

TWSA Board Meeting – Quarter 2, 2026  
Wednesday, June 3 – 1:30 PM – 3:00 PM  
South Tahoe Public Utility District, 1275 Meadow Crest Dr  
South Lake Tahoe, CA 96150

and

Microsoft Teams

Please join the meeting from your computer, tablet, or smartphone®

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United States: +1 469-480-8579; Phone conference ID: 499 481 966#

### **Agenda**

- A. Introductions: New members or guests
- B. Roll Call of Board Members
- C. Public Comment: Conducted in accordance with Nevada Revised Statutes (NRS)
- D. Presentations: No Presentations Scheduled
- E. Approval of Agenda for June 3, 2026.
- F. Approval of Minutes from March 4, 2026.
- G. Reports
  - a. Staff Reports
    - i. Staff Activity Report
    - ii. Budget Report
    - iii. TWSA Chair Report
- H. General Business (verbal updates, discussion, or for possible action):
  - a. 2027 Goals – For Review and Approval
  - b. TWSA Financial Policy - For Review and Approval
  - c. 2027 Budget Update – Informational Only or For Approval
  - d. LTRA and Fire Suppression Partnership – General Update (STPUD)
  - e. Pollution Prevention Projects – General Discussion
    - i. Watershed Control Program Data Quality Assurance
    - ii. Watershed Control Program NPDES and WDR within each service area (Potentially Contaminating Sources)
- I. Purveyor Updates
- J. Public Comment
- K. Adjournment

TWSA Board Meetings are held on Wednesdays, quarterly, from 1:30 to 3:00 PM,

Hybrid 2026 Board Meeting Dates: March 5, June 3, September 2, December 9

TWSA Board of Directors

Joe Pomroy (Chair), Suzi Gibbons (alternate)	North Tahoe Public Utility District
Kate Nelson (Vice Chair)	Incline Village General Improvement District
Cameron McKay	Glenbrook Water Cooperative
Tom White, Richard Robillard (alternate)	Douglas County Systems
Brandon Garden	Round Hill General Improvement District
Derek Dornbrook, Joe Esenarro (alternate)	Kingsbury General Improvement District
Patrick McKay, Mike McKee (alternate)	Edgewood Water Company
Nakia Foscett	Lakeside Park Association
Dan Lewis, Kim Boyd (alternate)	Tahoe City Public Utility District
Shelly Thomsen	South Tahoe Public Utility District (Non-voting)

For more information, please contact:

Sarah Vidra, TWSA Executive Director  
1220 Sweetwater Road, Incline Village, NV 89451  
775-832-1284 or e-mail [sgv@ivgid.org](mailto:sgv@ivgid.org)

Certification of posting of agenda, online posting, and e-mail delivery of notice provided three business days ahead of the meeting.

Public comment is allowed, and the public is welcome to submit their comments in person or via e-mail (please send your comments to [SGV@IVGID.org](mailto:SGV@IVGID.org) by 5:00 PM on Tuesday, June 2, 2026. Comments can be made via telephone at 469-480-8579, phone conference ID: 499 481 966# on the day of the meeting.

Notes: Items on the agenda may be taken out of order, combined with other items, removed from the agenda, moved to the agenda of another meeting, or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 775-832-1284 at least 24 hours prior to the meeting.

TWSA agenda packets are available at the TWSA website ([www.TahoeH2O.org](http://www.TahoeH2O.org)) or the TWSA office at 1220 Sweetwater Road, Incline Village, Nevada 89451.

TWSA Board Meeting – Quarter 1 2026  
Wednesday, March 4, 2026 – 1:30 PM – 3:00 PM  
**Meeting Minutes**

**Members in attendance:** Chair Joe Pomroy – NTPUD; Vice-Chair Kate Nelson – IVGID; Tom White – Douglas County; Brandon Garden – RHGID (acting as proxy for Glenbrook); Derek Dornbrook – KGID; Patrick McKay – Edgewood; Nakia Foskett – LPA; Dan Lewis – TCPUD; Shelly Thomsen – STPUD;

**TWSA Staff in attendance:** Sarah Vidra; Mark Helleckson

**Guests in attendance:** Reggie Lang – NDEP; Noemi Barter – IVGID Director of Finance

- A. Introductions: Noemi Barter was introduced as the IVGID Director of Finance.
- B. Roll Call of Board Members: A formal roll call was conducted; only Glenbrook did not have a member present, but Sarah Vidra stated that Glenbrook had designated Brandon Garden (RHGID) as the proxy.
- C. Public Comment: None
- D. Presentations: IVGID Financial Management Strategy for TWSA with Director of Finance, Noemi Barter.

Noemi provided information on the financial structural change on and how TWSA is reported in the IVGID Financial statements. Noemi identified, whose assets are held by IVGID. IVGID separated TWSA into a standalone fiduciary fund, but will continue to include TWSA in budgeting, reporting and all other accounting duties. The IVGID auditors will prepare the fiduciary statements, which will be provided to the TWSA Board as official audited financial statements.

Chair Pomroy asked a question on TWSA fund balance

Noemi identified that the fund transfer was dated June 30, 2025. Currently, the fund balance is around \$197,000.

Chair Pomroy asked an additional question regarding the budgeting process, asking whether it is possible to use the unspent budget from the current fiscal year as the first line of “revenue” for FY27 to reduce contributions from member agencies.

Noemi stated that it is possible.

Discussion continued and identified that it might be around \$20,000 to \$25,000 rolling into the FY27 budget.

