MINUTES

REGULAR MEETING OF MARCH 8, 2017
Incline Village General Improvement District

The regular meeting of the Board of Trustees of the Incline Village General Improvement District was called to order by Chairwoman Kendra Wong on Wednesday, March 8, 2017 at 6:00 p.m. at the Chateau located at 955 Fairway Boulevard, Incline Village, Nevada.

A. **PLEDGE OF ALLEGIANCE***

The pledge of allegiance was recited.

B. **ROLL CALL OF THE IVGID BOARD OF TRUSTEES***

On roll call, present were Trustees Tim Callicrate, Matthew Dent, Peter Morris, Phil Horan, and Kendra Wong.

Also present were District Staff Members Director of Finance Gerry Eick, Communications Coordinator Misty Moga, Information Technology Manager James Russell, Diamond Park Ski Resort Manager Mike Bandelin, Director of Human Resources Dee Carey, Director of Public Works Joe Pomroy, Parks and Recreation Director Indra Winquest, and Director of Community Services Sharon Heider.

Members of the public present were Pete Todoroff, Steve Dolan, Dolores Holets, Gail Krolick, Bruce Simonian, Jean Eick, Denise Davis, Omer Rains, and others.

(36 individuals in attendance at the start of the meeting which includes Trustees, Staff and members of the public.)

C. **PUBLIC HEARING** – Resolution Number 1854, Authorizing a Medium-Term Installment Purchase Agreement, pursuant to Nevada Revised Statutes 350.087 and Nevada Administrative Code 350.100 through 350.160, in the amount of $448,000.00, to California First National Bank to finance the procurement of eighty (80) electric golf carts, including GPS units, to be located at the Championship Golf Course, with a total amount due of $480,584.00

Chairwoman Wong announced that this is the time for the public hearing and asked for a motion to open the public hearing. Trustee Horan made a motion to
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open the public hearing and Trustee Dent seconded the motion. Chairwoman Wong called the question and the motion was unanimously passed.

Chairwoman Wong then asked Director of Finance Gerry Eick if the District had complied with the required noticing; Director of Finance Eick responded yes and proceeded to give an overview of the submitted materials. District General Counsel Jason Guinasso read the public comment advisory statement. Chairwoman Wong asked for public comments; none were made.

Chairwoman Wong asked for a motion to close the public hearing; Trustee Horan made a motion to close the public hearing. Trustee Callicrate seconded the motion. Chairwoman Wong called the question and the motion was unanimously passed.

D. PUBLIC COMMENTS*

Pete Todoroff read from a prepared statement which is attached hereto.

Margaret Martini read from a prepared statement which is attached hereto.

Gail Krollick said that she heard a rumor that kind of upset her and noted that she conducts long term property management. The rumor is that the IVGID snow removal crew has the Hyatt as its first priority and then IVGID will help with the bus routes. This rumor is out there with a rather large property management company and that she is asking that the Board instruct Staff to find out if this is true and then suggested that there should be some proactive comments in the newspaper as to whether this is true or not. Ms. Krollick then said that she wanted to recommend that there be separate counsel for the District and then separate counsel for the Board of Trustees and noted that this is something that is long overdue. She knows it will cost some money to have separate counsel for the Board and for the District. Finally, she is also here to give kudos - the Diamond Peak parking problem response has exceeded her expectations and Staff has done a bang up job and it is so much better now so thank you for making that change.

Dolores Holets read from a prepared statement which is attached hereto.

Melissa Mangiaracina said that she was here to support the bike track as she and her family have been going to Truckee to use theirs so this would be a wonderful thing for this community as the citizens wouldn't have to drive so far for biking. Kylee Mangiaracina said that is a fun sport. Jack Mangiaracina said each
time we go it is so much fun and that if you are really small you can do little stuff and they have stuff for advanced people Melissa Mangiaracina said that this will be a really great thing for those that don’t play golf. Another suggestion is that she lives up by the Mountain Golf Course and she would ask that the District consider adding a bus stop for the Diamond Peak bus as there are a bunch of families up there and it would be beneficial to those families so please consider expanding the bus route.

Diane Morrison and Laurel Jones, two concerned parents said that at the public schools there is going to be a major reduction in the budget to all of the Washoe County schools and that it impacts our schools tremendously. The Washoe County School District announced $12 million dollars in budget cuts with the effect not being announced yet. The potential is that the fourth grade class size would go from 21 to 38 students and the loss of four teachers at the elementary school. The tax initiative that was just passed was for building new schools so that money can’t go to teachers. With 39 students in the fifth grade class there would need to be adjustments made to the infrastructure. They are asking that it be known that we send a lot of tax dollars down the hill and it doesn’t comeback. They have compiled a list of the top officials within Washoe County School District so they are asking everyone to call or write them as this is just nct about parents taking action rather it is about everyone because it involves all of our tax dollars and schools do drive real estate development. Our schools are qualified for Title 1 funds however we don’t get them because the Washoe County School District sets a different bar in order to receive them.

