MINUTES
REGULAR MEETING OF JANUARY 18, 2017
Incline Village General Improvement District

The regular meeting of the Board of Trustees of the Incline Village General Improvement District was called to order by Chairwoman Kendra Wong on Wednesday, January 18, 2017 at 6:00 p.m. at the Chateau located at 955 Fairway Boulevard, Incline Village, Nevada.

Presentation of Award by the Incline Village/Crystal Bay Historical Society

Richard Miner read from a prepared statement which is attached hereto.

A. PLEDGE OF ALLEGIANCE*

The pledge of allegiance was recited.

B. ROLL CALL OF THE IVGID BOARD OF TRUSTEES*

On roll call, present were Trustees Tim Callicrate, Matthew Dent, Peter Morris, Phil Horan, and Kendra Wong.

Also present were District Staff Members Director of Finance Gerry Eick, Communications Coordinator Misty Moga, Information Technology Manager James Russell, Diamond Park Ski Resort Manager Mike Bandelin, Director of Human Resources Dee Carey, Principal Engineer Charley Miller, Director of Public Works Joe Pomroy, Parks and Recreation Director Indra Winquest, and Director of Asset Management Brad Johnson.

Members of the public present were Pete Todoroff, Kathleen Watty, Steve Dolan, Bill Watson, Richard Miner, McAvoy Layne, Craig Olson, Kayla Anderson, and others.

(27 individuals in attendance at the start of the meeting which includes Trustees, Staff and members of the public.)

C. PUBLIC COMMENTS*

Bret Hansen read from a prepared statement which is attached hereto.

Pete Todoroff said he is the Chairman of the Citizen Advisory Board and that on December 29, 2016 he was sent an eviction notice from the place where he has
lived for thirty years. He contacted Washoe County Commissioner Marsha Berkbigler who got him an attorney right away. He has lived there for thirty years and this is the second owner that has taken him to court. He saw the attorney yesterday and he can’t thank Washoe County Commissioner Berkbigler enough for what she did for him.

D. **APPROVAL OF AGENDA (for possible action) (moved up by Chairwoman Wong)**

Trustee Dent made a motion to have a flexible agenda; Trustee Horan seconded the motion. Chairwoman Wong, receiving no comments, called the question and the motion was passed unanimously.

Chairwoman Wong moved Item E. to Item F. after General Business and moved Item F.1. to F.3.

E. **GENERAL BUSINESS (for possible action)**

E.1. **Presentation of the First Annual Community Survey results; survey was conducted in October 2016 (Presented by Stephen Bohnet of Finn Consulting) (was Agenda Item F.2.)**

Mr. Bohnet gave a PowerPoint presentation which is incorporated herewith by reference.

Chairwoman Wong asked about the Net Promoter Score. Mr. Bohnet said you want it to be in the positive.

Trustee Dent said, regarding the skateboard park, that the rank is so low and he guesses it is because the responders were old thus we shouldn’t be surprised. Mr. Bohnet said that he has plotted the users. Trustee Dent said because the sample size is so small it is probably irrelevant; Mr. Bohnet agreed. Trustee Dent said so it is an outlier. Mr. Bohnet said that 96% of the respondents didn’t use it so it is not a statistically solid data point because it only had 4% of the respondents.

Trustee Callicrate said that the pickleball courts are a hot button issue for the tennis complex and the sport is wildly popular as well as the fastest growing sport so he doesn’t want to send the wrong message to anyone opening this document and he is curious about how to deal with those
numbers. Mr. Bohnet said it is one set of data and you can’t look at just one data point. You also don’t want to cherry pick data to support and discount those that do not rather take that point and comb through it and see if anyone is saying anything about the pickleball courts and use it as guidance.

Trustee Morris asked if we had all the comments; Mr. Bohnet said they are forthcoming.

Chairwoman Wong thanked Mr. Bohnet and noted that this feels very consistent with our community meeting that we had in the past and it is a good reminder about value in this community.

General Manager Steve Pinkerton said this is very consistent with other surveys and it has the same percentages so it is reinforcing what we already know. Staff is looking forward to looking at it more and making it a part of our strategic process. Staff will get all this information online and all the accompanying data as it does deserve additional review. As to Village Green, and its negative score, it is consistent with what we are hearing especially about conflict of use so this is a good starting point for Staff.

