



# NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District will be held starting at [6:00 p.m.](#) on Wednesday, January 18, 2017 in the Chateau, 955 Fairway Boulevard, Incline Village, Nevada.

**A Meet and Greet reception will be held prior to the Board meeting at [5:30 p.m.](#) – all members of the public are invited to attend.**

## ***"Presentation of Award by the Incline Village/Crystal Bay Historical Society"***

- A. PLEDGE OF ALLEGIANCE\*
- B. ROLL CALL OF THE IVGID BOARD OF TRUSTEES\*
- C. PUBLIC COMMENTS\* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration.

**Public Comment Advisory Statement** – *A public body has a legitimate interest in conducting orderly meetings. IVGID may adopt and enforce reasonable restrictions on public comment to ensure the orderly conduct of a public meeting and orderly behavior on the part of persons attending the meeting. Public comment, as required by the Nevada Open Meeting Law, is an opportunity for people to publicly speak to the assembled Board of Trustees. Generally, it can be on any topic, whether or not it is included on the meeting agenda. In other cases, it may be limited to the topic at hand before the Board of Trustees. Public comment cannot be limited by point of view. That is, the public has the right to make negative comments as well as positive ones. However, public comment can be limited in duration and place of presentation. While content generally cannot be a limitation, all parties are asked to be polite and respectful in their comments and refrain from personal attacks. Willful disruption of the meeting is not allowed. Equally important is the understanding that this is the time for the public to express their respective views, and is not necessarily a question and answer period. This generally is not a time where the Board of Trustees responds or directs Staff to respond. If the Chair feels there is a question that needs to be responded to, the Chair may direct the General Manager to coordinate any such response at a subsequent time. Finally, please remember that just because something is stated in public comment that does not make the statement accurate, valid, or even appropriate. The law mitigates toward allowing comments, thus even nonsensical and outrageous statements can be made. However, the Chairperson and/or General Counsel may cut off public comment deemed in their judgment to be slanderous, offensive, inflammatory and/or willfully disruptive. Counsel has advised the Staff and the Board of Trustees not to respond to even the most ridiculous statements. Their non-response should not be seen as*

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### **Incline Village General Improvement District**

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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# NOTICE OF MEETING

Agenda for the Board Meeting of January 18, 2017 - Page 2

*acquiescence or agreement just professional behavior on their part. IVGID appreciates the public taking the time to make public comment and will do its best to keep the lines of communication open.*

D. APPROVAL OF AGENDA (*for possible action*)

E. PRESENTATIONS\*

1. Director of Community Services Sharon Heider – Update on Community Services activities which may include an update on Incline Park Field #3

F. GENERAL BUSINESS (*for possible action*)

1. Election of Board of Trustees Officers for 2017 - Positions are Chair, Vice Chair, Treasurer and Secretary (Election process to be conducted by District Susan Herron)
2. Presentation of the First Annual Community Survey results; survey was conducted in October 2016 (Presented by Stephen Bohnet of Finn Consulting)
3. Review, discuss and possibly award a Procurement Contract for Sewer Pump Station #6 Replacement – 2016/2017 Capital Improvement Project: Fund: Utilities; Division: Sewer; Project # 2599DI1104; Vendor: Smith and Loveless, Inc. in the amount of \$63,345 (Requesting Staff Member: Director of Asset Management Brad Johnson)

G. DISTRICT STAFF UPDATE

1. General Manager Steve Pinkerton
  - ❖ Mid-Year 2016/2017 Budget
  - ❖ 2017/2018 Budget Preparation
  - ❖ Washoe County Community Area Plan
  - ❖ Information Technology
  - ❖ Report on Storm Event - January 2017 - Washoe County State of Emergency
2. Diamond Peak Ski Resort General Manager Mike Bandelin - Verbal update on the Diamond Peak Ski Resort ski season

H. REPORTS TO THE IVGID BOARD OF TRUSTEES\*

1. District General Counsel Jason Guinasso
  - a. Discussion about the upcoming 2017 Legislative Session and matters that could be relevant or of interest to IVGID