Aaron James said he was here tonight in support of having a bike park here in town and that this is important for this community and it has been a long time coming. Everyone is extremely excited as it will be an instant hit. He appreciates the confidence in helping with this project as they have done their due diligence for funding and putting everything together. This bike park will be an awesome asset and of great importance to this community. Thank you to all the families and Staff as everyone has been extremely helpful. The community is backing this project so let’s see it through.

Kevin, Atticus and Ashford Edwards came forth and said that they were here tonight to support the bike park and that they appreciate the great work that everyone has put into this project and they are really excited about it.

Chris Beardsley thanked the Board for their time and service because without them we wouldn’t have any kind of community. He asked that everyone envision the site when it is mature as it will be an excellent place to take our kids to and it
is a skill building tool that those that use it will have for life. Cycling is something that put a smile on everyone’s face and something that you can do forever. Given our amazing natural terrain, altitude, and our trails, and then throw in a pump track, the kids are going to be very, very good at what they do. It is good for kids that are building their skills and it is good for adults as cycling is a good way to spend their time.

Steve Dolan said that he is in support of the bike track as athletics is a wonderful thing that helps with all sorts of things. Secondly, he moved here because the school class size was twenty two kids and because of the schools. When he hears the class will be going to thirty one, well, that is just devastating. He supports putting pressure on Washoe County School District and noted that the time to act is right away. Next, this time last year, he came before this Board and talked about the wild trout, well, spawning season for the wild trout is approaching and there has been lots of money spent for spawning purposes and the wild Lake Tahoe trout is considered the healthiest rainbow trout in Nevada so let’s try and contain the activities in the streams. One suggestion would be to see more than one sign put up and one placement should be at the dog park with a request to respect the stream. We have a wonderful opportunity to go and protect the money that we have spent. Also, when talking about water clarity, there are two streams that haven’t improved and one that hasn’t is in Incline Village. The center of town has a stream and we need to limit our activity in the streams. There will be a high flow with a lot of surface muck and thus no room for a natural clarification process.

E. **APPROVAL OF AGENDA** *(for possible action)*

Trustee Horan made a motion to have a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block. Trustee Morris seconded the motion. Hearing no further discussion, Chairwoman Wong called the question and the motion was unanimously passed.

The Board agreed to move Item G.3. up before Item F. Presentations and to move up Item G.5. to right after G.2.
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G. **GENERAL BUSINESS (for possible action)**

G.1. Receive a presentation on a Memorandum of Understanding (MOU) for partnership with the Incline Tahoe Foundation (ITF) to construct and maintain the Incline Bike Park Project, and possibly review, discuss and approve the MOU (Requesting Staff Member: Director of Community Services Sharon Heider) *(was General Business Item G.3.)*

Director of Community Services Sharon Heider gave an overview of the submitted materials.

Chairwoman Wong asked what the projection for construction was; Director of Community Services Heider responded it is wholly dependent on fundraising.

Trustee Callicrate said that he has worked with Ms. Holets and that she has done a tremendous job within the community and that this is a great opportunity to do a public/private agreement and that he has done his due diligence so he will be voting in support on the MOU.

Trustee Morris gave a call out to Elko who has done a lot of work on this and said that the Truckee pump track is great. What he is hearing is that all the funds have to be raised both for construction and maintenance. Director of Community Services Heider said that the construction money has to be in hand and we still need to do some negotiation on the staffing.

Trustee Horan said that the District allocated a budget for that going back a year or two and Staff spent $20,000 so are we going to hold off on any further expenditure under the fundraising is successful. Principal Engineer Charley Miller said that Staff will be spending about $5,000 on permits and that the bulk will be spent after the fundraising is successful. Trustee Horan then asked how the donation kiosk was going to work. Director of Community Services Heider said there are donation bins in the area and that this is the old school tradition for users to donating money. Staff has been talking about new technology such as with one’s Smart phone, etc. We just wanted to put the idea of a donation forth and we will do more research.

Trustee Callicrate made a motion to approve the MOU and direct Staff to execute the Memorandum of Understanding (MOU) with the
Incline Tahoe Foundation (ITF). Trustee Morris seconded the motion. Chairwoman Wong asked for any further comments, hearing none, she called the question and the motion was unanimously passed.

F. PRESENTATIONS*

F.1. Opengov.com tutorial presented by Controller Lori Pommerenck

Controller Lori Pommerenck gave a tutorial on Opengov.com.

Chairwoman Wong said if someone didn’t know what ad valorem was where would one find that definition. Controller Pommerenck said on our financial transparency page.

Trustee Horan said that this displays better in Chrome versus Explorer and asked Controller Pommerenck to go to Ski and drill down for revenues and expenses for a quarter; Controller Pommerenck provided this tour.

Chairwoman Wong asked what was included in the central services allocation. Controller Pommerenck said payroll, risk management, accounting, information technology and anything at the administrative level that covers all of the District.

G. GENERAL BUSINESS (for possible action)

G.2. 2017/2018 Budget Review Process: Board Overview of Operating Budget (Requesting Staff Member: General Manager Steve Pinkerton) (was General Business Item G.1.)