Trustee Morris said, as a user of the Net Promoter Score, when we publish it we need to counsel that explanation that anything about a zero is pretty good.

E.2. Review, discuss and possibly award a Procurement Contract for Sewer Pump Station #6 Replacement – 2016/2017 Capital Improvement Project: Fund: Utilities; Division: Sewer; Project # 2599DI1104; Vendor: Smith and Loveless, Inc. in the amount of $63,345 (Requesting Staff Member: Director of Asset Management Brad Johnson) *(was Agenda Item F.3.)*

Principal Engineer Charley Miller gave an overview of the submitted memorandum.

Trustee Dent asked, of the eighteen sewer pump stations in town, how many have been replaced. Director of Asset Management Brad Johnson said ten or eleven of the eighteen are package stations and about half of those have had the guts replaced. In some of the larger stations, we have replaced multiple pumps, etc. and same thing on half of the package ones and some of the larger stations.
Chairwoman Wong said that this was the only bid as part of our process. Director of Asset Management Johnson said we had one other very interested bidder and that they went through the due diligence but they ultimately couldn't meet the requirements so they opted not to bid.

Trustee Morris said so with one bidder, and as we go forward to replace the others, is there concern with only one bidder. Director of Asset Management Johnson said that at the other stations the hydraulics are not as specific. Smith and Loveless is a reputable firm and they were not aware, until bid opening, that they were the only bidder.

Trustee Morris made a motion to:

1. Award a procurement contract to Smith and Loveless, Inc. totaling $63,345 for a packaged sewer pump station for the replacement of Sewer Pump Station #6.

2. Authorize Staff to execute all purchase documents based on a review by General Counsel and Staff.

Trustee Callicrate seconded the motion. Chairwoman Wong asked for comments, hearing none, she called the question and the motion was unanimously passed.

E.3. Election of Board of Trustees Officers for 2017 - Positions are Chair, Vice Chair, Treasurer and Secretary (Election process to be conducted by District Clerk Susan Herron) (was Agenda Item F.1.)

District Clerk Susan Herron announced that all of the newly elected positions will be effective tomorrow, Thursday, January 19, 2017.

District Clerk Herron opened the nominations for the position of Chair. Trustee Horan nominated Trustee Wong. Trustee Dent nominated Trustee Callicrate. Hearing no further nominations, District Clerk Herron closed the nominations for the position of Chair. District Clerk Herron did a roll call vote for all those in favor of Trustee Wong as Chair - Trustees Dent and Callicrate voted no and Trustees Horan, Morris, and Wong voted yes. Trustee Wong is Board Chair.
District Clerk Herron opened the nominations for the position of Vice Chair. Trustee Wong nominated Trustee Horan. Hearing no further nominations, District Clerk Herron closed the nominations for the position of Vice Chair. District Clerk Herron announced that with only one nomination, and confirmed same with District General Counsel, that a roll call vote was not necessary and that Trustee Horan is Vice Chair.

District Clerk Herron opened the nominations for the position of Treasurer. Trustee Callicrate nominated Trustee Dent. Trustee Wong nominated Trustee Morris. Hearing no further nominations, District Clerk Herron closed the nominations for the position of Treasurer. District Clerk Herron did a roll call vote for all those in favor of Trustee Dent as Treasurer - Trustees Wong and Morris voted no and Trustees Horan, Callicrate and Dent voted yes. Trustee Dent is Treasurer.

District Clerk Herron opened the nominations for the position of Secretary. Trustee Dent nominated Trustee Callicrate. Hearing no further nominations, District Clerk Herron closed the nominations for the position of Secretary. District Clerk Herron announced that with only one nomination that Trustee Callicrate is Secretary.

At 7:15 p.m., Chairwoman Wong called for a ten minute break; the Board reconvened at 7:25 p.m.

F. PRESENTATIONS*

F.1. Director of Community Services Sharon Heider – Update on Community Services activities which may include an update on Incline Park Field #3 (was Agenda Item E.)

