



POLICY GOVERNING SERVICE OF ALCOHOLIC BEVERAGES AT IVGID FACILITIES

A. Non-Resident Individuals or Groups

Who rent an IVGID facility may:

1. Contract with IVGID's Food & Beverage Department to provide bar service for their event. IVGID will provide all beverages and will sell, serve, and dispense all beverages. The Food & Beverage Department will charge the prevailing rate for beverages and services.

OR

2. Contract with a caterer, or similar vendor, to bring alcoholic beverages into the IVGID facility. The caterer or vendor must possess a current, valid Washoe County liquor license that names the specific IVGID facility as a condition of the license. The caterer, or vendor, must provide IVGID with a copy of that license at least one week prior to the scheduled event. Further, the caterer, or vendor, must use their employees who have a current, valid work permit to sell, serve, or otherwise dispense intoxicating liquor. The caterer or vendor must have purchased all beer, wine, and spirits from a Nevada licensed importer or wholesaler (NRS 369.488). Beer, wine, or spirits purchased from a retailer, donated, or otherwise given to the renter, may not be brought into an IVGID facility for resale or any other dispensing or service.

B. Resident Individuals or Groups

Under the terms of this policy, "resident" is defined as a person who owns property within the District and who pays the District's Recreation Fee, and his immediate family; or a person who is renting or leasing property from an owner and to whom the owner has assigned recreation privileges. Resident privileges do not extend to the full family tree as defined in IVGID's Ordinance #7 relating to recreation.

Residents who rent an IVGID facility may:

1. Follow the policy outlined in A.1. above and contract with IVGID Food & Beverage Department to provide bar service.

OR

2. Follow the policy outlined in option A.2. above and contract with a caterer, or similar vendor to provide bar service.

OR

3. If the event qualifies as a "fundraiser" under the terms of this policy, the renter may supply their own alcoholic beverages, and may service them subject to the following rules:
 - a. The number of persons expected to attend the event must be stated in advance in the Facility Rental Agreement.
 - b. All applicable State of Nevada and Washoe County laws pertaining to the service of alcoholic beverages must be followed.

POLICY AND PROCEDURE RESOLUTION NO. 134

Adopted February 9, 2005

Dated February 9, 2005



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- c. The renter must have obtained a Special Events permit from Washoe County for this event and must provide a copy of that license to IVGID at least one week prior to the event.
- d. The major proceeds of the fundraiser must be for the benefit of Incline Village or Crystal Bay residents.
- e. The sponsoring individual or group may not be the beneficiary of the fundraiser.
- f. The sponsoring individual or group must have their event pre-approved by the IVGID General Manager or, at his discretion, by the Board of Trustees.
- g. A service charge for the use of the bar facility will be imposed according to the following schedule:

Facility	Group Size		Minimum Fee	Per Person Charge
	Minimum	Maximum		Add-On Over Minimum Number
Community Center (Chateau)	100	350	\$300	\$3
Aspen Grove	50	200	\$150	\$3
Mountain Course Clubhouse	50	150	\$150	\$3
Diamond Peak Lodges	50	200	\$150	\$3

Service Charge Examples

Facility	Minimum Fee	Total Fee for Group Size of:						
		50	100	150	200	250	300	350
Community Center (Chateau)	\$300	\$300	\$300	\$450	\$600	\$750	\$900	\$1050
Aspen Grove	\$150	\$150	\$300	\$450	\$600	N/A	N/A	N/A
Mountain Course Clubhouse	\$150	\$150	\$300	\$450	N/A	N/A	N/A	N/A
Diamond Peak Lodges	\$150	\$150	\$300	\$450	\$600	N/A	N/A	N/A



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h. Qualifying charitable events, which meet the qualifications outlined in paragraphs B.3.b., B.3.c., B.3.d., B.3.e., and B.3.f., and if the event is held between November 1 and April 30 on a Monday, Tuesday, Wednesday or Thursday, at the Community Center (Château) will not be required to pay the 'service charge'. Similar events held at Aspen Grove year round on a Monday, Tuesday, Wednesday or Thursday will also not be required to pay the 'service charge'. The qualifying charities must be a 501(C)(3) status to take advantage of this 'service charge' exemption.

4. The following list contains examples of who may be eligible fundraising groups:

- Incline School Boosters (Mike Menath)
- Cymbal (Dan St. John)
- Incline Rotary Clubs (Ted Fuller and Bo Pollard)
- North Tahoe Lions Club (Joe Kubo)
- Incline Optimists Club; including Junior Golf Benefits (Gary Pulver)
- Toys for Tots (Tom Clydesdale)
- Incline/Crystal Bay Board of Realtors (for fundraisers such as Oktoberfest only) (John Bohn)

C. Internal IVGID Groups

Internal IVGID groups who use the IVGID facilities for such events as departmental holiday parties or regular group meetings, where there is bar service, must use properly licensed IVGID Food & Beverage Department employees to operate the bar. IVGID must be reimbursed for the costs (labor and supplies) of the bar operation.