General Manager Pinkerton gave an overview of the submitted materials followed by individual venue/department managers giving overviews of their venue/department.

Following are questions/answers during this presentation:

Q: $70,000 jump for this year from last year.
A: Correct, have moved some position like Budget Analyst, in services and supplies included upgrades in our Vermont system, and
budgeted for new programs such as growth at the Chateau and growth in the fitness program at Diamond Peak.

Q: For Tennis, you have gone to year round staffing; what was the driver for that change?
A: There is no year round staffing at Tennis rather the add was for the aforementioned accounting position and the Director of Community Services costs.

Q: What changes, if any, are planned for pickleball.
A: We will continue to keep up with the growth and we have added additional time slots as well as purchased some nets, etc. We have created a fee to play at peak time (morning). We are doing everything we can to keep up with the growth of this sport.

Q: Do you have an update on the conversion of the previously mentioned ballfield?
A: We are in the process of evaluating the funding and the project is ongoing so there is nothing new to report. Ready to move and are evaluating the change in use; we are confident it is of benefit to the community and there are no budgeted funds for it.

Q: Theoretically, this is a project for 2018/2019?
A: Yes unless the funding is presented earlier.

Q: What would be the construction period?
A: One to two weeks for design then go out to bid followed by award and construction.

Q: How many people/positions are at the beaches?
A: Approximately 28.

Q: This is a significant growth from 15; do the total personnel costs include everything?
A: Within the proposed budget, lengthened both the front end and the back end of the season, biggest increase is in fringe benefits which are mostly related to the ACA as well as full time year round staff allocation.

Q: Is there an increase in the wages for the lifeguards?
A: Yes, across the board.

Q: Are we now paying a more equitable wage than we were three or four years ago?
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A: Yes, we have to in order to stay competitive in the job market. We have significant retention issues and had to make adjustments because of California raising their minimum wage.

Q: Where are we on salary surveys?
A: We are constantly analyzing that and do periodic ones for full time positions and part time positions are done season to season. We have a challenge, at Ski, as the minimum wage is going up five to ten percent a year so we have to look at the going rates as they are very market driven. We will know very early in the spring if we are paying enough for lifeguards and our Human Resources team stays in close contact with other entities.

Q: Is there data to support these increases as it is important to highlight the across the board increase and that the District is not at the top of the market relative to our wages.
A: Absolutely.

Q: There are two bills in the Legislature to raise the minimum wage in Nevada.
A: California is already higher and being three miles from that border it impacts us and others.

Q: May the Trustees get a copy of the narratives presented by Staff today.
A: Yes.

At 7:50 p.m., Chairwoman Wong called for a 10-minute break; the Board reconvened at 8 p.m.

Q: Why is Diamond Peak contributing back to the Recreation Fee?
A: This is the way we have always done it and a portion of the capital fee does go to Diamond Peak. On the operating side, it has been a contributor which nets out on the operation side. The amount has varied over the years but usually it is between $150 to $250 per parcel.

Q: Is this similar with Golf? Ski is a contributor and has been for quite some time and that contribution is fueled by guests. This statement is not intended as impugning Golf just a generalized statement.
A: Not since the 1990's
Q: Employee benefits, in Ski, have gone up roughly 50% in the last two years and wages have not.
A: We are projecting an hourly wage increase for front line employees that we don't want to publicly announce but it will be higher next year.

Q: The question was about employee benefits - grown by 50% for the past two years.
A: Part is the ACA and two full time year round positions being charged there.

Q: Ski has to operate with less Staff than desired yet you have managed to provide a really great product which is to be commended upon so do we really need all this Staff or can we run a little skinner?
A: This model is not sustainable and is an inefficient use of resources but our commitment is to a high level of service.

Q: Services and supplies; thought food and beverage was included.
A: Other costs are included and it is all other things except food as we are operating a longer season and it includes lift maintenance.

Q: There has been a 70% increase over the last two years; is this a result of operating longer?
A: It is in multiple areas such as licensing fees, costs of professional services for work on lifts which is increase, more wear and tear on the infrastructure, and incremental costs. Our operating season has 30% more days and there are costs in handling new credit cards.

Q: The Championship Golf Course is becoming more reliant upon the facility fee and getting more from Diamond Peak. From a sustainability standpoint, it works when Diamond Peak has snow but what if next year there is no snow are we going to find ourselves in a world of hurt and is this putting the chicken before it hatches?
A: The golf industry is trying to rebound and recognizes that the decline is a worldwide issue so they are putting more money into the industry and we are trying to do that as well with our programs and use the Mountain Golf Course as a more casual experience. Long term is how to grow this and we will by putting in new programs that try and grow new golfers. We also budget conservatively on Ski because of this scenario. The real resistance, at Golf, is bringing the
rates up to the market and when a consultant saw this they thought we were doing a lot better than they thought. There is a challenge on getting the rates up quickly yet we hope there is room to grow. It is quite a deal for passholders and brings one million dollars of value to the community.