Parks and Recreation Director Indra Winquest said, due to the illness of the Director of Community Services, he would give a brief PowerPoint presentation, which is incorporated herewith by reference. Following the presentation, he read from a prepared statement, which is attached hereto, about Incline Park Field #3.

Trustee Horan said that he had a call from a parcel owner that a tree was down in her lawn and that she got a great response from Staff so he appreciates that quick response.
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Parks and Recreation Director Winquest said kudos to Public Works and Parks Staff for snow removal.

G. DISTRICT STAFF UPDATE

G.1. General Manager Steve Pinkerton

- Mid-Year 2016/2017 Budget
- 2017/2018 Budget Preparation
- Washoe County Community Area Plan
- Information Technology
- Report on Storm Event - January 2017 - Washoe County State of Emergency

District General Manager Pinkerton went over each item.

Trustee Callicrate said during the last two year cycles we have had for the District’s budget that he has been pushing for a zero based budget process and that it be an in depth process. Two candidates campaigned on this issue so where are we and if not this year then when because we need to seriously address this item. General Manager Pinkerton said that he will be providing lots of information on February 8 and that the Board will get further information at that time.

Trustee Callicrate asked how many Washoe County plows are in town. General Manager Pinkerton said that is a good question to ask Washoe County Manager John Slaughter and that he will also ask about ongoing deployment. Trustee Callicrate said that he recalls Washoe County agreeing to have the walking path clearing equipment available so he would appreciate the reach out. General Manager Pinkerton said he will reach out and that Staff is reaching out more.

G.2. Diamond Peak Ski Resort General Manager Mike Bandelin - Verbal update on the Diamond Peak Ski Resort ski season

Diamond Peak Ski Resort General Manager Mike Bandelin gave the following report:

Diamond Peak opened on December 15, our projected date, with 30% of the terrain open with machine made snow. On December 16, we hosted our 50th Anniversary season pass holder party including appetizers and movie premiers. December 19, snowmaking efforts on Ridge, Popular and
Penguin were completed allowing us to operate Lakeview lift and Snowflake Lodge with 55% of developed terrain open for skiing. On December 25, we opened the Great Flume trail for skiing with machine made snow. With the help of the storms in the first week of January, we were able to open 100% of the developed terrain. Some December statistics - the skier visit count for the month was 34,112, a 32% increase for the 10 year average. The final skier visit count for the holiday break was 35,000, although we were 8,000 skier visits behind last season’s holiday break, we were 7% better than the 10 year average. During the period we saw one 4,000 plus day as well as three 3,000 plus days which is the average for days with those skier counts for the season; last season was 43,189. Christmas week, December 26 through January 1, we saw 21,679 visits, down 15% or 4,000 visits from last season while an increase of 20% over the 5 year average. During the week, on December 27, we set a record for ski and snowboard rental units rented at 824 and topped the record on the December 28 with 836 units rented; approximately 22% of the visitors for the week used our rental equipment. Immediately following the holiday break, we offered Community Appreciation Week. It was very much like last season - a successful week of community participation with almost 2,300 tickets provided to picture pass and punch card holders. This compares to 600 tickets in 2014 and 800 tickets in 2015 (so nearly triple the participation of the past few seasons). The following week, we offered Learn to Ski and Ride week (January 9 through the 13). Although we were closed two days, the weeklong event had a total of 260 people took advantage of Diamond Peak’s learn to ski and ride week which is actually part of a national Learn to Ski and Ride month which encourages new skiers and riders to give the sport a try by taking a lesson from a certified instructor. After Learn to Ski and Ride week, we entered into MLK weekend with very nice conditions and in full operation including Solitude Canyon and Golden Eagle Bowl where we set a record for the three day weekend with approximately 9,000 skier visits; last season, we had approximately 8,000 skier visits. Overall, season pass sales continue to be strong as they were last season. Season to date, we have issued 3,900 season passes with 1,766 of those being resident passes. Last season, for the same period, 3,010 passes with 1,089 being resident passes. Our Ski and Ride schools have been enjoying teaching our guests to ski and snowboard with over 5,600 lessons taught in December and 8,500 lessons season to date. Approximately 15% of our visitors are taking lessons with our ski schools. The ski resort just finished our thirty fifth operating day of the season with just over 59,000 skier visits to date. We are scheduled to be open for 88 more days this year and typically we
would see about half of our visits for the season come by end of January. Please be sure to view our event calendar at DiamondPeak.com for information on lots of fun events going on and coming up in February and March.

