MEMORANDUM

TO: Board of Trustees

THROUGH: Steve Pinkerton
General Manager

FROM: Indra Winquest
Parks & Recreation Director

SUBJECT: August 2017 Parks & Recreation Status Report

DATE: September 15, 2017

Incline Village Parks & Recreation Status Report

<table>
<thead>
<tr>
<th>Monthly Touches</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
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<td>Recreation Center Monthly Touches</td>
<td>10,034</td>
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<td>Fiscal (YTD) Touches</td>
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<td>Monthly Beach Touches w/o boat &amp; Jet</td>
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<td>Department Monthly Totals</td>
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<td>Department Fiscal YTD Totals</td>
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RECREATION CENTER

- Total Revenue for the Recreation Center, which includes Memberships, Massage, Food, Service and User Fees, and Merchandise, is $6,500 off budget for the month because membership fees were mostly pass holders and the parcel owner allowances was very high. However, YTD total revenue is $17,000 over last year’s budget.
- Total operating is was under budget. We are saving $1200 a month by not renting carpets. We will reintroduce carpets in November, but at a savings from the previous provider.
- Electronic people counter reported total visits 23,970 for the Rec Center in August.
- Hosted our second 25th Anniversary “Community Free Day” on August 25th. We also hosted a Zumba Party with about 20 participants and an Ice Cream Social that attracted about 100 participants. Thank you to Phil Horan, Tim Callicrate, Shane Goddard, Chris Cardador, and Kari Ferguson for serving the ice cream.
- Group Fitness Classes were very busy and crowded in the mornings and slower in the evenings.
- New flyer displays were purchased and installed in the foyer. Thank you to John Fardelmann...they look great.

A Look Ahead – September

- Considering the purchase or rental of another vending machine for snacks to help reduce congestion at the front counter during the summer.
- Follow-up on corporate leads.
- Continue implementation of a few sales strategies to include: Corporate event to meet leaders in each company March/April Couples sale the month of February, increase price of corporate membership, create a tag line for the Membership and Fitness experience at the Recreation Center.
- September 8th is the Recreation Center Membership Appreciation BBQ, and the 25th Anniversary Pass Holder Backyard Ball with band and beverages.
- September 25th is another anniversary pass holder free access day
- September 26 & 27 is the 25th Anniversary Reverse Coed Indoor Volleyball Tournament
- October Winter Sports Conditioning Class will start.

RECREATION COUNTER

- Updated Vermont with Fall/Winter programming.
- Discussing procedures to re-evaluate during fall.
- Upcoming fall/winter kayak rental slot renewals
A Look Ahead – September

- Re-configuration of some Rec Counter employee stations.
- Cross-train more staff on Vermont systems.
- Update and make tweaks in Vermont for Kayak and Paddleboard storage.

FITNESS, HEALTH AND WELLNESS

- 201 Personal Training, nutrition counseling and Special Program sessions took place in the month of July.
- The second Sunset Kayak Social was cancelled due to rain.
- The Summer Sacred Sounds Gong Meditation Series provided 19 yogis with 4 sessions. The series ended on Monday, September 4.
- 5 Peaks in 5 Weeks Hike Series, concluded with hikes to Velma Lake and Relay Peak. The hike to Barker Pass was cancelled due to inclement weather. Dan Zahm is completed the 4 hikes and selected a gift Certificate to the Village Ski Loft as his prize.
- Adult Ballet goes on maternity leave at the end of August along with long-time instructor Danielle Pearson.
- The revamp of the Health & Wellness Initiative will roll out in late September early October.

A Look Ahead – September

- 4 sessions of Drawing with Liz will take place throughout the month of August at Aspen Grove.
- The Wednesday Wine Dinner collaboration between Parks & Rec and Food & Beverage kicks off September 6th with Sommelier Kristi Snyder featuring Rombauer wines paired with a scrumptious menu prepared by Chef Bill Vandenberg.
- Kids dance resumes in September.