# NOTICE OF MEETING

Agenda for the Board Meeting of January 18, 2017 - Page 3

- I. BOARD OF TRUSTEES UPDATE (***NO DISCUSSION OR ACTION***) ON ANY MATTER REGARDING THE DISTRICT AND/OR COMMUNITIES OF CRYSTAL BAY AND INCLINE VILLAGE, NEVADA\*
- J. CORRESPONDENCE RECEIVED BY THE DISTRICT\*
- K. PUBLIC COMMENTS\* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration; see **Public Comment Advisory Statement** above.
- L. REVIEW WITH BOARD OF TRUSTEES, BY THE DISTRICT GENERAL MANAGER, THE LONG RANGE CALENDAR (*for possible action*)
- M. ADJOURNMENT (*for possible action*)

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## CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Thursday, January 12, 2017 at 11:00 a.m.\*, a copy of this agenda (IVGID Board of Trustees Session of January 18, 2017) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were either faxed or e-mailed to those people who have requested; and a copy was posted at the following seven locations within Incline Village/Crystal Bay in accordance with NRS 241.020:

1. IVGID Anne Vorderbruggen Building (Administrative Offices)
2. ~~Incline Village Post Office~~ (will be posted as weather conditions permit)
3. ~~Crystal Bay Post Office~~ (will be posted as weather conditions permit)
4. ~~Raley's Shopping Center~~ (will be posted as weather conditions permit)
5. ~~Incline Village Branch of Washoe County Library~~ (will be posted as weather conditions permit)
6. IVGID's Recreation Center
7. The Chateau at Incline Village

*/s/ Susan A. Herron, CMC*

Susan A. Herron, CMC

District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)



# NOTICE OF MEETING

Agenda for the Board Meeting of January 18, 2017 - Page 4

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**Board of Trustees:** Kendra Wong, Chairwoman, Tim Callicrate, Peter Morris, Phil Horan, and Matthew Dent.

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**Notes:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. Copies of the packets containing background information on agenda items are available for public inspection at the Incline Village Library.

**IVGID'S agenda packets are now available at IVGID's web site, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas". A hard copy of the complete agenda packet is also available at IVGID's Administrative Offices located at 893 Southwood Boulevard, Incline Village, Nevada, 89451.**

\*NRS 241.020(2) and (10): 2.Except in an emergency, written notice of all meetings must be given at least 3 working days before the meeting ...10. As used in this section, "emergency" means an unforeseen circumstance which requires immediate action and includes, but is not limited to: (a) Disasters caused by fire, flood, earthquake or other natural causes; or (b) Any impairment of the health and safety of the public.

## MEMORANDUM

**TO:** Board of Trustees

**THROUGH:** Steven J. Pinkerton  
General Manager

**FROM:** Susan Herron, CMC  
District Clerk

**SUBJECT:** Election of Board of Trustees Officers for the 2017 Term

**DATE:** January 6, 2017

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In accordance with IVGID's Policy 3.1.0, Section 0.11 as follows:

**0.11 Officers of the Board.** The officers of the Board shall be elected as provided by Nevada Revised Statutes 318.085 and shall consist of a Chair of the Board, Vice Chair of the Board, Treasurer, and Secretary. The term of office shall be for one (1) year or until a reorganization of the Board is required.

District Clerk Susan Herron will conduct the elections of officers and the term of the elected officers will be January 1, 2017 through December 31, 2017.

District Clerk Herron will open the agenda item by stating that the nominations for officers of the Board is now open and that she would like to begin with the position of Board Chair. Nomination(s) from the Board members will be taken and it is acceptable for a Board member to nominate themselves to an officer position. It is also acceptable for a Board member to nominate a slate of officers. Once all nomination(s) are made, District Clerk Herron will close the nomination(s) and call for a vote on each nomination(s). This process is repeated for each officer position. The exception would be if a slate of officers is nominated.



## **Conduct Meetings of the Board of Trustees**

### **Policy 3.1.0**

**POLICY.** The Board of Trustees will fix the time and place of the regular meeting of the Board of Trustees of the Incline Village General Improvement District and provide the manner in which special meetings of said District may be called, designating an official mailing address, and establishing the order of business and rules for its proceedings for the Incline Village General Improvement District, Washoe County, State of Nevada.

