

## MEMORANDUM

**TO:** Steven J. Pinkerton  
General Manager

**FROM:** Gerald W. Eick, CPA CGMA  
Director of Finance, Accounting, Risk Management and Information  
Technology

**SUBJECT:** Status Report for January 2015 – Finance/Accounting, Risk  
Management and Information Technology

**DATE:** February 25, 2015

---

### **Finance and Accounting**

Initiative for Fiscal Year 2015-16 Fund Accounting Changes After sharing a number of samples to the Department of Taxation and as a result of inquiries made of them by a member of the public, staff spent considerable additional time reviewing the Special Revenue accounting planned for 2015-16 with the Local Government Division Staff. The State staff has concluded it would be appropriate to appear before the Local Government Finance Committee. That appearance is scheduled for Feb 6. A full presentation was provided for their packet by the January 30 deadline.

Implementation of Accounting System Upgrade Further refinement of the financial reporting capabilities were made and several additional formats were tested. We continue to work with the vendor to get updated ad hoc capabilities within the new system. Until that is complete the monthly financial reports will be functional but not fully in a format we intend to use long term.

Budget for 2015-16 At the request of the General Manager, the Director of Finance has been working sample formats for individual funds, sub funds and both functional and object based documents. Until orientation and strategy session are completed, the District will not be presenting budget documents to the Board. However, staff can and will be working on all background aspects.

### **Risk Management and Safety Initiatives**

The Safety Specialist has been working with Nevada EPA on the specifications for a suitable containment hazardous material handling system. A solution has been designed and we will continue to work on possible vendors and how to pay for the apparatus.

We continue the discussion with Washoe County to explore crosswalk striping at Ski Beach.

We continue to consider options for seasonal speed bumps at both the gate area and inbound lane of Ski Beach to reduce vehicle and pedestrian risks.

The ski resort had its annual insurance inspection by our carrier. The inspection went well and a report is due in a few weeks.

The District has given permission to the Washoe County Emergency Operations Center and the North Lake Tahoe Fire Protection District to utilize Diamond Peak as a location for a community evacuation drill on May 30. There will be several exercises and a community information display during that daylong event.

### **Information Technology**

IT Report and Plan The major network components that have been bench tested by our consultant and are waiting on completion of the switching configurations. The District concluded the selection of Dell switches would result in better integration and system management. Also the purchase of those units eliminated some management software needed when using several vendor types of equipment. A plan to install Recreation, Golf, Admin and Public works is in progress. A prerequisite for all other installations is the switch installations.

Another round of development of configurations for Vermont Point of Sales System was completed including building a test data base for a variety of pass types.

A potential point of sale system for food and beverage was reviewed. We have requested a proposal. Since the company was recently acquired by Cisco, we will have to wait until their new format is released.

We received proposals from two vendors for the Ethernet fiber network operating system for District's venues. There was need for follow up review and

enhancements to each original proposal. The District also participated the Tahoe Prosperity Fund survey, which has led to a third potential vendor being identified. We are waiting to see if they will be in a position to make a proposal. A report is expected to be made to the Board in March.

We held interviews for the IT Technician position. The selected candidate started Feb. 2.

Our Web Coordinator continues with the web site project staff to follow up on immediate updates, procedures going forward for keeping content current and completing the punch list to wrap up the renewal project. Enhancements have been identified and several are being added to our functionality to improve the web site for Public Works.