- E. Approval of Agenda for March 4, 2026.  
Motion to approve the agenda made by Kate Nelson, seconded by Dan Lewis, approved unanimously
- F. Approval of Minutes from December 10, 2025.  
Motion to approve minutes by Dan Lewis, seconded by Tom White, approved unanimously
- G. Reports
  - i. Staff Activity Report  
Sarah Vidra provided a staff report, which included NDEP’s acceptance letter for the Watershed Control Program annual report, upcoming public outreach for Earth Day events, spill reports were limited to a few known spills in the IVGID service area, all AIS treatment sites in 2025 are treated fully,

and public advertising was resumed for the outreach campaign in the watershed control program. Also included were plans for 2026 Snapshot Day and updates on the Destination Stewardship Council subcommittees in which TWSA staff participate.

ii. Budget Reports deferred to H.a

iii. TWSA Chair Report

Chair Pomroy provided a brief update that communication was great between staff and chair, and that finances are moving in the right direction with a separation into a dedicated fund.

H. General Business (verbal updates, discussion, or for possible action):

a. IVGID Financial Report – General Discussion

Discussion of financial spending authority for TWSA and who those invoices pass through for approval. Joe Pomroy posed a question on whether a formal financial policy needs to be created now that the fund is separate. Kate Nelson stated that currently, for TWSA spending, Sarah is operating off spending authority through IVGID, and now that it is a completely separate fund, the workflow should be different. Sarah identified that her current spending authority for IVGID is \$15,000, and all purchases are approved by her supervisor, Jim Youngblood, or PW Director Kate Nelson. Joe Pomroy asked who in the new fund should have the highest spending limit, and how approvals would work. Joe proposed formulating a policy stating that if the Board has approved the budget item and expense, the Executive Director would have the authority to commit those funds and have them go through an approval process, but if they would come out of Fund Balance, the Board would need approval. Staff will bring a draft Financial Policy for TWSA to discuss at the June meeting.

b. TWSA Water Fill Station Grant Program Authorization FY-2027

TWSA is still using the previously allocated fund balance from the \$ 30,000 allocated to the grant program, and the \$10,000 match from the Tahoe fund has been fully expended.

Motion to roll over the remaining grant allocation of \$8,655.41 to FY27 was made by Kate Nelson, seconded by Nakia Foskett, approved unanimously.

c. TWSA Document Library Project

Following up on the file library system, staff asked for authorization to implement Microsoft SharePoint document library with an annual cost of \$660.

Motion to authorize staff to implement Microsoft SharePoint document library with an annual cost of \$660 made by Dan Lewis, seconded by Brandon Garden, approved unanimously. Additional direction was provided to implement in March 2026.

d. FY 2027 Proposed TWSA Budget

Discussion on the budget occurred. Kate Nelson asked about Chair Pomroy's previous recommendation that any unspent funds from the current FY26 budget year be reported as revenue for FY27 and not be added to the fund balance. Chair Pomroy added that with this additional "revenue," all member dues would be reduced proportionally by that amount in total, including STPUD's contribution as a non-voting member.

Motion to approve budget as presented, with any carryforward from FY26 becoming a revenue line item for FY27, and all member contributions, including contributions from STPUD, for FY27 being reduced proportionally, made by Nakia Foskett, seconded by Brandon Garden, approved unanimously.

e. LTRA and Fire Suppression Partnership – General Update (STPUD)

Shelly Thomsen provided a brief update on LTRA funding, noting a change in language from “up to \$10 million” to a specific amount of “\$2.1 million.” The top two projects were from NTPUD and STPUD. Still working with TCPUD and the Tahoe Park association, navigating the federal funding pathway for construction this summer.

f. Pollution Prevention Projects – General Update

i. Water Conservation: Please be prepared to discuss your agencies program. Shelly Thomsen started the discussion outlining STPUD’s water conservation program, including:

- Designated irrigation days
- Sunsetting of the water-efficient appliance rebates
- Adding 2 new rebates: Moen water shutoff device, commercial kitchen defroster/recirculatory
- Turf buyback program
- Leak repair rebate
- Waterwise landscape consultation
- CA non-functional turf ban

Shelly also discussed reporting requirements in California

Joe Pomroy outlined NTPUD’s water conservation program:

- Complying with the CA non-functional turf ban
- Limited irrigation days
- In the process of swapping to AMI meters
- Irrigation audits
- No more appliance rebates

Sarah Vidra asked about the rationale behind stopping rebates in NTPUD and STPUD. Both Joe Pomroy and Shelly Thomsen identified that there was not much usage of the rebate program because the service areas are saturated with high-efficiency toilets.

Dan Lewis outlined TCPUD’s water conservation program:

- Still doing high-efficiency appliance rebates
- Adding a regulatory reporting position
- Ordinance requires leak repair within 10 days of notification.

Kate Nelson asked about leak relief. All members responded that they offer some form of leak relief.

Brandon Garden outlined RHGID’s water conservation program:

- No outdoor watering 10:00 AM – 5:00 PM
- No rebates
- 25% cost share on secondary meters for irrigation not subject to sewer charges

Sarah Vidra outlined IVGID’s water conservation program:

- High efficiency appliance rebates (not being widely utilized)

- Updating the State water conservation report
  - No water day restrictions, no turf buybacks
- ii. Snapshot Day, Saturday, May 9, 2026  
Staff provided information about the upcoming Snapshot Day event and thanked STPUD for having their lab run all nutrient analyses.

Nakia Fosket asked where we are on Microplastics, Sarah Vidra explained that TWSA had no current requests for research funding.

I. Purveyor Updates

**Douglas County:** Lakeridge tank design phase is finished, waiting on USFS for land; PFAs sampling with NDEP; HMI upgrade at Cave Rock water treatment plant.