- 0.1 Regular Meetings.** The regular meetings of the Board of Trustees of the Incline Village General Improvement District shall hereafter be held at the time and place set by the Board of Trustees.
- 0.2 Special Meetings.** Special meetings of the Board of Trustees shall be held upon call of the Chair of the Board or of at least two of the members thereof. Notice of all meetings shall be given in conformity with the provisions of Nevada Revised Statutes 241.020.
- 0.3 Meeting Place.** All meetings of the Board of Trustees shall be held within the District.
- 0.4 Holidays.** In the event that any day fixed for a regular meeting of the Board shall fall upon a holiday, that meeting shall be rescheduled by the Board.
- 0.5 Item(s) of Business.** The item(s) of business at the regular meetings of said Board may include, but are not limited to:
  - Roll call of Trustees
  - Initial Public Comment
  - Public Hearings (if any)
  - Approval of minutes
  - Approval of agenda
  - Approval of Bills
  - Reports
  - Consent Calendar\*
  - General Business\*
  - Final Public Comment



## **Conduct Meetings of the Board of Trustees Policy 3.1.0**

- Adjournment

\*UNLESS OTHERWISE APPROVED BY The Board Chair, no matter shall be heard, or acted upon unless all relevant materials have been included in the Board of Trustees Meeting Packet.

### **0.6 Rules of Proceedings.**

- a. Public Meetings. All meetings of the Board shall be in accordance with Nevada Revised Statutes 241, the Nevada Open Meeting Law.
- b. Quorum. A majority of the Board of Trustees present in person or by remote communication shall constitute a quorum for the transaction of business. In no event shall any matter be approved without the affirmative vote of three trustees.
- c. Method of Action. The Board of Trustees shall act only by motion which, to become effective, shall be adopted by the affirmative vote of at least a majority of its members present in public meeting, unless otherwise provided by statutes. In the event of only three members present, the method of action must be unanimous.
- d. Recording Vote. Except where action shall be taken by the unanimous vote of all Trustees present and voting, the yes/ayes and no/nays shall be taken on all actions had and entered upon the minutes. All Trustees shall have the equal right to vote, make and second motions. If the vote for/against any item is not unanimous, the Chair may ask the Clerk to conduct a roll call vote.
- e. Ordinances. The enacting clause of all ordinances passed by the Board shall include the word "ordinance" and be consecutively numbered. All actions to pass or revise an ordinance shall be attested by the Secretary.



## **Conduct Meetings of the Board of Trustees**

### **Policy 3.1.0**

- f. Contracts. Contracts entered into by the District that are required to be advertised under Nevada Revised Statutes 332 and/or 338 must be approved by the Board of Trustees. All documents approved or awarded by the Board shall be signed in the name of the District by the Chair and countersigned by the Secretary, unless authorization to sign is given to another person(s) by the Board.

Contracts, other than those covered by Nevada Revised Statutes 332.115 and which are not subject to the advertising thresholds of Nevada Revised Statutes 332 and/or 338, may be authorized, approved and executed by the General Manager of the District or designee, unless otherwise ordered by the Board of Trustees.

Contracts covered by Nevada Revised Statutes 332.115 may be authorized, approved and executed by the General Manager or his designee of the District, if it is for an amount less than the advertising threshold of Nevada Revised Statute 332. Contracts over the threshold of NRS 322.115 must be approved by the Board of Trustees.

- g. Claims. The General Manager and General Counsel, and their designees, are authorized to negotiate on behalf of IVGID, the settlement of all property damage, personal injury, or liability claims, unless otherwise ordered by the Board of Trustees. Final settlement of such claims may be authorized by the General Manager, provided the amount attributed to IVGID is less than the amount that must be approved by the Board for amounts per occurrence, including all sources of payment (insurance, risk reserve, operating funds, or working capital). For claims that exceed the amount, those must be approved by the Board, the General Manager may authorize and accept a tentative settlement, which shall not be final and binding upon IVGID, unless and until approved by the Board of Trustees.