Q: Will the maintenance shift to once a week impact the quality of the golf course?
A: We decided to do this because we have found, with a little tweak on the shotgun starts, time in the morning and that allows play to occur in the afternoon so there will be no quality impact at all.

Q: The real challenge is on the amount of resident play, the pricing, and how sustainable that is. We are holding the pricing the same and we have a lot of resident golfers which is inverse to Ski and he can see going forward this will be a challenge as he is not enthusiastic about the growth of golf.
A: Every other year the increase has been more acceptable. The club members aren’t getting any younger and we are trying to help them out.

Q: If Golf is declining, what sports are they picking up and what sports should we be looking at.
A: We are hearing from the PGA that they are tying golf to the health and wellness industry and we are in a great position because we are already in the health and wellness arena. To the degree we can combine things like yoga for golf, that is what we are trying to do moving forward. Things that are booming are free - trail use, pickleball, etc. and our best effort is how do we combine health and wellness and the golf industry; luckily we are well positioned. There may be a reduction in golf courses in the region and it is becoming the survival of the fittest. One of the beauties in Ski is there are no new ski resorts. We now have indoor golf because we have realized that there are seven months that can be programmed.

Q: Revenues are flat, expenses are going up and they are being managed; this is not a sustainable model as costs will rise and there are a finite number of rounds so there is nothing left to squeeze out of the revenues, is that correct?
A: Yes, it is really about addressing that with the green fees and Staff is working around the edges to create things here and there and eek
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out some time for rounds, leagues, etc. It is a very challenging operation and we are lucky that we have two golf courses in this community as there is a lot of golf in this community.

Q: Eventually we will be faced with the green fees increasing and we have a great golf community here so we should continue to support them but don’t shy away from raising those fees because sometime down the road that will have to occur. Between the two golf courses, Mountain Golf Course gets more and Championship Golf Course gets less, why is that?

A: Because they need the help. The Mountain Golf Course is a loss leader that keeps the costs down at the Championship Golf Course and we used to fill up the Championship Golf Course with one dollar per round golfers but we have now moved them up to the Mountain Golf Course. The Mountain Golf Course is much more of a community amenity and is a good place to start growing golfers therefore since it is more of a community benefit, it receive a bigger subsidy. Additionally, it has a different season because of its location and while we are often compared to Brockway, they are still playing golf at Thanksgiving because of their location and we are not. Staff is doing an incredible job with marketing as it is not really an executive golf course as it is more challenging than is realized.

Q: With facilities, what did we do so well?
A: Two things - we sold the heck out of them and had a lot of events and we struggled with staffing. We have budgeted for a sustainable approach and upping the quality of the events so we don’t have to go after as many weddings.

Q: What about sensitivity to the pricing?
A: We do believe there is a good delta between us and Edgewood and that we can bump up by 10% for non picture pass holders. There have been a number of times, during the ski season, where we have had a real challenge to having these events so we are running into staffing issue and we don’t want to bring in events that we don’t have staff for so we are spending more money on staffing in an effort to find a sustainable volume.

Q: For a non picture passholder, $5,200 is too cheap because at the Hyatt that would get you one portion of the ballroom.
A: We are not on the water and we don’t have accommodations and these are the two basic reasons we lose a booking. We believe the
market will bear a 10% increase and we did increase it 10% last year.

Q: There are a lot of higher end weddings that take place so recommend you go for it.
A: Great, we will.

Q: For food and beverage, is the twelve month position for the banquet chef included in your numbers and is this a summation or does it have its own separate budget.
A: Yes on the banquet chef and it is shown separately but imbedded into two budgets.

Q: May the Board get a copy of the Staff narratives that have been given today?
A: Yes.

Q: Food and beverage is something that we always struggle with and this is an area that continues to struggle because what appears to be breakeven is potentially a loss as it relates to facilities.
A: That is correct and the intent is that both ski and golf need food and beverage and that we are efficient with it. What else can we do as we have this facility to help supplement that money so there is that effort and we enterprise those. By making the venue managers responsible, we have made for better food and beverage operations and ensured that it is a compliment to golf and ski so it is a part of managements function.

Q: Have more difficulty relating it to facilities because if there was a wedding right now, it would be held here at the Chateau, so this is where the struggle is.
A: It is less than $200,000 during the ski season.
Q: It makes it difficult to analyze the Facilities budget because it is not embedded into the budgets.
A: We can slice and dice it a lot of different ways so we strive to keep it middle of the road but we do track it all different way.

Q: In the General Fund, why have utility costs gone up.
A: Include the fiber costs for the entire District.

Q: When are we going to work on updating the District’s Strategic Plan and when are we going to do a deep dive into Ski and/or Golf as that has to happen.
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A: Staff gave a preview of the beaches at the last meeting so we will do it down the road and we aren’t able to do it this because of schedules. Don’t need to do it because of all the information at opengov.com which is available to all. Deep dives take time and the major course changes are part of the long term work plan. We are at the end of the budget cycle and we have done a fairly deep dive into Golf. This is one of the reasons we had Staff give you the level of detail, on opengov.com, that is available.

