



The College of Business
AT THE UNIVERSITY OF NEVADA, RENO

Nevada Leadership Institute

General Improvement District Training Workshop

January 8, 2015 and January 9, 2015

The Chateau at Incline Village

955 Fairway Boulevard

Incline Village, Nevada

Day 1 – January 8, 2015

8:45am – 9:00am: Arrival and Registration

9:00am – 9:30am: Introductions and Course Overview

9:30am – 10:30am: An Introduction to Nevada Revised Statute Chapter 318 “General Improvement Districts”

- Structure of Government and Collaborative Ecosystem Manager
- Introduction to Overview of Existing GIDs in the State of Nevada
- Purpose, Creation and Use, Powers and Activities

10:30am – 10:45am: **BREAK**

10:45am – 12:00pm: The Incline Village General Improvement District

- Structure and Relationship to Other Government Entities
- Policies, Regulations, and Existing Contracts and Deeds of the IVGID
- Review of the IVGID’s Financial Statements and Budget

12:00pm – 12:45pm: **LUNCH**

12:45pm – 2:30pm: Local Government and the Law

- Home Rule vs. Dillon’s Law
- Nevada’s Open Meeting Law
- An Introduction to Administrative Ethics

2:30pm – 2:45: **BREAK**

2:45pm – 3:30pm: Local Government and the Law, Cont’d

- Ethics EXERCISE

3:30pm – 5:00pm: What Does it Mean to be a Leader?

- Qualities of a Leader
- Understanding Different Leadership Styles and how to Measure Them
- The Leader Match Principle
- EXERCISE, “Matching Your Leadership Styles with Team Leadership Needs” Part A

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Day 2 – January 9, 2015

8:45am – 9:00am: Arrival and Registration

9:00am – 10:30am: A Review from Day 1

- An Introduction to Nevada Revised Statute Chapter 318 “General Improvement Districts”
- The Incline Village General Improvement District; Local Government and the Law
- What Does it Mean to be a Leader?

10:30am – 10:45am: **BREAK**

10:45am – 12:00pm: What Does it Mean to be a Leader? Cont’d

- EXERCISE, “Matching Your Leadership Styles with Team Leadership Needs” Part B
- Evaluating the Leadership Gap or Match

12:00pm – 12:45pm: **LUNCH**

12:45pm – 2:45pm: Running an Effective Meeting

- Planning a Meeting: Purpose, Participants and Location
- EXERCISE, Effective Purpose Statements
- Conducting a Meeting: Opening, Handling, and Evaluating
- EXERCISE, Leading a Meeting
- Lessons from the International City-County Manager’s Association: A Different Perspective
- Decorum and Conflict Resolution

2:45pm – 3:00pm: **BREAK**

3:00pm – 4:50pm: Structuring Your Public Meeting: An Introduction and Overview of Robert’s Rules of Order

- What are Robert’s Rules and when are Robert’s Rules used?
- Who uses Robert’s Rules?
- EXERCISE, Using Robert’s Rules in a Mock Meeting

4:50pm – 5:00pm: Wrap-Up and Thank You.

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