## **Conduct Meetings of the Board of Trustees**

### **Policy 3.1.0**

- 0.7. Robert's Rules.** Unless contrary to this rule, such meetings shall be substantially conducted in conformity with Robert's Rules of Order unless those provisions conflict with Chapter 241 of the NRS, in which case, the statutes will prevail.
- 0.8. Agenda Preparation.** The Board Chair, in cooperation with the General Manager, is responsible for preparing the agenda for each meeting. The Chair will place on the Agenda any item requested by a fellow Trustee. The General Manager shall schedule for consideration by the Board any matter requested to be placed on the agenda by any three Trustees. Unless directed otherwise by the Board, the General Manager may delay consideration of any item. In any conflict between the provisions of this paragraph and that of paragraph 0.9., paragraph 0.9. shall govern.
- 0.9. Reconsideration.** Reversal, or substantial modification, of any item by the Board of Trustees within six months of the meeting date at which the action was taken, shall only be considered As follows: the General Manager may request reconsideration of any action of the Board, and place reconsideration of the action before the Board, if the General Manager determines that the action compromises the efficiency of operations or otherwise impairs the effective management of The District. Additionally, a Board action may also be scheduled for reconsideration if at least three Trustees request same. Once placed on the agenda under the procedure established herein, the Board may rescind, modify, reaffirm, or take no action on the item; in the same manner it would take action on any other general item of business.
- 0.10. Public Participation.** Comments shall be solicited from the public during two comment periods, one at the start of the meeting and one prior to adjournment. The time limit shall be three (3) minutes for each person per comment period. No yielding of time shall be allowed.
- 0.11 Officers of the Board.** The officers of the Board shall be elected as provided by Nevada Revised Statutes 318.085 and shall consist of a Chair of the Board, Vice Chair of the Board, Treasurer, and



## **Conduct Meetings of the Board of Trustees**

### **Policy 3.1.0**

Secretary. The term of office shall be for one (1) year or until a reorganization of the Board is required.

- 0.12 Authorization to Sign Checks.** The General Manager and the officers of the Board are hereby authorized to sign checks drawn on the various bank accounts of the District. It shall be required that at least two (2) signatures are affixed to any check drawn on such accounts.
- 0.13 Facsimile Signatures.** The banks with which the District does business are authorized and directed to honor checks drawn on the various bank accounts of the District, when bearing any two facsimile signatures of the officers of the Board and General Manager of the District, after their manual signatures are filed with the Secretary of State, in conformance with Nevada Revised Statutes 351.030.
- 0.14 Reports.** The Board Meeting agenda may include items under Reports which are intended to inform the Board and/or the public. These reports are not actionable items rather informational in nature and substance. Should an action be required the matter shall be presented as a General Business Item.
- 0.15 Consent Calendar.** In cooperation with the Chair, the General Manager may schedule matters for consideration on a Consent Calendar. The Consent Calendar may not include changes to user rates or taxes, adoption or amendment of ordinances, or any other action which is subject to a public hearing. Each consent item shall be separately listed on the agenda, under the heading of "Consent Calendar." A memorandum will be included in the packet materials for each Consent Calendar item. The memorandum should include the justification as a consent item in the Background Section.

Any member of the Board may request the removal of a particular item from the consent calendar and that the matter shall be removed and addressed in the general business section of the meeting.



## **Conduct Meetings of the Board of Trustees**

### **Policy 3.1.0**

A unanimous affirmative vote shall be recorded as a favorable motion and approval of each individual item included on the Consent Calendar.

**0.16 Advisory Committees.** SECTION OMITTED

**0.17 Legislative Matters.** The General Manager may from time to time propose positions on legislative issues, which positions shall be reviewed and approved by the Board at its regular meeting. In the event a position on a legislative issue must be established prior to the next regular Board meeting, the General Manager is hereby authorized to adopt a position on IVGID's behalf.

**0.18 Conflict Resolution.** In the event that the provisions of Policy 3.1.0 conflict with any other Policy Provisions, this section shall prevail.