Q: It was great having venue managers make presentation and show ownership and all showed a pretty good knowledge and they will just get better as they get experience in justifying support, etc. The use of opengov.com may be technically challenging but there is certainly a great amount of data available.

A: Venue managers did a great job and the budget is critical and two of the most important items are guidance on the strategic plan and properly executing the budget. One of the reasons we moved the Budget Analyst is that we are now more focused on the scalability and having the ability to make course corrections and having budget preparation become easier; we are looking out two or three years. One of the reasons we have made all the investments in technology is to be able to make some improvements in golf, over time, but it takes some investment, upfront, but we are getting there.

Q: As we went through this, the questions that were asked, relative to the changes in the budget numbers, had some pretty good responses. On the service levels, we need to get better at measuring those. The venue managers heard, in Golf, there is a major challenge in managing that venue. There was a lot of feedback from all the Trustees to the Venue Managers and the Staff and the bottom line is we are requesting the managers know how we are operating.

A: Good summary.

At 9:20 p.m., Chairwoman Wong called for a 10 minute break; the Board reconvened at 9:30 p.m.

G.3. Review, discuss, and possibly adopt Resolution No. 1854 authorizing a Medium-Term Installment Purchase Agreement in the amount of $448,000.00, to California First National Bank to finance the procurement of eighty (80) electric golf carts, including GPS units, to be located at the Championship Golf
Course, with a total amount due of $480,584.00 (Requesting Staff Member: Director of Finance Gerry Eick) *(was General Business Item G.2.)*

Director of Finance Eick gave an overview of the submitted materials.

Trustee Dent said, regarding the budget, there was no mention of the budget on February 8 so he is inquiring about the budget numbers. Director of Finance Eick said that the 2016/2017 budget was essentially done almost fifteen or sixteen months ago and there it was a very similar cost; $56,000 to $89,000 and now at $101,000 from $56,000.

Trustee Dent said with revenues being as high as they are, are we repeating ourselves with a budget augmentation. Director of Finance Eick said yes and if as ski keeps on going, it is very clear that we will have a budget augmentation which is driven by the increase in revenues at Ski and also by Food and Beverage so yes, there will be a budget augmentation.

Trustee Dent so if we have so much cash why don't we save $30,000 and pay for these outright. Director of Finance Eick said it is a choice if you want that but that one of the reasons we talked about lease/finance option is because we don't intend to hold the asset for its full useful life. Using a pickup truck as an example, it has a first use and then a second use which is a static period of time. They have a clear residual value and in this particular case it is making less than the full purchase price.

Trustee Callicrate said so at the end of the four years can we turn them in and purchase new carts. Director of Finance Eick said that has always been the plan and that the current lease is five years because of the battery.

Trustee Callicrate said we only use them for five months which means we are using them for much less than the intended life cycle and if we then replace the batters are we conceivably getting a longer life on each of the carts themselves. Director of Finance Eick said that the discussion on the battery life is a key factor to the warranty which expires at the end of the four years and going past
that warrant incurs substantial costs. Trustee Callicrate said so it's not $448,000. Director of Finance Eick said it would be the cost of replacement batteries at $108,000 in addition to buying out the balloon payment.

Trustee Horan made a motion to:

1. Adopt Resolution 1854 authorizing a Medium-Term Installment Purchase Agreement with a principal amount of $448,000.00, with an annual interest rate not to exceed 3.279% and repaid over four years, with the final balloon due no later than May 1, 2021.

2. Authorize Staff to execute all documents based on a review by General Counsel and Staff, and after compliance with the State of Nevada Department of Taxation Guidance Letter 16-004 relative to leasing and installment purchase agreements.

Trustee Morris seconded the motion. Chairwoman Wong asked for any further comments.

Trustee Horan said that financially, at the end of the day, we are better off by leasing and that's why he will support this motion.

Trustee Callicrate said initially that was how he felt. As he looked into it, the District clearly has quite a bit of monies for this purchase so we have that funding thus why tie up $500,000 for a larger project. Chairwoman Wong said that is backwards logic to her as we don't have to spend it. Trustee Callicrate said we have $23 million dollars in unrestricted funds. General Manager Pinkerton said that there is a lot of those monies in the Utility Fund and the reserve fund and that all of that is factored into the five year capital plan. We are asking to execute this way because it is prudent financing, we are getting virtually no interest at all, we have the purchaser assume the balloon payment, and we aren't stuck with an outdated product. Trustee Callicrate said on an outright purchase, did we get this pricing because of buying outright. General Manager Pinkerton said that it is $448,000 over four
years with us paying about $400,000 but that with the purchase we will pay $448,000 upfront and then keep them. Trustee Callicrate said that he feels that the projected time of use is more like eight to ten years which is industry standard. General Manager Pinkerton said that we cycle them out after four years because they start breaking down and that we have done this for the past three cycles. Director of Asset Management Johnson added that it depends as the warranty is very straight forward and no one is warranting anything for four years but we pushed to get a guarantee for four years and that last year most of our carts were out of warranty because of charging. If we purchase, it guarantees we will be purchasing replacement batteries and then there is care and condition. Others are using their carts for a longer life but they are seeing significant care; it makes sense to cycle them on a four year cycle and that we talked at length about this at the February Board of Trustees meeting. General Manager Pinkerton added that there is also a time constraint for this season. Director of Finance Eick said that delivery is necessary in the third week of April irrespective of how we are paying for them.