Trustee Callicrate said that he has heard nothing but raves from those in the community and that this is one of those winters we have been dying for and that your Staff has done a tremendous job so huge kudos to you as the person in charge. He had visitors here and of all the places they went they said that Diamond Peak was the best time and the value was great.

H. REPORTS TO THE IVGID BOARD OF TRUSTEES*

H.1. District General Counsel Jason Guinasso

H.1.a. Discussion about the upcoming 2017 Legislative Session and matters that could be relevant or of interest to IVGID

District General Counsel Jason Guinasso said their law firm is actively engaged monitoring legislative activity and that they have added issues that may impact the District. Right now there is not a ton to talk about as everything is in the form of bill draft requests (BDRs) and thus they are one sentence descriptions with no language. They have created a number of tags for the BDRs, next month we will have a narrowed scope of monitoring, and will have pieces of legislation to look at. It is really important for the Board to consider having some representation down at the Legislature because if they are having a meeting or testimony it is important to have a voice and in order to have that voice, the Board should review the BDRs and give direction. Board Policy 3.1.0 is a guide and he is looking forward to condensing this list. He wanted to flag the fact that we are monitoring the legislation that might affect the District and that includes things we are hearing about or are pertinent to make sure we are monitoring and then they will add this to their list.

Trustee Morris said in his experience in working with the Legislature that things come up pretty quickly so we should collaborate and decide, as a Board, what we are going to do to be able to have a rapid response. District General Counsel Guinasso said he will screen what we do and that Policy 3.1.0, specifically paragraph 0.17, dictates. The Board might want to retain them at a flat fee and use the resources that are already in place.
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I. BOARD OF TRUSTEES UPDATE (NO DISCUSSION OR ACTION) ON ANY MATTER REGARDING THE DISTRICT AND/OR COMMUNITIES OF CRYSTAL BAY AND INCLINE VILLAGE, NEVADA*

Chairwoman Wong said that she has a Nevada League of Cities meeting on January 30 and the only topic is BDRs and that she will be in attendance. Trustee Dent said he will also be attending.

J. CORRESPONDENCE RECEIVED BY THE DISTRICT*

District Clerk Susan Herron reported that correspondence had been received from Dick Warren and Stan Wolken, it has been distributed, and will be included, in hard copy, in the next Board packet.

K. PUBLIC COMMENTS* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration; see Public Comment Advisory Statement above.

None made at this time.

L. REVIEW WITH BOARD OF TRUSTEES, BY THE DISTRICT GENERAL MANAGER, THE LONG RANGE CALENDAR (for possible action)

General Manager Pinkerton went over the long range calendar and asked District Clerk Herron to briefly go over the February 15 event – Face to Face with IVGID Trustees. General Manager Pinkerton said that he understands that the second meeting in March needs to be rescheduled so Staff will work with you individually on that challenge. Trustee Morris said that he has a problem with the meeting on April 26. General Manager Pinkerton said that the June 17 date may move to June 24 for second Community Meeting and then look at another one in August and then one in the fall.

M. ADJOURNMENT (for possible action)

The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Susan A. Herron
District Clerk
Attachments*:
*In accordance with NRS 241.035.1(d), the following attachments are included but have neither been fact checked or verified by the District and are solely the thoughts, opinions, statements, etc. of the author as identified below.

Submitted by Richard Miner (3 pages): Introductory Remarks to IVGID Board and Audience, 6:00 p.m. January 18, 2017 at the Chateau in Incline Village, NV.

Submitted by Bret Hansen, 6 pages
INTRODUCTORY REMARKS TO IVGID BOARD AND AUDIENCE

6:00 PM, JANUARY 18, 2017 AT THE CHATEAU IN INCLINE VILLAGE, NV

Good Evening. My name is Richard Miner and I am president of the Incline Village & Crystal Bay Historical Society. I want to thank the IVGID Board of Trustees for giving me the opportunity to address all of you this evening. I realize I have but three minutes so my remarks will be brief.