SENIORS

- Incliners catered dinner hosted 266 members on Tuesday, August 15th, for the “Not-So-Hot August Nights”, at 5:30pm at the Chateau.
- Transportation: Tuesdays to Reno – August 8 & 22 / Tuesdays to Carson City – August 1, 15, & 29 ; Local Wednesday runs are August 2, 9, 16, 23, & 30; Aug 16 - Local/Truckee.
- Conversation Café – Aug 3, 10, 17, 24, & 31
  - Aug 3: Population Growth – consequences and benefits
  - Aug 10: Our Federal Tax System – why it breeds corruption and how do we fix it?
  - Aug 17: Current Events
  - Aug 24: Immigration – legal/illegal – the pros & cons?
  - Aug 31: Healthcare & the Government
- 55+ Hiking Series allowed 71 people to get out and about in the Tahoe Basin! Al are welcome to join fellow hikers for moderate treks around the Tahoe area each Tuesday. Meet at the Recreation Center for a prompt 9:00am departure.
- Digital Photography Club: No August meeting.
- Bocce on the Beach ended for the season with 21 participants over 3 evenings.
• The August Moonlight hike provided 15 participants with a beautiful evening of sunset, appetizers & a moonrise to round out the short hike.

• Vets Club General Membership Meeting – Thursday, Aug 31, end of summer BBQ at Aspen Grove, 12:00-2:00pm.

A Look Ahead – September
• Incliners Catered dinner on Tuesday, Sept 5, “Oh So Italian Past President’s Night”, at 5:30pm at the Chateau.
• Transportation: Tuesdays to Reno – Sept 5 & 19 /Tuesdays to Carson City – Sept 12 & 26 ; Local Wednesday runs are Sept 6, 13, 20, & 27; Sept 20 - Local/Truckee.
• Conversation Café – Sept 7, 14, 21, & 28
  • Sept 7: How can we make the Bonanza & other information sources better?
  • Sept 14: Dating & Relationships Later in Life – what to expect?
  • Sept 21: Current Events
  • Sept 28: Living with nothing vs Living with excess – where is the balance?
• 55+ Hiking Series continues! Join fellow hikers for moderate treks around the Tahoe area each Tuesday. Meet at the Recreation Center for a prompt 9:00am departure.
• Digital Photography Club: Meet at Aspen Grove, 9/13, 6:00 - 7:30pm.
• Next Summer Moonlight Hike with wine & cheese social is Thursday, Sept 7!
• Vets Club General Membership Meeting – Thursday, Sept 28, at the Chateau, 12:00-2:00pm.
• Military Day at the Reno Air Races, Sat 9/16, Vets Club participants attending.