Hearing no further comments, Chairwoman Wong called the question - Trustees Wong, Horan, and Morris voted in favor of the motion; Trustees Dent and Callicrate voted opposed to the motion.

District General Counsel Guinasso advised the Board that their vote doesn’t meet the statutory requirements so right now we will be paying the balloon payment on the existing lease and buy no new golf carts.

G.4. Review, discuss and possibly appoint a new member to the Audit Committee - Audit Committee Membership, Policy 15.1.0, Audit Committee (Requesting Trustee: Vice Chairman Phil Horan) *(was General Business Item G.5.)*

Vice Chairman Phil Horan stated there were three members of the Audit Committee and one Trustee had a term expire thus he would like to get a third member appointed to the committee and that he would like to nominate Trustee Peter Morris to be on this committee as he doesn’t have
a job right now so this is a good opportunity for him as he could add to that committee.

Vice Chairman Horan made a motion to complete the three member Audit Committee by adding Trustee Morris to the Audit Committee. Chairwoman Wong seconded the motion.

District General Counsel Guinasso reminded the Board that they must deal with this motion before another nomination is made.

Vice Chairman Horan said that Trustee Morris has the background to be on this committee and that he is in a good position to get involved in support of the Board.

Trustee Callicrate said he would like to say that he would hope there is an opportunity to nominate the Treasurer of the Board, Matthew Dent, as he assumed he would have automatically been on this committee since that has been the tradition. He has nothing against Trustee Morris but the Treasurer should be on this committee. Perhaps one of the other members would consider stepping down and that it would be his recommendation that he would request one member to step down in order to have our own Treasurer of the Board on this committee.

Vice Chairman Horan said that the Audit Committee has three members and that any of the Board members are welcome to participate and that any recommendation made by this committee comes to the full Board so we can all participate in the oversight.

Chairwoman Wong said, from a policy perspective, the Treasurer is not directed to be on the Audit Committee.

Trustee Callicrate said it is logical to have the Treasurer on the Audit Committee and that it finds it rather odd that our own Treasurer wouldn’t be on the Audit Committee. It is highly unusual and he won’t be in support of this motion moving forward.

Trustee Morris said he would be honored to serve on the Audit Committee and he hopes he has that opportunity and that he respects the comments as he is the new kid on the block. The Treasurer does have a lot of oversight and that this would allow for a couple of extra checks and balances; he welcomes the opportunity to serve.
Hearing no further comment, Chairwoman Wong called the question - Trustees Wong, Horan, and Morris voted in favor of the motion and Trustees Dent and Callicrate voted opposed - the motion passed.

Vice Chairman Horan said as the ongoing Chair, he would like to call a meeting in either April or May to review the policy as it suggests four meetings be held.

G.5. 2017 Board of Trustees Work Plan - Continuation of discussion began on February 8, 2017 (Requesting Trustee: Chairwoman Kendra Wong) *(was General Business Item G.4.)*

Due to time constraints, Chairwoman Wong deferred to the next Board of Trustees meeting.

H. **BOARD OF TRUSTEES UPDATE (NO DISCUSSION OR ACTION) ON ANY MATTER REGARDING THE DISTRICT AND/OR COMMUNITIES OF CRYSTAL BAY AND INCLINE VILLAGE, NEVADA**

Trustee Callicrate provided a recap on the PTA meeting that he went to and spoke as an individual and as a member of the Board who encouraged folks to come to this meeting. While the District isn’t directly involved with the schools, we do have a relationship with them as they use our fields so the IVGID Board of Trustees has the opportunity to say that they are very concerned about the loss of teachers in our schools and that this is critically important as it impacts future residents. Each Trustee can do what they want. District General Counsel Guinasso added that the Trustees can write letters as individuals and reach out to all the people.

Chairwoman Wong reported that next week she, Director of Public Works and the General Manager will be in Washington D.C. meeting with the Nevada Delegation and that this trip is being arranged by Mr. Faust, our Legislative Advocate.

Trustee Dent said that at his website, matthewdent.com, he has created a new citizen portal where citizens will have the option to submit comments, etc. He will be posting regular updates to the citizens. Citizens will also have the option to offer subjects for Flashvote which is funded by him personally; he hopes this increases public engagement.
Vice Chairman Horan said, regarding the schools, that Katy Simon-Holland is our at large representative and that in May she will be speaking to the morning Rotary so he will ask her to meet with the IVGID General Manager.

I. **PUBLIC COMMENTS** - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration; see Public Comment Advisory Statement above.