First of all, I want to announce that the Incline Village & Crystal Bay Historical Society has entered into an agreement with Thunderbird Lodge Preservation Society which will result in the closing of our 501 (C) (3) organization and the transfer of all of our archives, collections, and records to Thunderbird with immediate effect. This agreement has been under discussion for some time, and was accelerated by the recent loss of our leases within a month of each other for our Museum space in the Starbucks building and our office space in the Village Center. We are pleased and very fortunate to be able to work with Chief Executive and Curator Bill Watson, his Board of Directors, and the Thunderbird staff in the months ahead to ensure that these valuable, and indeed irreplaceable materials will safely and securely remain in our community for public viewing and historical research for years to come. The museum, for instance, is planned to reopen before the summer season in a space refurbished by Thunderbird in the Visitor's Bureau building here in Incline. More details about these developments will be forthcoming in the days ahead.

Secondly, it is with great pleasure that I announce that in one of our last official acts, the Board of Directors of the Incline Village and Crystal Bay Historical Society created and funded an award that we have been discussing for several years. And tonight with all you present, I would like to make the first, and as you can now well understand, the only such award we will ever make.

Will McAvoy Layne please come forward to join me and our Vice President, Craig Olson, as we make the presentation.
(While McAvoy is approaching the microphone)

As already mentioned, the IV&CBHS has been considering for some time the creation of an award that would recognize members of our community for outstanding contribution to the cause of historical preservation here on the north shore of Lake Tahoe. One could well argue that any or all of the founders of our society itself could be worthy candidates for such honors, but hey, they knew what they were signing up for when in 2006 Chuck Greene pulled together Michelle Schmitter, Manny Sylvester, Joe Bourdeau and Bill Horn to form the first board of directors of our society. But in the end, our current board agreed that through thirty or so years of incredible perseverance, no one in our community is more deserving of this commendation than our friend and neighbor McAvoy Layne.

Let me now read the inscription:
THE INCLINE VILLAGE & CRYSTAL BAY
HISTORICAL SOCIETY

AWARD

FOR DISTINGUISHED CONTRIBUTION

TO THE CAUSE OF HISTORICAL PRESERVATION

PRESENTED TO

McAVOY LAYNE, THE GHOST OF MARK TWAIN

FOR RECALLING AND PRESERVING MARK TWAIN'S HISTORIC
LEGACY FROM VIRGINIA CITY, NEVADA TO THE SHORES OF
LAKE TAHOE AND BEYOND;

AND FOR PROMOTING TO YOUNG AND OLD ALIKE
ACROSS THE UNITED STATES AND AROUND THE WORLD

THE WIT AND WISDOM OF ONE OF NEVADA'S
AND AMERICA'S GREATEST WRITERS AND ORATORS
OF ALL TIME.

INCLINE VILLAGE, NEVADA

JANUARY 2017
The drivers of our 50,000 pounds trucks must slow down to operate safely in storm conditions. Carefully stopping and starting these large trucks on slick streets can slow a route which normally takes 8 hours to 12 hours or more. Some customers have expressed concern that we did not continue make-up routes on Sunday. The answer is simply a matter of Department of Transportation regulations. Our drivers are restricted to a total of 60-hours per week. Extending their hours on Sunday, would result in a shortage of drivers later in the week.

I cannot express strongly enough that Safety is the top priority for Waste Management. If we deem a specific area of a route unsafe for the operation of one of our trucks, we will wait until it becomes clear. Similarly, if bins or bear sheds are blocked and could cause injury to our drivers, we encourage them to err on the side of caution. – I’ve included some pictures to demonstrate some of the conditions they are currently facing. The public is welcome to look at these pictures as well – you’ll find them near the door.

We sincerely apologize for any inconvenience to our customers, and appreciate their patience and understanding as we are do our best to mitigate the situation created by this unusual series of storms.

In working with Public Works we will be implementing a 12 week five week program for Spring + 4 weeks in Fall.