**South Tahoe PUD:** Addressing Arsenic issues at Meyers well; waterline upsizing projects; tank recoating;

**Kingsbury GID:** exploring funding opportunities for water main replacements; planning phase for Market Street sewer lift station;

**Lakeside Park Association:** Exploring funding opportunities for meter project;

**NDEP:** Looking at interconnects for fire protection;

**Incline Village GID:** Fireworks barge that sunk off Incline Beach being removed, no detected impacts to IVGID's water system; Incline Ct. waterline replacement; tank recoating;

**Roundhill GID:** SCADA phase 2 upgrades; recoating of a wet well lift station; sewer upgrades; AMI metering coming up; looking for money to create interties;

**North Tahoe PUD:** Finish AMI metering project; install a half-mile of water main; investigate the well and do a functional well production test; Intake offline and chlorine contactor being cleaned; Do AWIYA requirements for RRA and ERP.

**Tahoe City PUD:** Madden Creek phase 4 waterline replacement & meter installation; Tahoe Cedars phase one line, meter, hydrant replacement; sewer line lining project;

J. Public Comment: None

K. Adjournment: 3:03 PM



Staff Report  
March 2026 - May 2026

Contents

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| 1. Administration                    | 4. Standing Pollution Prevention Projects |
| 2. Summary of Public Outreach Events | 5. Partnerships and Collaboration         |
| 3. Spill Reports                     | 6. Advertising                            |
- 

1. Administration

The Executive Director continues to work with the trademark attorney on the I Drink Tahoe Tap!® application, with anticipated completion in May 2026 for a 10-year term. Evidence of mark use has been submitted, and payment to the attorney was made in May 2026.

Regarding the FY 2026 fund balance, staff continue to work with the IVGID Finance Department on closeout of the FY 2026 budget to finalize the net income for FY 2026, which will become a reduction in revenue for FY 2027 prior to member invoicing.

The FY 2027 Central Services Allocation is \$10,400.00, as adopted by the IVGID Board of Trustees during the May 27, 2026, budget approval.

Staff completed the FY-2026 Association Goal implementation summaries for inclusion in the Watershed Control Program Annual Report and supporting Board materials. The updates incorporate reporting year activities related to watershed protection, education and outreach, aquatic invasive species coordination, monitoring and assessment, pollution prevention, emergency preparedness, infrastructure management, and regional partnership efforts throughout the Tahoe Basin. Staff also prepared a Board memorandum recommending review and publication of the FY-2026 implementation summaries and consideration of the FY-2027 Association Goals.

2. Summary of Public Outreach Events

Reusable I Drink Tahoe Tap!® water bottles have been purchased for distribution to member agency board members and leadership (120 units).

Earth Day 2026

The TWSA participated in the following 2025 Earth Day celebrations with the Blind Water Taste Test at three events:

- South Lake Tahoe Earth Day, Saturday, April 18
  - Total Taste Tests: 460
  - South Tahoe PUD: 213
  - Lakeside Park Association: 143
  - Arrowhead Bottled: 142
  
- UNR Earth Day, Friday, April 24
  - Total Taste Tests: 142
  - Incline Village GID: 113
  - Arrowhead Bottled: 29
  
- Tahoe Truckee Earth Day, Saturday, April 25
  - Total Taste Tests: 540
  - Tahoe City PUD: 252
  - Incline Village GID: 176
  - Arrowhead Bottled: 112
  
- Washoe tribe Earth Day, Saturday, May 2

*Snapshot Day 2026*

The 2026 Snapshot Day event continued to demonstrate strong regional participation and collaboration across the Tahoe-Truckee watershed. In North Lake Tahoe, 25 volunteers visited 20 monitoring sites, while South Lake Tahoe engaged 130 volunteers across 37 sites, and the Middle Truckee River region included 29 volunteers monitoring 20 sites (Table 1). Staff supported the citizen science event through planning committee meetings, team leader training, equipment preparation and calibration, laboratory coordination, regional partner collaboration, website updates, and completion of the 25-year data consolidation project to support future cumulative watershed reporting.

Table 1: The 2026 event volunteers and sites visited by region.

Region	Number of Volunteers	Number of Sites Visited
North Lake Tahoe	25	20
South Lake Tahoe	130	37
Middle Truckee River	29	20
Total	184	77

This project is fundamental to the Watershed Control Program as a lake-wide specific monitoring event.

Water quality parameters measured during the 2026 event included field measurements of temperature (air and water), pH, total dissolved solids, electrical conductivity, and dissolved oxygen. Mid-channel grab samples were processed by STPUD for nutrients and by the LRWQCB for bacteria and turbidity.



- Aquatic Invasive Species
  - TKPOA

Staff reached out to TRPA staff for an update on the TKPOA planning team and received the following response on May 21, 2026

“Information on TKPOA’s containment approach will be finalized soon. Regarding long-term planning specifically, that process is likely to commence later this summer that will include significant stakeholder engagement.” – TRPA Staff

Staff meet with LRWQCB Executive Officer and received the following update on the TKPOA WDR: The case manager for the TKPOA will be reviewing the WDRs concentrating on full permit review including containment requirements. The LRWQCB expects to see a multi-year integrated management plan that will most likely contain chemical treatment of the lagoons. The entire permitting process conducted for the 2022 CMT will be conducted for any proposed pesticide application.