## MEMORANDUM

**TO:** Board of Trustees

**THROUGH:** Steven J. Pinkerton  
General Manager

**THROUGH:** Joseph J. Pomroy, P.E.  
Director of Public Works

**THROUGH:** Bradley A. Johnson, P.E.  
Director of Asset Management

**FROM:** Charles Miller, P.E.  
Principal Engineer

**SUBJECT:** Review, discuss and possibly award a Procurement Contract for Sewer Pump Station #6 Replacement – 2016/2017 Capital Improvement Project: Fund: Utilities; Division: Sewer; Project # 2599DI1104; Vendor: Smith and Loveless, Inc. in the amount of \$63,345

**STRATEGIC PLAN:** Long Range Principle #5 – Assets and Infrastructure

**DATE:** January 6, 2017

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### **I. RECOMMENDATION**

Staff recommends that the Board of Trustees makes a motion to:

1. Award a procurement contract to Smith and Loveless, Inc. totaling \$63,345 for a packaged sewer pump station for the replacement of Sewer Pump Station #6.
2. Authorize Staff to execute all purchase documents based on a review by General Counsel and Staff.

## **II. DISTRICT STRATEGIC PLAN**

Long Range Principle #5 – Assets and Infrastructure – The District will practice perpetual asset renewal, replacement, and improvement to provide safe and superior long term utility services and recreation activities.

- The District will maintain, renew, expand, and enhance District infrastructure to meet the capacity needs and desires of the community for future generations.
- The District will maintain, procure, and construct District assets to ensure safe and accessible operations for the public and the District's workforce.

## **III. BACKGROUND**

The District owns and maintains 18 sewer pump stations in Incline Village and Crystal Bay to transport raw sewage collected from the community to the District Water Resource Recovery Facility on Sweetwater Road. These pump stations were constructed in the 1960s and 1970s and range in size from serving just a few houses up to pumping nearly half of the sewage flow in the District. The larger sewer stations are generally masonry block unit buildings. The smaller stations are generally below grade metal structures.

Sewer Pump Station (SPS) #6 is a small subsurface packaged pump station, located along State Route 28 to serve the Rocky Point subdivision. Constructed in 1974, this station is now over 40 years old and has reached the end of its useful life. The packaged system is no longer supported by the manufacturer and spare parts are unavailable. SPS #6 is located within 60 feet of the shores of Lake Tahoe and reliable and continuous service is critical in order to avoid a sewage overflow to the lake.

The proposed contract will provide a packaged surface mounted pump station that utilizes the existing station's subsurface wet well. The packaged system includes all pumps, motors, power and control equipment, and all necessary accessories and appurtenances to provide long term reliable operation. The new packaged station also utilizes the existing utility power connection and main circuit breaker.

Fabrication of the packaged station is expected to take 12 weeks upon contract award. Once the station is built, it will be transported to Incline Village for

Review, discuss and possibly award a Procurement Contract for Sewer Pump Station #6 Replacement – 2016/2017 Capital Improvement Project: Fund: Utilities; Division: Sewer; Project # 2599DI1104; Vendor: Smith and Loveless, Inc. in the amount of \$63,345

installation via a separate, competitively bid construction contract awarded under General Manager’s authority.

**IV. BID RESULTS**

IVGID publicly advertised this project for bidding and plan sets were sent out to two potential bidders. One bid was received and opened on July 14, 2016. The Engineer’s estimate for the project was \$75,000. The bid results are as follows:

<b>Vendor</b>	<b>Total Bid Amount</b>
Smith and Loveless, Inc.	\$64,435

The low responsive bidder is Smith and Loveless, Inc. District Staff reviewed the bid and checked references for the vendor and recommends award of this project to Smith and Loveless, Inc.

**V. FINANCIAL IMPACT AND BUDGET**

A total of \$395,000 is included in the 2016/2017 Capital Budget under the Sewer Pumping Station Improvements Project (see attached data sheet) and there is an additional \$80,318 available from funds carried forward from previous fiscal years. The total available budget within the Sewer Pumping Station Improvements Project is \$475,318. The estimated project budget to complete the replacement of SPS #6 is outlined in the table below:

<b>Description</b>	<b>Amount</b>
Station Procurement	\$64,435
Station Installation	\$50,000
Permitting, Project Management, and Construction Oversight	\$20,000
<b>Total</b>	<b>\$134,435</b>

Review, discuss and possibly award a Procurement Contract for Sewer Pump Station #6 Replacement – 2016/2017 Capital Improvement Project:  
Fund: Utilities; Division: Sewer; Project # 2599DI1104; Vendor: Smith and Loveless, Inc. in the amount of \$63,345

-4-

January 6, 2017

The total estimated cost to complete the work is \$134,435. The remaining capital budget in the Sewer Pumping Station Improvements Project will be utilized to complete planned improvements at other sewer pump stations including SPS #1 and SPS #8.