PARKS
• Parks staff participated in the District’s safety week and conducted safety trainings
• Fire marshal inspections took place August 22, 23 at park sites
• Soccer goals and were set up on Village Green and Incline Park fields; fields lined for AYSO. Purchased two new goals for Incline Park #1 field; AYSO will contribute 90% of the purchase back to the Parks Department
• Parks staff installed a bear-box and doggie dispenser along Incline Creek near the bridge crossing. A “please clean-up after your dog” sign was also installed on the bear box
• Parks staff continues to removed driftwood and debris from wave action at the beaches
• IVGID’s Water Carnival took place at new location on Incline Parks #3 August 5th and was successful
• Soccer camps took place on Incline Park Field #1
• SNC soccer practices took place on Incline Park Field #3
• The volleyball courts were tilled, sifted and additional sand added at Ski Beach
• Full Count Hardball Tournament took place August 19, 20
• High School field was shatter-tine sliced and aerated. First High School football scrimmage took place August 19.
• West side of Burnt Cedar: cleaned up 50 cubic yards of pine needles which were sent to Full Circle Compost in Carson City, also pruned cottonwood tree overhanging neighbor’s boathouse
• XTTERA triathlon special event took place Village Green August 19th and 20th
• Hardball Tournament July 19, 20 was successful.
• Incline Village Fine Arts Festival took place at Preston Field August 11, 12, 13th and was a successful event
• The home-plate batter box on IP#2 was upgraded from underlying rubber mats to clay bricks and additional home-plate clay.
• Parks staff supported the Massage at the Beach program every Thursday by setting up and taking down tent sidewalls, massage table and floor matting.
• The Parks team supported the Recreation Department’s Diamond Peak Kids Camp by cleaning the Diamond Peak restrooms, and providing janitorial supplies and easy-ups.
• Parks staff continued to remove noxious weeds.
• Charlie Miller, IVGID Principal Engineer, and Steven Phillips, Parks Superintendent, walked the SNC property line with SNC’s Director of Facilities Layne Sessions and reviewed water runoff areas from SNC property that could affect IVGID’s property. We requested they correct BMP's on their property. A couple hundred yards of wood chips were spread along the Incline Creek easement road to deter weeds and provide erosion control.
• The IVGID Brush Crew removed dead trees and shrubs from the parks.
• The Parks Crew Supervisor Charlie Wiedenhoft attended NRPA Certified Playground Safety Inspector training and took the CPSI test.
• Coordinated dumpsters with Mike Murphy of IVGID trash compliance; self-locking door (Parks style) dumpsters were ordered for Aspen Grove, Beaches, and Parks Shop.
• Got estimate for Lakeshore Blvd fence post repairs at beaches.
• Started staining wood products such as fence posts, bridges, tables and benches throughout the parks.

A Look Ahead - September
• Successful Softball Tournament September 2nd and 3rd.
• Hardball Tournament scheduled for September 16th & 17th.
• Continuing to stain wood products such as fence posts, bridges, tables and benches.
• Preston Park parking lot pavement to be repaired by contractor through the Engineering Department.
• Engineering Department to resume flat-scape work at Village Green and Beaches.
• Dennis Griffiths on the IVGID Brush Crew scheduled to remove one dead tree at Preston Park and one dead tree by Incline Creek near the college.
• Continue to remove noxious weeds.

YOUTH, FAMILY & COMMUNITY PROGRAMS

• Coordinated Base Camp at Sierra Nevada College
• Held final Starlight Cinema
• Coordinated daily swimming for campers
• Held specialty Animal Camp
• Held the water carnival
• Social media marketing for all youth programs
• Update website for department
• Update fall brochure and marketing materials
• Coordinated the LITE Program

A Look Ahead – September

• Planning for fall programming
• Fall program marketing.
• Planning October Camps
• Planning the Trail of treats event
• Working on scheduling for teen dances
SPORTS

- Karate had 15 participants.
- TK Basketball Camp had 36 participants.
- Adult Softball will continue through August.
- Registration for Adult volleyball

A Look Ahead – September

- Adult Softball will continue through August 30th
- Adult Sports registrations will open for Volleyball.

AQUATICS

- Attendance at the Rec Center steady.
- Private lesson enrollment high.
- Swim team enrollment increasing with addition of a pre-swim team lesson.
- Swim Around Tahoe enrollment steady.
- Fourth session of swim lessons completed.
- Water Carnival was well-attended
- Beaches guarded on the weekends only starting August 19th.
- Full-moon swim/paddle/kayak on August 8th successful

A Look Ahead – September

- Burnt Cedar pool open through early October.
- Stroke clinics continuing.
- Swim lessons to start up again on September 24th at the Rec Center Pool.
- Planning another full-moon swim/paddle/kayak for September 6th

TENNIS

- Continued daily adult clinics
- Great Tennis private lesson participation continues.
- Youth afternoon clinics continue with good enrollment.

A Look Ahead – September

- Afternoon youth clinics end on September 28th
- Final adult clinics wrap-up
- Pro-shop scheduled to close October 15th