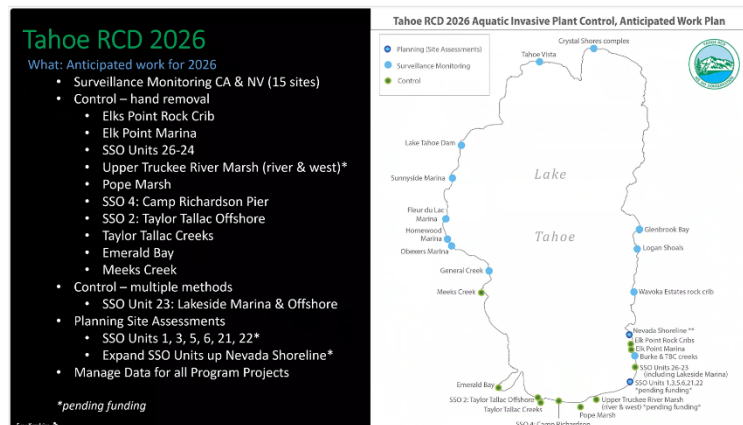
Information about the TKPOA CMT can be found at [www.tahoekeysweeds.org](http://www.tahoekeysweeds.org). This includes a recording of the July 18, 2025, webinar as well as links to regulatory reports and previous outreach materials.

The TWSA 2025 Watershed Control Program Report includes the Executive Director's TKPOA AIS Summary.

- Lake Wide Aquatic Invasive Plants

Nearshore Aquatic Weed Working Group (NAWWG) The 2026 summer season will include:

- The TRCD is conducting several non-chemical AIS treatments in Lake Tahoe



- Rover program for education of non-motorized recreation on the impact of AIS, and Clean Drain Dry.
- Work on the permanent inspection stations at Spooner and Mayers.

- Microplastic  
No update
- Mobile Water Stations  
Water stations will be utilized within the Lake Tahoe basin throughout the summer season.
- Destination Stewardship Council  
Staff participated monthly in both the Stewardship Outreach Committee and the Litter Prevention Action Team of the Destination Stewardship Council. Projects for 2026 from both groups will focus on preventing plastic litter.
- TRPA Shorezone Project Review  
Staff participated in the project review meetings in March 2026, April 2026, and May 2026. There were no projects within 0.25 miles of a member's raw water intake.
- Water Bottle Refilling Station Grant Program  
Staff has received two applications totaling \$10,000.00 for refilling station grants in FY 2026 of the original FY 2024 \$30,000.00 allocation.

Applicant	Number of Stations	Status	Amount
Cascade Kitchens	3	Incomplete	\$7,500.00
IVGID	1	Paid	\$2,500.00

The map of current water bottle fill stations is here: <https://takecaretahoe.org/water-stations/>

#### 5. Partnerships and Collaboration

Staff participated in the Tahoe Basin Water Blueprint Workshop #2 with the El Dorado Water Agency to evaluate regional water supply, water quality, and public safety vulnerabilities. From a surface water perspective, discussions emphasized the importance of maintaining reliable lake and watershed-derived supplies under changing climatic conditions, including rain-on-snow events, wildfire risk, flooding, and seasonal runoff variability. Participants noted that while historical wildfire impacts to surface water quality in the Basin have been limited, additional research is needed to better understand future post-fire watershed effects on turbidity, nutrients, and treatment demands. Infrastructure constraints, limited redundancy between systems, aquatic invasive species impacts, and evolving treatment regulations were also identified as factors affecting surface water resilience. The workshop reinforced the need for coordinated regional planning, public communication, and strategic capital investment to protect source water quality and sustain dependable surface water service throughout the Basin.

Staff reviewed and provided internal comments to the CA members on the amendments to the Ransome mussel bill – [AB 2032](#), updated for Golden Mussels. The bill allows for expedited NPDES permitting to respond quickly to golden mussel threats and includes language on scientific research into golden mussels in public water systems.

#### 6. Advertising

- Drink Tahoe Tap® ads will run from March through June 2026 in Tahoe.com print and digital publications. Streaming music service ads will run in March and June 2026.
  - The streaming audio campaign received an additional 1,000 plays and achieved an excellent listen-through rate, indicating strong audience engagement throughout the full advertisement. The campaign performed particularly well with the 45–54 age demographic, reaching a key audience of household decision-makers and families.
  - Although designed primarily as an awareness campaign across all device types, the audio campaign still generated a 78-click-through rate.
  - The digital banner campaign delivered more than 32,000 impressions and 100 click-throughs. The banner campaign achieved a 0.31% click-through rate, exceeding the national average of 0.03% by more than ten times.
  - The Tahoe.com summer edition featuring the TWSA half-page print advertisement has been distributed throughout the region. Distribution included 36,000 copies across the Lake Tahoe and Truckee areas, with an additional 4,000 copies distributed in Reno and Carson City.
- Raley's / Drink Tahoe Tap® Collaboration, bottles are available in the regional stores.

