TO:        Board of Trustees
FROM:     Steven J. Pinkerton
           General Manager
SUBJECT:  General Manager’s Status Report
           Prepared for the meeting of November 15, 2017
DATE:     November 8, 2017

Schedule for Board review of Strategic Plan and Annual Work Plan

The Board of Trustees developed a work plan for 2017/2018 at the March 8, April 4 and May 24 Board Meetings. On August 2, the Board held a retreat to further discuss the four areas of focus identified in the prior work plan discussions. In addition, the Board’s current Strategic Plan is now two years old and should be reviewed for a possible update.

At the October 25 Board of Trustees Meeting, staff was requested to agendize a discussion for the November 15 meeting to discuss a path for the Board to execute its work plan and update the Strategic Plan in the most expeditious manner possible. In addition, the Board wanted the discussion to include whether or not to retain an outside facilitator to help with the process.

I would recommend that we schedule a half day Board retreat for early January to review the status of our work plan and determine next steps. In addition, I would recommend that we each individually review the current Strategic Plan and its updates and discuss at the potential January Board Retreat as well.

Financial Transparency


The Capital Improvement Project Expenditures for the Year end June 30, 2017 is posted in the Capital Improvement Projects section of the Financial Transparency page. This is the information that was presented at the October 25, 2017 Board of Trustees Meeting.
In addition, as noted last meeting, the video recording and presentation materials for the IVGID Community Forum on Finances is located on the Resources page of our website.

**Quarterly Dashboards**

The Quarterly Update for the Dashboards included in the Annual Budget document should be completed shortly. As I've noted in previous District Staff Updates, the Quarterly Dashboards are located in the Budget section of the Financial Transparency page.

**Capital Projects Update**

**Robert and Robin Holman Family Bike Park**

All major work on the first phase of the project is finished and, depending on weather and site conditions, the park is open to the public. The District and the Incline Bike Project team hosted a successful and well attended grand opening on Saturday October 28. Work is currently focused on final punch list items and project close-out. Work will transition to final budgeting, design adjustments, and bidding to allow completion of the second phase in the spring.

**Public Works Storage Building**

Major site work is complete for the grading season. Building work currently focuses on masonry wall construction and structural steel placement.

**Sewer Pump Station 8 Improvements**

Work continues with project submittals and material acquisition. The project has experienced a delay in the fabrication and delivery of the motor control centers which will push project mobilization to after the New Year.

**Effluent Export Pipeline Repairs**

Eight repair locations have been completed with the remaining five locations scheduled to be complete by the Thanksgiving holiday assuming cooperative weather. If weather impacts the planned production schedule, short of the arrival of major winter storms, work will continue until all locations are finished.
Diamond Peak Emergency Culvert Repair

All major work is complete with the new culvert in service. Work is now focused on final change order negotiation, FEMA reimbursement, and other project close-out activities.

Incline Creek Culvert Rehabilitation at Diamond Peak

Condition assessment and preliminary design activities are complete, a project approach for construction has been selected, and a final construction cost estimate has been developed. In an effort to drive down construction costs and reduce project risk, the District will be moving forward with delivering the project utilizing an alternative contracting method allowed by the Nevada Revised Statutes called Construction Manager at Risk (CMAR). The first step in the CMAR process launched when the District advertised for proposals from CMAR contractors on Thursday, November 9. Doing so will allow the District to select a CMAR contractor to initially provide pre-construction services in support of final design completion and eventually develop a final contract cost to complete the construction of the necessary improvements.

Our updated cost estimate for construction is approximately $3.85 million, not including construction management costs and contingencies. The final contract cost should be completed in time to allocate the appropriate funding needed for the project into the 2018-19 budget. We have currently allocated $1,367,500 in the 2017-18 budget and included an allocation of $1,962,500 for 2018-19 in the five year Capital Improvement Plan.

Staff will be providing a comprehensive project update including pipe condition, project approach, budget and the advantages of CMAR at the December 13, 2017 meeting of the Board of Trustees.