Steve Dolan said the Board had a wonderful interchange and that it was nice to see everyone working together which was counter to the vote on the carts. He doesn’t know why Trustees Callicrate or Dent didn’t make a motion as it seems like it was an opportunity to resolve it and to buy golf carts. He would like to talk about two things – golf and the impact of the number of skiers on the mountain. Discussing both, Trustee Dent was a little worried about supporting losses in the golf community and that one of the beauties is that means a good year in golf so we should tend to have some balance. In long term planning, he thinks Phase 3 includes the expansion of Diamond Peak on the back side which everybody wants. No one wants the roller coaster but by expanding the backside one might be able to strike a balance. Doing this might reinvigorate the community and draw in a bigger base by bringing in the upper end powder skier. Thus, you might want to move to Phase 2 to Phase 1 of the master plan. Mr. Dolan concluded by stating that he is supportive of calling the schools because you have some much power.

J. **ADJOURNMENT** *(for possible action)*

The meeting was adjourned at 10:48 p.m.

Respectfully submitted,

Susan A. Herron
District Clerk

Attachments*:
*In accordance with NRS 241.035.1(d), the following attachments are included but have neither been fact checked or verified by the District and are solely the thoughts, opinions, statements, etc. of the author as identified below.

Submitted by Margaret Martini (1 page)
Minutes
Meeting of March 8, 2017
Page 20

Submitted by Dolores Holets (2 pages): Incline Tahoe Foundation letter dated March 8, 2017

Submitted by Pete Todoroff (2 pages)

Submitted by Diane Morrison and Laurel Jones (1 page): Listing of Washoe County School District Board members and employees
3-8-2017

Please add this correspondence/statement to the minutes of the IVGID BOT meeting of 3-8-2017

To Members of the Board of Directors and Recreation Fee participants:

It has come to my attention that a member of the community of recreation tax payers has done some research of attorney fees of some of the General Improvement Districts statewide and locally and has come up with some very interesting and provocative facts about our contractual legal fee and participation.

In looking at the budgeting and the financials of IVGID it is apparent to me, and others, that the property owners are paying, by contract, about 10 times the going rate for GID’s legal representaiton. The GID’s surveyed are using respected and in some cases renowned attorneys. So it seems as if the property owners here are being subjected to an unconscionable waste in retaining the current legal counsel.

For this amount of money (appx $10,000.00 per month !!!!) we are not even getting full-time representation. Mr. Gianasso is also representing other entities and clients as well as running for various political positions. And in looking at the legal issues presented at some board meetings, Mr. Gianasso is failing to detect and to advise the board members when open meeting laws are being violated. Therefore, costing even more money to the district.

It is also very disconcerting that not only is Mr. Gianasso costing appx 10X the rate of other GID’s, he is failing to prevent easily preventable NRS violations... and doing such antics as usurping the Chairman of the Board in some meetings. Are we paying Mr. Gianasso to disrespect the board positions and the citizens who are only asking for 3 minutes of comments to question some of the actions of IVGID Board members and ask for accountability of staff?

There is something grossly and financially wrong with the retainership of Mr. Gianasso and his law firm by contract.

It is also a travesty that after paying the grossly over market ‘retainer’ monthly fees, that Mr. Gianasso is not qualified to handle all legal matters of IVGID. I am saying this because there are thousands of dollars paid to another law firm for legal issues.

I am hoping that this Board do their due diligence in researching the market rate for GID representation and that they would do their fiduciary duty to those tax payers whose money they are responsible for. It would be unconscionable not to.

[Signature]

Cabele Village resident
Date: March 8, 2017

To: Incline Village General Improvement District, Board of Trustees

From: Dolores Holets, Incline Tahoe Foundation Board Member & Secretary

Re: The Incline Tahoe Foundation’s Partnership and Commitment to the Incline Bike Project

Mission Statement

The mission of the Incline Tahoe Foundation (ITF) is to enhance the overall well-being of the Incline Village and Crystal Bay communities’ public parks, recreation facilities, programs and services through private donations, grants and endowments. In order to accomplish this objective, ITF forms partnership relationships with groups that have projects that are compatible with ITF’s mission.

Background

In October 2013, members of the Incline Bike Project presented their goal of building a “pump track” to the board of ITF. Since that presentation and the approval of the partnership agreement, ITF has enthusiastically supported the Incline Bike Project. The steadfast professional dedication of the Incline Bike Project’s board members, when working with IVGID, ITF, and potential donors, is praiseworthy and contributes significantly to our on-going support.

Additionally, there are specific attributes about the Incline Bike Project that the board of ITF finds particularly appealing:

- Its plan includes more than just a bike park. There will be a pavilion, rest rooms, picnic tables, water fountains, and creek area.
- It will be a safe place for everyone, more importantly children, to go to at any time.
- Its convenient location within the community makes it easily accessible to and from local schools and recreation facilities.
- It will be a facility for everyone to use…..disc golfers, par coursers, walkers, tennis groups, rec center users, riders and more.
- It will be a place for community involvement, a hub for conversation and activity.
- It is being developed for the community, by the community.
How the Incline Tahoe Foundation Operates

The Incline Tahoe Foundation works with our Partner Organizations in the following way:

- Because of ITF’s 501(C)3 non-profit status, donations made to ITF for our Partner Organizations’ projects are tax deductible to the extent permitted by law.
- ITF is responsible for maintaining accurate financial records that reflect our Partner Organizations’ donations.
- ITF is responsible for generating donor acknowledgment letters.
- ITF is responsible for completing all necessary tax and regulatory filings.
- ITF is responsible for carrying all necessary insurance required for non-profit organizations.
- ITF is responsible for providing IVGID with a yearly report summarizing ITF/Partner Organization activities.
- ITF is responsible for working with IVGID and Partner Organizations on the long-term maintenance of the projects.

