoe County to discuss the mutual interests in the parcels and reach a positive outcome. I will keep you informed as the process moves forward.

Thanks,
Steve

There is no further update at this time regarding the information in the email.