

## **RESOLUTION 1913**

### **A RESOLUTION THAT TEMPORARILY REVISES ORDINANCE 7, PARAGRAPH 106. ADMINISTRATION – EFFECTIVE DATE MAY 14, 2025; END DATE DECEMBER 31, 2025**

**WHEREAS**, Ordinance 7, An Ordinance Establishing Rates, Rules and Regulations for IVGID Recreation Passes and Recreation Punch Cards by the Incline Village General Improvement District, referred to as Ordinance, has the following paragraph:

106. Administration. The District General Manager may from time to time recommend to the Board that the Board of Trustees adopt, amend, or rescind rules consistent with this Ordinance. The District General Manager shall hold the final authority to interpret this Ordinance, and rules adopted thereunder, subject to Paragraphs 102(c)2 and 111, such authority shall include the application of this Ordinance and rules to specific people, Parcels, and circumstances. Except as set forth in Paragraph 111 below, with respect to Beaches and Beach Access, the day-to-day administration of this Ordinance is hereby deleted to the Director of Parks and Recreation; provided however no changes or expansions can be made to this Ordinance, except as approved by the Board of Trustees.

**WHEREAS**, the Incline Village General Improvement District Board of Trustees desires to make a temporary change to this Ordinance and proposes to change the above paragraph to read as follows:

106. Administration. The District General Manager may from time to time adopt, amend, or rescind rules consistent with this ordinance. The District General Manager shall hold the final authority to interpret this Ordinance, and rules adopted thereunder. Such authority shall include the application of this Ordinance and rules to specific people, parcels and circumstances. The day-to-day administration of this ordinance is hereby delegated to the Director of Parks and Recreation. The District General Manager may, upon request and proof, allow a parcel owner to be issued additional picture passes and/or punch cards at a cost that is consistent with other sections of this Ordinance, in accordance with the Family Tree within Ordinance 7, based upon their family size and the District General Manager shall follow the attached procedure to make such changes.

**WHEREAS**, this change will allow the District General Manager to, upon request and proof, allow a parcel owner to be issued additional picture passes and/or punch cards at a cost that is consistent with other sections of this Ordinance, in accordance with the Family Tree within Ordinance 7, based upon their family size;



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**WHEREAS**, this change will be followed by using the attached procedure;

**WHEREAS**, this necessary and important action was agendized and discussed at the Board of Trustees meeting of April 30, 2025, which was publicly noticed and where public comment was solicited and received; and

**THEREFORE, BE IT RESOLVED**, the following paragraph 106. Administration, effective May 14, 2025, shall be implemented with an ending date of December 31, 2025, and shall be incorporated into the next update of Ordinance 7:

106. Administration. The District General Manager may from time to time adopt, amend, or rescind rules consistent with this ordinance. The District General Manager shall hold the final authority to interpret this Ordinance, and rules adopted thereunder. Such authority shall include the application of this ordinance and rules to specific people, parcels and circumstances. The day-to-day administration of this ordinance is hereby delegated to the Director of Parks and Recreation. The District General Manager may, upon request and proof, allow a parcel owner to be issued additional picture passes and/or punch cards at a cost that is consistent with other sections of this Ordinance, in accordance with the Family Tree within Ordinance 7, based upon their family size and the District General Manager shall follow the attached procedure to make such changes.

\* \* \* \* \*

I hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted at a regularly held meeting of the Board of Trustees of the Incline Village General Improvement District on the 14th day of May 2025, by the following vote:

AYES, and in favor thereof, Trustees Dave Noble, Mick Homan, Raymond Tulloch, Michelle Jezycki, and Michaela Tonking  
NOES, None  
ABSENT, None

*Heidi White*

Heidi W. White  
District Clerk

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### **ATTACHMENT**

#### **Procedure to allow the District General Manager to provide additional passes/punch cards at a cost that is consistent with other sections of this Ordinance to larger families who request them**

1. A written request must be filed by the party seeking additional passes/punch cards.
2. The above written request must be submitted to the District General Manager in hard copy format, which can either be hand delivered to the IVGID offices at 893 Southwood Boulevard or mailed to the same address, attention of the District General Manager. It is incumbent upon the requester to include their contact information within this communication.
3. The District General Manager or designee will then review the parcel record to determine what passes/punch cards are assigned to the parcel.
4. The District General Manager or designee will then meet with the requesting party to gain understanding of the usage of the existing passes to make sure that the passes/punch cards are being used in the most efficient and effective manner for the requester.
5. If it is determined that additional passes/punch cards are necessary and in compliance with Ordinance 7's Family Tree, First Degree only, then the District General Manager or designee will issue a letter to the requester that can be taken over to the Recreation Center for issuance of additional passes/punch cards.
  - a. The letter will define how many passes/punch cards are authorized, at what cost for each, expiration date, and whether or not they have beach access or not.
6. The Recreation Center will use this letter to issue any and all authorized passes/punch cards.
7. From the date of receipt of said request to completion, the process should take no longer than thirty business days, however it is hoped that it will take less time than that.

#### **Tracking and Reporting**

As this is a temporary Resolution to Ordinance 7, the tracking method will be the letter issued by the District General Manager or designee with confirmation by the Recreation Center team on what they issued. A report will be provided to the Board of Trustees sometime in January 2026.