In addition to the Incline Bike Project, several other ITF Partner Organization projects have included disc golf, the Friends of Incline Trails, IVGID tennis, and the Fit Trail. The contribution these projects have made to enhancing our community’s recreational opportunities is substantial. The Incline Bike Project certainly meets all the criteria of ITF’s mission. Therefore, ITF’s commitment to the success of the Incline Bike Project is long-term and unwavering.

ITF Board Members

Paul Zahler: tahoepz@gmail.com (President)
Dolores Holets: dholets@hotmail.com (Secretary)
Shelia Leijon: saleijon@hotmail.com (Treasurer)
Aaron James: aljamesworld@gmail.com
Ethan Bolinger: ethanbolinger@icloud.com

The Incline Tahoe Foundation is a 501(c)3 non-profit organization, tax ID number 27-0832168
My name is Pete Todoroff 786 Southwood Blvd. Incline Village living here come May 1, 2017 37 Years. I did miss last months meeting because someone I talked to had a cold and I was sick. I woke up at 3 AM and could not breath. For another good bit of information is I went to see my VA Cancer Doctor and my Bladder Cancer has returned. I just wish I could get some good information this year.

I also wanted to tell you about my Voting this last election; every candidate I Campaigned for won. I was behind Lisa Krasner and she won without Dirty Politics and for my reward I had the privilege of spending a half a day with her on March 1st. This was a Wonderful Experience. I also got behind Katy Simon who was a Great County Manager in stead of Bill Horn and I believe My Mr. Joe Pomroy can answer that question if the Community wants to know. Last on not least I Campaigned for Matthew Dent. The reason being he brought out what venue is making money and what venue is not and the reason why. I believe this Community needs to know this questions on how our money is being spent.

1. I had a lot of complaints about power outages in January and February. I called NV Energy and they told me that their equipment needed to be updated. I asked NV Energy if they could put this in writing as Chairman of the Citizens Advisory Board I would give a report of our conversation which the answer to me is I have to go through our Attorney. So I did file a complaint against NV Energy and I finally received a response. NV Energy has called a Green Cross Program Application. This is where NV Energy will give you advanced notice if there is going to a power outage for people with life threatening equipment advance notice of Power Outages or updating NV Energy Equipment. I do have this information available for the Community to view. Or if someone in the Community is interested please pick up my card and I will send this too you.

2. The next point I want to bring up is I was the person who brought up $17,000 Emergency Transportation for Seniors. Then I had to go to a Commissioners Meeting in Reno and asked Mr. Slaughter who is the County Manager if Incline Village could get more money for Senior Services which was badly needed because of the Large Population of Seniors in Incline Village and Crystal Bay which he agreed to. He sent $75,000 Dollars right away and another $75,000 Dollars by the end of Government Physical Year which is June 30, 2017.
Washoe County School Board Executive List:

JoEtta Gonzales:  Salary: 186,778  
Washoe County Superintendent  
joegonzales@washoeschools.net

Lisa Ruggerio  
School Board Representative  
lruggerio@washoeschools.net

Traci Davis  Salary: $360,057  
Superintendent of Schools  
tdavis@washoeschools.net  775.789.4645

Dr. Paul LaMarca  Salary: $201,484  
Chief School Performance Officer  
plamarc@washoeschools.net  775.789.4650

Scott Kelley  Salary: $20,276  
Board of Trustees, Clerk, Incline Rep.  

Dr. Kristen McNeill  Salary: $237,061  
Deputy Superintendent  
kmcneill@washoeschools.net  775.789.4640

David Lasic  Salary: $179,692  
Chief of Staff  
dlasic@washoeschools.net  775.789-4675

Scott Bailey  Salary: $193,516  
Chief Academic Officer  
sbailey@washoeschools.net  775.789.4606

Tom Ciesynski  
CFO  
tciesynski@washoeschools.net  775.348.0312

Byron Green, Ed.D  Salary: 201,929  
Chief Student Services Officer  
bgreen@washoeschools.net  775.789.4675

Pete Etchart  Salary: $215,015  
Chief Operations Officer  
petechart@washoeschools.net  775.851.5672

Ed Grassia  
Chief Operations Officer  
egrassia@washoeschools.net  775.789.3456

Ben Hayes  
Chief Accountability Officer  
bhayes@washoeschools.net  775.348.0284

Mark Amodei  
NV Congressman  
www.amodei.house.gov  775.686.5760