## **VI. ALTERNATIVES**

None. The District must move forward with the replacement of SPS #6 in order to ensure reliable sewer collection operations to the Rocky Point subdivision and avoid a sewer overflow to Lake Tahoe.

## **VII. BUSINESS IMPACT**

This item is not a "rule" within the meaning of Nevada Revised Statutes, Chapter 237, and does not require a Business Impact Statement.



## Project Summary

<b>Project Number:</b>	2599DI1104	
<b>Title:</b>	Sewer Pumping Station Improvements	
<b>Asset Class:</b>		
<b>Division:</b>	99 - General Administration	
<b>Budget Year:</b>	2017	
<b>Scenario Name:</b>		<b>Active:</b> Yes
<b>Budget Status:</b>	Data Entry	
<b>Locations:</b>		
<b>Project Something:</b>	SS - Sewer System	

### Project Description

The District owns 18 sewer pumping stations in Incline Village and Crystal Bay to transport raw sewage to the wastewater treatment plant on Sweetwater Road. The stations were constructed in the 1960s and 1970s and have provided reliable service. The stations range from serving just a few houses to pumping almost half of the sewage flow in the District. The large sewer pumping stations are generally masonry block unit buildings and the small stations are below grade metal structures (dry well can and wet well). The stations contain the mechanical and electrical equipment to pump sewage to the wastewater treatment plant from the 8000+ sewer customers. The equipment in the station includes pumps, motors, grinders, odor scrubbers, motor soft starts, variable frequency drives, telemetry equipment, motor control cabinets, automatic transfer switches, emergency generators, fuel tanks, check valves, isolation valves, instrumentation equipment, communication equipment, piping and other miscellaneous equipment. Our mission is to maintain the excellent condition and reliability of our aging infrastructure to collect and pump sewage to the wastewater treatment plant and to protect the environment.

### Project Internal Staff

Staff involvement is the removal, procurement, and replacement of equipment with rebuilt or new equipment. Larger pump station capital improvement projects will be contracted out and supervised by Public Works staff.

### Project Justification

This project funds the annual replacement of the equipment listed above at the sewer pumping stations. Staff performs inspections and maintenance on sewer pumping stations and plans future major upgrades as equipment reaches the end of its useful life. The age of the equipment, the number of hours of operation and other equipment analyses such as vibration testing dictate replacement or rehabilitation of the equipment to maintain this reliability to provide continuous service. The forecast contains staffs best projection of the work to be performed. The 2016-2017 fiscal year includes scheduled work at several sewer pump stations in the District. Sewer pump stations (SPS) #6 and #11 were installed in the early 1970's and have reached the end of their useful life. Pumping performance has decreased and replacement parts are no longer available. Complete replacement of SPS #6 and #11 will occur 2016-2017. SPS #1 will replace the Variable Frequency Drives (VFD). SPS #8 will include significant modifications including replacement of pumps, MCC changes, VFD's, and improved access to the wet well. SPS #7 will replace two suction valves that are no longer effectively isolating the wet well from the pumps and prohibit operation and maintenance of the pump station.