# Incline Village General Improvement Dist



## YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

70002899 Tahoe Water Suppliers Assoc

OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
4417	Service & User Fees	-189,800.00	-189,805.00	0.00	0.00	5.00	100.00
4710	Investment Earnings	0.00	-3,602.94	0.00	0.00	3,602.94	100.00
5010	Salary	83,404.00	54,362.58	0.00	0.00	29,041.42	65.20
5012	Hourly	39,300.00	25,073.33	0.00	0.00	14,226.67	63.80
5013	Other Earnings	0.00	1,135.12	0.00	0.00	-1,135.12	100.00
5020	Other Earnings	0.00	1,468.59	0.00	0.00	-1,468.59	100.00
5050	Payroll taxes	3,100.00	2,807.27	0.00	0.00	292.73	90.60
5100	Retirement Fringe Ben	7,100.00	6,738.52	0.00	0.00	361.48	94.90
5200	Medical Fringe Ben	0.00	8,213.30	0.00	0.00	-8,213.30	100.00
5250	Dental Fringe Ben	0.00	509.02	0.00	0.00	-509.02	100.00
5300	Vision Fringe Ben	0.00	56.69	0.00	0.00	-56.69	100.00
5400	Life Ins Fringe Ben	100.00	160.24	0.00	0.00	-60.24	160.20
5500	Disability Fringe Ben	200.00	12.87	0.00	0.00	187.13	6.40
5600	Unemployment Fringe Ben	600.00	473.70	0.00	0.00	126.30	79.00
5700	Work Comp Fringe Ben	3,200.00	2,782.25	0.00	0.00	417.75	86.90
7010	Advertising - Paid	10,000.00	6,123.65	0.00	0.00	3,876.35	61.20
7330	Contractual Services	7,000.00	10,300.00	0.00	0.00	-3,300.00	147.10
7340	Dues and member fees	500.00	0.00	0.00	0.00	500.00	0.00
7415	Operating	27,000.00	26,981.65	0.00	0.00	18.35	99.90
7470	Printing & Publishing	11,000.00	3,586.85	0.00	0.00	7,413.15	32.60
7680	Training & Education	3,300.00	-495.00	0.00	0.00	3,795.00	-15.00
7980	Central Service Cost expense	16,700.00	7,179.40	0.00	0.00	9,520.60	43.00
	Total 28 TWSA	22,704.00	-35,937.91	0.00	0.00	58,641.91	-158.30
	Total 70002899 Tahoe Water Supplier	22,704.00	-35,937.91	0.00	0.00	58,641.91	-158.30
	Total 700 Tahoe Water Suppliers	22,704.00	-35,937.91	0.00	0.00	58,641.91	-158.30
	Revenue Total	-189,800.00	-193,407.94	0.00	0.00	3,607.94	101.90
	Expense Total	212,504.00	157,470.03	0.00	0.00	55,033.97	74.10
	Grand Total	22,704.00	-35,937.91	0.00	0.00	58,641.91	-158.30

\*\* END OF REPORT - Generated by Sarah Vidra \*\*

TWSA Staff Memo

To: TWSA Board  
From: Sarah Vidra  
Executive Director  
Subject: TWSA Goals  
Date: May 28, 2026

**Recommendation:**

Staff recommends that the Board of Directors:

1. Review the FY-2026 implementation summaries for the Watershed Control Program for inclusion and publication in the annual program report; and
2. Review, amend, and possibly approve the FY-2027 Association Goals for continued implementation in support of source water protection, watershed management, and interagency collaboration.

**Background:**

The TWSA Board conducts annual goal setting and review, with the last review taking place on September 3, 2025. Staff has provided implementation descriptions from the previous year (FY-26) for review and inclusion in the 2026 Watershed Control Program annual report.

**Current Goals:**

1. Education and Outreach

1-1: Continue and increase emphasis on extensive education and outreach on source water protection, aquatic invasive species threats, emerging contaminants of concern, and the value of municipal tap water.

Source Water Protection Strategy: Pollution Prevention, Education and Outreach, Partnerships and Collaboration

2026 Implementation Summary: The Association continued implementation of Goal 1-1 through expanded education and outreach efforts focused on watershed stewardship, pollution prevention, and protection of Lake Tahoe as a drinking water source. Outreach activities conducted during Earth Day 2026 reinforced public awareness of source water protection practices, aquatic invasive species prevention, and the environmental value of municipal tap water systems. Regional collaboration with Sierra Watershed Education Partnerships supported science-based educational programming for students and communities in Kings Beach, Tahoe City, and Incline Village, helping strengthen watershed literacy and promote long-term protection of surface water quality throughout the Tahoe Basin.

Additional outreach efforts included participation in the Lake Tahoe Destination Stewardship Plan and Take Care Tahoe partnership initiatives, continued year-round Drink Tahoe Tap® advertising campaigns, blind municipal tap water taste-test demonstrations at regional Earth Day

events, and deployment of mobile water refill stations at community events throughout the Basin to reduce reliance on single-use plastic bottles and promote sustainable water use practices.

## 2. Partnerships and Collaboration

2-1: Continue a strong communication relationship with Tahoe Regional Planning Agency (TRPA), Nevada Department of Environmental Protection (NDEP), Lahontan Regional Water Quality Control Board (LRWQCB), and other regulatory agencies on source water protection.

### Source Water Protection Strategy: Partnerships and Collaboration, Public Education and Outreach

2026 Implementation Summary: The Association maintained active interagency coordination efforts to support regional source water protection and watershed management objectives. Quarterly coordination meetings with the Nevada Division of Environmental Protection and the Lahontan Regional Water Quality Control Board facilitated ongoing communication on water quality conditions, regulatory developments, and pollution prevention strategies affecting Lake Tahoe as a source of water. The Association also continued representation at Tahoe Regional Planning Agency meetings when projects involving potentially contaminating sources or water quality concerns were subject to public review. In addition, monthly participation in TRPA Shorezone project review meetings supported continued implementation of the 0.25-mile water purveyor notification requirement, helping ensure early review of shoreline activities with the potential to affect drinking water intakes, nearshore water quality, and watershed resources.

Additional coordination efforts included participation in Tahoe Summit activities, Lahontan Triennial Review processes, regional stewardship committees, and continued engagement with the Tahoe Keys aquatic invasive species stakeholder process through collaboration with Zephyr Collaboration, TRPA, and regulatory agencies.

2-2: Maintain and improve the project review and involvement process with the Tahoe Regional Planning Agency, NV State Lands, Lahontan Regional Water Quality Control Board, and other stakeholder agencies.

