MEMORANDUM

TO: Board of Trustees

THROUGH: Steve Pinkerton
General Manager

FROM: Indra Winquest
Parks & Recreation Director

SUBJECT: June 2018 Parks & Recreation Status Report

DATE: July 18, 2018

<table>
<thead>
<tr>
<th>Incline Village Parks &amp; Recreation Status Report</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
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<tbody>
<tr>
<td>Recreation Center Monthly Touches</td>
<td>10,443</td>
<td>20,729</td>
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<td>Fiscal (YTD) Touches</td>
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<td>Parks &amp; Rec Counter Monthly Touches</td>
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<td>Aquatics Monthly Touches</td>
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<td>Fiscal (YTD) Touches</td>
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<td>Youth/Family/Events Monthly Touches</td>
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<td>Sports Monthly Touches</td>
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<td>Facility/Field Rentals Monthly Touches</td>
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<td>Fiscal (YTD) Touches</td>
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<td>Monthly Beach Touches w/o boat &amp; Jet</td>
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<td>Fiscal (YTD) Touches</td>
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<td>Monthly Tennis Touches</td>
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<td>Fiscal (YTD) Touches</td>
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<td>Department Monthly Totals</td>
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<td>Department Fiscal YTD Totals</td>
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RECREATION CENTER

- Electronic people counter reported total visits of 15,212 for the Rec Center in May. Rec Center revenue was $5,000 over for June 2017.
- Several fitness instructors have resigned because of full time work or leaving the area.
- Met with Buildings and discussed the prioritization of maintenance projects for the Rec Center.

A Look Ahead – July

- Ongoing consideration of purchasing or renting another vending machine for snacks to help reduce congestion at the front counter during peak times.
- Continue implementation of a few sales strategies to: SNC Student corporate package, a tag line for the Membership and Fitness experience at the Recreation Center, and involving Kari Ferguson in corporate membership sales.
- Formalizing completed and ongoing strategic goals for the Recreation Center...starting with more department meetings; commission on retail and rec membership sales.
- Update and review of 5 year CIP plan.
- Survey of Rec Center Members.
- Fitness Instructors annual meeting planned

RECREATION COUNTER

- Continued sales Paddleboard & Kayak slot rental sales to waitlisted residents.
- Handling of high volume processing for guest beach tickets for residents and local rental agencies
- Continued sales of additional kayak rack slots currently being built
- Working on a few enhancement projects in Vermont Systems for processing
- 4th of July preparation

A Look Ahead – July

- Ongoing cross training procedures with Rec Center staff
- Beach ticket promotion changes
- 4th of July events
FITNESS, HEALTH AND WELLNESS

- Independence Day events planning, permitting and preparation
- Semi Private High School hip hop classes with Maureen Toner Kelly continue
- Personal Training sessions remain strong

A Look Ahead – July

- Independence Day Event Facilitation

SENIORS

- 287 Incliners attended the monthly events held in June. Two monthly dinners, a singles night, and book club meeting occurred.
- Transportation: Tuesdays - Carson City – June 5 & 19 / Reno – June 12 & 26; Wednesdays - Local (IV/CB/KB) – June 6, 13, 20, & 27. Truckee Wednesday is June 20.
- Trips, Tours & Adventures included 10 participants at the annual outing to the Reno Rodeo and 13 for dinner and a show – Cirque Paris, both in Reno.
- Conversation Café: June 7: Where did your parents/grandparents come from and how did your heritage affect you? June 14: Election outcomes: What does it mean for Incline Villagers?; June 21: Current Events; June 28: What does travel teach us?
- Weekly 55+ Summer Hiking Series took 83 people to various Tahoe basin destinations plus another 16 on a Moonlight Hike to the Crystal Bay Lookout.
- Veterans Club hosted their monthly meeting with guest speaker Terry Jones delivering a presentation comparing Henry Ford and Elon Musk.