<b>Forecast</b>				
<b>Budget Year</b>	<b>Total Expense</b>	<b>Total Revenue</b>	<b>Difference</b>	
<b>2017</b>				
SPS #1 Modifications	115,000	0	115,000	
SPS #8 Modifications	200,000	0	200,000	
SPS#6 Package Station Replacement	80,000	0	80,000	
Year Total	395,000	0	395,000	
<b>2018</b>				
Electrical, Mechanical, and Pumping Improvements at various Stations	50,000	0	50,000	
SPS #11 Package Station Replacement	140,000	0	140,000	
Year Total	190,000	0	190,000	
<b>2019</b>				
Electrical, Mechanical, and Pumping Improvements at various Stations	50,000	0	50,000	
Year Total	50,000	0	50,000	
<b>2020</b>				
Electrical, Mechanical, and Pumping Improvements at various Stations	50,000	0	50,000	
Year Total	50,000	0	50,000	
<b>2021</b>				
Electrical, Mechanical, and Pumping Improvements at various Stations	50,000	0	50,000	
Year Total	50,000	0	50,000	
	<b>735,000</b>	<b>0</b>	<b>735,000</b>	
<b>Year Identified</b>	<b>Start Date</b>	<b>Project Partner</b>	<b>Manager</b>	<b>Est. Completion Date</b>
2012			Principal Engineer	

**From:** [Washoe County](#)  
**To:** [Herron, Susan](#)  
**Subject:** Northern Nevada region declares State of Emergency in preparation for flooding  
**Date:** Friday, January 06, 2017 4:54:48 PM

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## washoe county header



# Northern Nevada region declares State of Emergency in preparation for flooding

Washoe County, City of Reno and City of Sparks all declare a State of Emergency. [Read the full announcement](#)

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mailing address is: Washoe County  
P.O. Box 11130, Reno, NV 89520.

DATE	DAY OF THE WEEK	TIME	LOCATION	MEETING	ITEMS SLATED FOR CONSIDERATION
				<b>JANUARY 2017</b>	
TO BE DETERMINED				Training	Swearing In Training by Jason Guinasso
				<b>FEBRUARY 2017</b>	
02/08/2017 <i>(distribution target 02/01/2017) (firm packet matl due date/time 01/30/2017; 8 a.m.)</i>	Wednesday	6 p.m.	Chateau	Regular Board Meeting	Award of Golf Cart Lease Pump Track MOU First exposure to 2017/2018 Operating Budget Legacy Projects (General Business Item) Utility Rate Study (Pomroy)
02/15/2017	Wednesday	5 to 8 p.m.	Chateau	1 <sup>st</sup> Quarter Community Meeting	Topic: Face-to-Face with your Board of Trustees Format: Similar to Community Services Plan Event/Community Fair style
02/22/2017	Wednesday	5:30 to 6 p.m.	Chateau	Meet and Greet	
02/22/2017 <i>(distribution target 02/15/2017) (firm packet matl due date/time 02/13/2017; 8 a.m.)</i>	Wednesday	6 p.m.	Chateau	Regular Board Meeting	10-1-2016 to 12-30-16 Quarterly Dashboard Report Debrief on 1 <sup>st</sup> Quarterly Community Meeting Beach/Parks Service Options (2017/2018 Budget)

DATE	DAY OF THE WEEK	TIME	LOCATION	MEETING	ITEMS SLATED FOR CONSIDERATION
				<b>MARCH 2017</b>	
03/08/2017 <i>(distribution target 03/01/2017)</i> <i>(firm packet matl due date/time 02/27/2017; 8 a.m.)</i>	Wednesday	6 p.m.	Chateau	Regular Board Meeting	First exposure to 2017/2018 Capital Budget
03/22/2017	Wednesday	5:30 to 6 p.m.	Chateau	Meet and Greet	
03/22/2017 <i>(distribution target 03/15/2017)</i> <i>(firm packet matl due date/time 03/13/2017; 8 a.m.)</i>	Wednesday	6 p.m.	Chateau	Regular Board Meeting	Incline Beach House Project - Conceptual Design Selection Washoe County School District and IVGID Joint Use Agreement Amendment Waterman Construction Award (Johnson) Public Works Storage Building Award (tentative) (Johnson)
03/29/2017	Wednesday	9 a.m. - 4 p.m.	Start at Public Works	Noticed Event	Capital Improvement Program Tour
				<b>APRIL 2017</b>	
04/12/2017 <i>(distribution target 04/05/2017)</i> <i>(firm packet matl due date/time 04/03/2017; 8 a.m.)</i>	Wednesday	6 p.m.	Chateau	Regular Board Meeting	Approve preliminary Fiscal Year 2017-2018 budget
04/26/2017	Wednesday	5:30 to 6 p.m.	Chateau	Meet and Greet	
04/26/2017 <i>(distribution target 04/19/2017)</i> <i>(firm packet matl due date/time 04/17/2017; 8 a.m.)</i>	Wednesday	6 p.m.	Chateau	Regular Board Meeting	Approval of RWTB Memo of Understanding for 2017 Event(s)