### Source Water Protection Strategy: Partnerships and Collaboration, Land Use Management

2026 Implementation Summary: The Association continued implementation of Goal 2-2 through active participation in regional project review and interagency coordination processes intended to protect source water quality and watershed resources. Staff reviewed environmental documentation and attended regulatory meetings related to Tahoe Keys aquatic invasive species control methods testing, shoreline development proposals, and environmental improvement projects with potential impacts to drinking water quality and watershed conditions. Continued coordination with TRPA, Lahontan RWQCB, Nevada State Lands, and partner agencies supported early stakeholder engagement and the technical review of projects related to nearshore protection, aquatic invasive species containment, and pollution prevention.

2-3: Support watershed protection projects by allocating association funds to partners working in the Tahoe Basin that provide source water protection through project implementation or raising awareness, to the reduction of contaminants of concern to drinking water, specifically PFAS, cyanotoxins, microbial contamination, and suspended solids in the form of fine particulates and microplastics.

Source Water Protection Strategy: Pollution Prevention, Partnerships and Collaboration, Public Education and Outreach

2026 Implementation Summary: The Association continued to support watershed protection initiatives that advance source water quality protection and public awareness throughout the Tahoe Basin. The Association provided partnership support through collaboration with the Nevada Tahoe Conservation District, including issuance of a letter of support for watershed protection efforts aligned with regional drinking water protection objectives. Continued participation in the water filling station grant program promoted the reduction of single-use plastic waste and associated microplastic pollution risks within the watershed while encouraging the use of municipal tap water systems. The Association observed a reduction in requests for direct funding support from partner agencies during the reporting period, reflecting evolving project priorities.

The Association also continued collaboration with Tahoe Fund, League to Save Lake Tahoe, Sierra Nevada Alliance, and regional stewardship partnerships on litter prevention, dog waste management outreach, cigarette waste reduction projects, and expansion of the Drink Tahoe Tap® Water Refill Network throughout the Basin.

### 3. Monitoring and Assessment

3-1: Data Management that continues to populate and analyze Lake Tahoe watershed parameters, including microbial quality, turbidity, weather (precipitation, air temperature, and wind), with the addition of EPA contaminants of concern when available by purveyor.

Source Water Protection Strategy: Monitoring and Assessment

2026 Implementation Summary: The Association continued implementing watershed monitoring and assessment activities to support long-term source water protection and environmental data management objectives. Development of the annual Watershed Protection Program report supported ongoing compilation and evaluation of watershed parameters relevant to drinking water quality, including environmental conditions and emerging contaminants of concern. TWSA staff updated the weather reporting procedure by switching the data source from Weather Underground to the National Oceanic and Atmospheric Administration (NOAA). The 2025 Watershed Protection Program Annual Report included a new appendix of weather and creek data from the USGS gauges around Lake Tahoe.

The Association also reviewed current studies by the Desert Research Institute (DRI) and the Tahoe Environmental Research Center (TERC) related to microplastic occurrence and transport

within the Lake Tahoe Basin to remain informed about emerging scientific findings and potential implications for source water quality. Participation in Snapshot Day 2026 further contributed to regional watershed monitoring efforts by coordinating surface water data collection and engaging the public in basin-wide environmental assessment activities.

Additional monitoring and assessment activities included review of perchlorate sampling associated with fireworks impacts to source water, New Zealand mudsnail monitoring data, HAB reporting, 25-year watershed monitoring data consolidation efforts, and participation in Tahoe Science Advisory Council discussions regarding microplastic indicators, including 6PPDq occurrence in regional tributaries.

3-2: Utilize regional studies and projects to determine how they protect source water quality. These should focus on emerging contaminants of concern, microbial contaminants, and suspended particles.

Source Water Protection Strategy: Monitoring and Assessment, Pollution Prevention

2026 Implementation Summary: The Association continued to evaluate regional scientific studies, regulatory programs, and environmental review documents to assess their relevance to source water protection and watershed management objectives. Review of Tahoe Regional Planning Agency Total Maximum Daily Load (TMDL) program updates, the Tahoe Environmental Research Center State of the Lake report, and environmental impact reports for basin projects supported ongoing assessment of pollutant reduction strategies, watershed conditions, and potential impacts to drinking water quality. These evaluations focused on emerging contaminants of concern, microbial contamination risks, and suspended particulate matter affecting lake clarity and source water integrity. Continued participation in regulatory agency meetings also provided opportunities to monitor scientific developments, review proposed environmental actions, and support informed decision-making related to pollution prevention and watershed protection throughout the Tahoe Basin. Additional technical review activities included assessment of the Tahoe Keys Control Methods Test findings, aquatic invasive species containment strategies, wildfire-related contaminant monitoring studies, and regional research on microplastics, perchlorate occurrence, and stormwater pollutant transport pathways.

#### 4. Emergency Preparedness

4-1: Continue outreach and advocacy efforts for federal and state infrastructure funding, especially for fire flow capacity and pollution prevention.