A Look Ahead – July


- Summer Hiking Series continues with treks including Emigrant Lake, Van Sickle Connector Trail, Barker Pass, & Mt. Judah! Join fellow hikers each Tuesday for fun, exercise, and exploration! Hikers depart from the Recreation Center at 8:30am. Pre-registration requested.
- Senior Programs “Trips, Tours, & Adventures” will host a trip to the Reno Aces on July 19! Sign up with other baseball fans and spend the evening at the ballpark!
- Summer Bocce and BBQ Socials at Ski Beach continue! Join the fun on Wednesdays at 4:00pm. Preregistration by noon on the day of is required. Bring a grill item and a side dish to share. Wine and appetizers provided.
- All are welcome to attend the Incline Village Veterans Club general membership meeting on July 26th at the Chateau for a special guest speaker and lunch.
- The next “Moonlight Hike with Wine & Snacks Social” of the season is set for July 26. Ride or hike to the Crystal Bay Lookout for breathtaking views of the sunset and moonrise. Transportation available if you would like a ride to the top to enjoy the fun!

PARKS

- Volleyball courts at Ski Beach and Burnt Cedar were rototilled.
• Attended District’s Safety Committee meeting. Playground safety inspection conducted monthly by Parks staff who are NRPA Certified Playground Safety Inspectors. Fire extinguishers were serviced; eyewash station and Parks AED inspected and signed off monthly. The annual parks facilities inspections took place with John Dollar, IVGID Safety Specialist, and Steven Phillips, Parks Superintendent.
• The railroad tie planters in front of Aspen Grove were removed and new masonry block installed. An irrigation system was installed for front of Aspen Grove flowerbed.
• The rainbow bridge between Ski Beach and Incline Beach was repaired.
• Flowerbeds and flower containers were planted at Incline Beach, Burnt Cedar Beach, Recreation Center and Aspen Grove.
• IVGID’s Arbor Day celebration took place on June 14th at Burnt Cedar Beach. Six trees and three shrubs were planted.
• Beach raking was conducted at Ski Beach and Incline Beach.
• Softball practices and games started for IVGID’s adult league.
• High Sierra Security continued patrolling beaches and parks.
• Softball tournament took place June 16th and 17th.
• Soccer camp took place on Incline Park Field #1.
• Incline Spirits’ Band at the Beach fired back up on Friday nights.
• Six J-1 workers were hired in June; four will work at the Beaches and two will work at Incline Park.
• Coordinated deliveries of large trash and recycling dumpsters, portable toilets, hand wash stations, light towers for July 4th week. Installed corridor fencing at beaches, temporary fencing, extra trash and recycling trashcans, popup tents, signage, materials for flag ceremony etc.

A Look Ahead – July

• Field activities including tournaments
• Planning for pre-July fourth week events
• Incline Spirits’ Band at the Beach adding Wednesday nights in July
• Massage at the Beach starting July 12

YOUTH, FAMILY & COMMUNITY PROGRAMS

• Set up camp at Sierra Nevada College
• Social media marketing for all department summer programs
• Begin Fall program marketing
• Update website for department
• Planning for winter programming
• Manage online Camp registration
• Organize Starlight Cinema
• Organize teen trips
• Coordinate Summer camps
• Coordinate the Paddleboard camp
• Coordinating LITE program
• 4th of July beaches support
• Assist for Tennis photo shoot

A Look Ahead – July
Coordinating Summer programming
Fall program marketing
Working on detailed Camp information
Training on summer staffing
Coordinating LITE program
Working on the Fall Quarterly
Coordinate the water carnival

SPORTS

• TK Basketball Camps
• Youth Softball will end
• Adult Softball began June 6th with 12 teams
• Volleyball Camp will take place.

A Look Ahead – July

• TK basketball
• Incline Soccer Camp

AQUATICS

• Stroke clinics continuing
• Session I/A of summer lessons underway at Rec Center and Burnt Cedar
• Swim team with steady numbers
• Internal swim meet with NNA/IA June 29
• Nike Swim Camp June 25-28 at the Rec Center Pool

A Look Ahead – July

• Continue with hiring/training seasonal staff for summer
• Session II/B to start July 8
• Beaches being guarded daily
• Jr. Lifeguard class to start July 9

TENNIS

• Pickleball group drop-in play continues 7 days/week
• USTA Quickstart Camp and Competitive Junior Academy began
• Continued pickleball clinics and camps
• Wednesday night Tennis mixers began
• Every other Friday Pickleball BBQs began

A Look Ahead - July

• Family Tournament July 7
• Plan for Incline Open in August