DATE	DAY OF THE WEEK	TIME	LOCATION	MEETING	ITEMS SLATED FOR CONSIDERATION
				<b>MAY 2017</b>	
05/10/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	District Strategic Plan
05/24/2017	Wednesday	5:30 to 6 p.m.	Chateau	Meet and Greet	
05/24/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	1-1-2017 to 3-31-2017 Quarterly Dashboard Report Final approval of 2017/2018 District budgets
				<b>JUNE 2017</b>	
06/14/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	
06/17/2017	Saturday			2 <sup>nd</sup> Quarter Community Meeting	Topic: Community Services Master Plan Community Workshop (2 of 2) - First one was held Nov 30, 2016
06/28/2017	Wednesday	5:30 to 6 p.m.	Chateau	Meet and Greet	
06/28/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	
				<b>JULY 2017</b>	
07/12/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	
07/26/2017	Wednesday	5:30 to 6 p.m.	Chateau	Meet and Greet	
07/26/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	Approval of Indebtedness Report as required by the State of Nevada
				<b>AUGUST 2017</b>	
08/09/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	Trustee Wong has a potential conflict
08/23/2017	Wednesday	5:30 to 6 p.m.	Chateau	Meet and Greet	
08/23/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	4-1-2017 to 6-30-17 Quarterly Dashboard Report
				3 <sup>rd</sup> Quarter Community Meeting	Topic:
				<b>SEPTEMBER 2017</b>	
09/13/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	
09/27/2017	Wednesday	5:30 to 6 p.m.	Chateau	Meet and Greet	
09/27/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	

DATE	DAY OF THE WEEK	TIME	LOCATION	MEETING	ITEMS SLATED FOR CONSIDERATION
				<b>OCTOBER 2017</b>	
10/11/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	
10/25/2017	Wednesday	5:30 to 6 p.m.	Chateau	Meet and Greet	
10/25/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	
				<b>NOVEMBER 2017</b>	
11/08/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	
11/22/2017	Wednesday	5:30 to 6 p.m.	Chateau	Meet and Greet	This meeting is typically cancelled due to the Thanksgiving holiday
11/22/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	This meeting is typically cancelled due to the Thanksgiving holiday
				4 <sup>th</sup> Quarter Community Meeting	Topic:
				<b>DECEMBER 2017</b>	
12/13/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	
12/27/2017	Wednesday	5:30 to 6 p.m.	Chateau	Meet and Greet	This meeting is typically cancelled due to the Christmas holiday
12/27/2017	Wednesday	6 p.m.	Chateau	Regular Board Meeting	This meeting is typically cancelled due to the Christmas holiday

<i>Items sitting in the parking lot (to be discussed but (a) not yet scheduled for a specific Regular Board Meeting) or (b) a future Board not on this calendar</i>
RFID Picture Passes – Item for next Strategic Plan or three years from now – software not available nor is infrastructure/hardware
Revision to Memorandum of Understanding with Incline-Tahoe Parks and Recreation Vision Foundation (ITF)
Commercial Boat Operators
TRPA EIS Contract at Diamond Peak
Non-alcoholic beverage contract award (tentative)
Capital Projects Update: Status of current projects and presentation of long term options for Mountain Course Clubhouse and Maintenance Facility
IVGID Code/Codification
Land Policy
Investment Policy Update ref: GFOA update

**From:** [Washoe County](#)  
**To:** [Herron, Susan](#)  
**Subject:** Snow emergency in Incline Village area  
**Date:** Tuesday, January 10, 2017 3:12:26 PM



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## washoe county header



## Snow emergency in Incline Village area

Public asked to help by reporting flood damages [Read the full announcement](#)

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