Source Water Protection Strategy: Pollution Prevention and Infrastructure Management, Emergency Preparedness

2026 Implementation Summary: The Association continued its outreach and advocacy efforts to support infrastructure resilience, pollution prevention, and emergency preparedness initiatives throughout the Tahoe Basin. Several Association members, including Tahoe City PUD, North Tahoe PUD, Incline Village GID, and South Tahoe PUD, continued federal lobbying efforts on behalf of regional drinking water and watershed protection priorities. The Association also

supported member agency efforts related to infrastructure planning and funding opportunities aimed at strengthening fire flow capacity, watershed protection, and drinking water system resilience. Through participation in the Tahoe Water for Fire Suppression Partnership, a bi-state collaboration formed following the 2007 Angora Fire, the Association supported regional investment priorities focused on improving fire hydrant coverage, replacing aging or undersized waterlines, increasing water storage capacity, creating interconnections between public and private water systems, and addressing the challenges associated with small and geographically isolated water systems throughout the Basin. Additional emphasis was placed on aquatic invasive species emergency preparedness, including regional awareness and coordination efforts related to the emerging threat posed by golden mussels and their potential impacts on water conveyance infrastructure and source water systems. The Association also participated in outreach activities related to the Tahoe Summit by distributing reusable water bottles in partnership with regional fire suppression and watershed protection partners, promoting public awareness of water resource protection, wildfire resilience, and municipal tap water use. Emergency preparedness coordination also included the review of spill notifications, microbial contamination incidents, and wildfire-related watershed vulnerability discussions, in ongoing coordination with regulatory agencies and regional partners.

## 5. Infrastructure Management

5-1: Provide TWSA members with water conservation information, and advocate for water resource conservation and watershed protection in accordance with current state and federal water conservation requirements and standards.

Source Water Protection Strategy: Infrastructure Management, Land Use Management, Emergency Preparedness

2026 Implementation Summary: The Association continued implementing water resource conservation and watershed protection initiatives through regulatory coordination, project review, and collaboration with member agencies. The Association provided a letter of support for the South Tahoe Public Utility District's conservation program efforts that promote efficient water use and protect regional water resources. In addition, member agencies participated in the review and discussion of water conservation plans during the 2026 first-quarter meeting, facilitating information sharing on current conservation requirements, outreach strategies, and customer rebate programs to support reliable and sustainable drinking water systems throughout the Tahoe Basin.

Additional infrastructure management efforts included continued implementation of the Drink Tahoe Tap® Water Bottle Refill Station Grant Program, expansion of the regional refill station network map in partnership with Tahoe Fund, deployment of mobile water stations at community events, and participation in Shorezone project review discussions related to private fire suppression intakes and protection of public water system infrastructure.

**2027 goals to be approved for implementation in FY 2026-2027:**

The Tahoe Water Suppliers Association uses the following source water protection strategies to guide the watershed control program in accordance with Nevada Administrative Code 445A.525, Cal. Code regs. Tit. 22§ 64652.5, 40 Code of Federal Register (CFR) sections 141.71, 141.52, 141.75, and the best management practices of:

- |                                |                           |
|--------------------------------|---------------------------|
| Public Education and Outreach  | Emergency Preparedness    |
| Pollution Prevention           | Infrastructure Management |
| Partnerships and Collaboration | Land Use Management       |
| Monitoring and Assessment      |                           |

The goals of the Tahoe Water Suppliers Association, set on June 3, 2026, for implementation in FY-27, are stated as follows.

1. Education and Outreach

1-1: Continue and increase emphasis on extensive education and outreach on source water protection, aquatic invasive species threats, emerging contaminants of concern, and the value of municipal tap water.

Source Water Protection Strategy: Pollution Prevention, Education and Outreach, Partnerships and Collaboration

2. Partnerships and Collaboration

2-1: Continue a strong communication relationship with Tahoe Regional Planning Agency (TRPA), Nevada Department of Environmental Protection (NDEP), Lahontan Regional Water Quality Control Board (LRWQCB), and other regulatory agencies on source water protection.

Source Water Protection Strategy: Partnerships and Collaboration, Public Education and Outreach

2-2: Maintain and improve the project review and involvement process with the Tahoe Regional Planning Agency, NV State Lands, Lahontan Regional Water Quality Control Board, and other stakeholder agencies.

Source Water Protection Strategy: Partnerships and Collaboration, Land Use Management

2-3: Complete watershed protection projects by allocating association funds to partners working in the Tahoe Basin that provide source water protection through project implementation or raising awareness, to the reduction of contaminants of concern to drinking water, specifically PFAS, cyanotoxins, microbial contamination, and suspended solids in the form of fine particulates and microplastics.

Source Water Protection Strategy: Pollution Prevention, Partnerships and Collaboration, Public Education and Outreach

3. Monitoring and Assessment

3-1: Data Management that continues to populate and analyze Lake Tahoe watershed parameters, including microbial quality, turbidity, weather (precipitation, air temperature, and wind), with the addition of EPA contaminants of concern when available by purveyor.

Source Water Protection Strategy: Monitoring and Assessment

3-2: Utilize regional studies and projects to determine how they protect source water quality. These should focus on emerging contaminants of concern, microbial contaminants, and suspended particles.

Source Water Protection Strategy: Monitoring and Assessment, Pollution Prevention

4. Emergency Preparedness

4-1: Continue outreach and advocacy efforts for federal and state infrastructure funding, especially for fire flow capacity and pollution prevention.

Source Water Protection Strategy: Pollution Prevention and Infrastructure Management, Emergency Preparedness

5. Infrastructure Management

5-1: Provide TWSA members with water conservation information, and advocate for water resource conservation and watershed protection in accordance with current state and federal water conservation requirements and standards.

Source Water Protection Strategy: Infrastructure Management, Land Use Management, Emergency Preparedness

## TWSA Staff Memo

To: TWSA Board of Directors  
From: Sarah Vidra  
Executive Director, TWSA  
Subject: TWSA Financial Management and Purchasing Policy  
Date: May 22, 2026

### **Recommendation:**

Staff recommends that the Board review and adopt the proposed Tahoe Water Suppliers Association (TWSA) Financial Management and Purchasing Policy.

The proposed policy establishes procedures for:

- Annual budgeting and financial reporting;
- Purchasing and procurement activities;
- Executive Director spending authority;
- Reimbursement and payment controls; and
- Administration of Association funds and contracts.

The policy is intended to provide clear financial procedures that support efficient administration of Board-approved programs and activities while maintaining appropriate accountability and transparency for member agencies.

### **Background:**

The TWSA currently operates under the authority and framework established in the 2017 Tahoe Water Suppliers Association Agreement. While the Agreement establishes the Association's governance structure, budgeting process, and general expenditure authority, the Association has not previously maintained a standalone financial management and purchasing policy.

As the Association's operational responsibilities have grown, staff identified the need for a formal policy document that clearly defines financial procedures, purchasing thresholds, internal controls, and delegated spending authority.

The proposed policy was developed using:

- The existing TWSA Agreement and By-Laws;
- IVGID purchasing and financial administration policies;
- Regional public agency procurement practices; and
- Best practices commonly used by collaborative watershed and multi-jurisdictional organizations.

The draft policy was intentionally written to remain consistent with the tone, structure, and operational framework of the TWSA Agreement while maintaining flexibility appropriate for the Association's collaborative and program-driven work.

A key component of the proposed policy is clarification that the Executive Director is authorized to implement and process expenditures already approved within the Board-adopted annual budget, while maintaining Board oversight for unbudgeted or major expenditures.

### **Attachments:**

TWSA Financial Policy 2026.pdf

**Tahoe Water Suppliers Association (TWSA)  
Financial Management and Purchasing Policy  
July 1, 2026**

**Contents**

<b>ARTICLE I</b>	<b>INTENT</b>
<b>ARTICLE II</b>	<b>ADMINISTRATION</b>
<b>ARTICLE III</b>	<b>BUDGET PROCESS</b>
<b>ARTICLE IV</b>	<b>ACCOUNT AND FUNDS</b>
<b>ARTICLE V</b>	<b>DISBURSEMENT AUTHORITY</b>
<b>ARTICLE VI</b>	<b>PURCHASING</b>
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<b>ARTICLE VIII</b>	<b>ETHICS AND CONFLICTS</b>
<b>ARTICLE IX</b>	<b>MODIFICATION</b>
<b>ARTICLE X</b>	<b>EFFECTIVE DATE</b>

## **ARTICLE I - INTENT**

### Section 1.1 Purpose

Consistent with the Tahoe Water Suppliers Association Agreement, the purpose of this Financial Management and Purchasing Policy ("Policy") is to establish procedures for budgeting, expenditures, purchasing, internal controls, and financial administration of the Association.

### Section 1.2 Objectives

This Policy is intended to assist the Parties in:

- a) Maintaining prudent stewardship of Association funds;
- b) Providing efficient administration of Board-approved programs and activities;
- c) Ensuring fair and reasonable purchasing practices;
- d) Supporting watershed protection, education, outreach, studies, and related Association purposes;
- e) Defining the spending authority of the Executive Director; and
- f) Providing clear financial accountability to the Board.

## **ARTICLE II - ADMINISTRATION**

### Section 2.1 Executive Director

The Executive Director, as designated pursuant to the TWSA Agreement, shall administer the financial affairs of the Association and implement this Policy under the direction of the Board.

### Section 2.2 Administrative Support

The host agency may provide accounting, treasury, accounts payable, contracting, or administrative support services as approved by the Board.

### Section 2.3 Books and Records

Correct and complete books and records of account shall be maintained for the Association. Records shall include:

- a) Annual budgets;
- b) Invoices and disbursements;
- c) Contracts and purchase records;
- d) Revenue received;
- e) Reserve balances; and
- f) Board financial actions.

Records shall be retained in accordance with applicable retention requirements.

## **ARTICLE III - BUDGET PROCESS**

### Section 3.1 Annual Budget

The Executive Director shall prepare an annual budget for all anticipated Association shared program costs, dependent program costs, operating costs, staffing costs, reserve contributions, and special initiatives.

### Section 3.2 Budget Schedule

The proposed annual budget shall be presented to the Board at the first quarterly meeting (Q1) to allow sufficient time for member agency budget preparation.

### Section 3.3 Board Approval

The Board shall review, modify if necessary, and approve the annual budget by majority vote.

### Section 3.4 Budget Authority

The approved annual budget shall constitute authorization for the Executive Director to proceed with expenditures included within the adopted budget, subject to this Policy.

### Section 3.5 Budget Amendments

Material amendments to the adopted budget shall require Board approval.

## **ARTICLE IV - ACCOUNT AND FUNDS**

### Section 4.1 Association Account

The Executive Director shall maintain or cause to be maintained a Tahoe Water Suppliers Association Account ("Account") used exclusively for Association purposes.

### Section 4.2 Use of Funds

Funds held in the Account shall be used only for purposes consistent with the TWSA Agreement, approved budgets, grants, and Board direction.

### Section 4.3 Reserve Funds

The Board may establish reserve funds for future campaigns, special studies, emergency response, or operating continuity.

### Section 4.4 Carryforward Funds

Funds not expended during a fiscal year may be carried forward into the next budget year or transferred to reserves by Board direction.

## **ARTICLE V - DISBURSEMENT AUTHORITY**

### Section 5.1 Board Approved Budget Expenditures

The Executive Director is authorized to approve and process all transactions specifically identified, reasonably described, or contemplated within the approved annual Association budget.

This authority includes payments for:

- a) Professional services;
- b) Public education and outreach;
- c) Media placement and advertising;
- d) Memberships and subscriptions;
- e) Monitoring, mapping, and technical services;
- f) Meetings and events;
- g) Administrative support;
- h) Printing and materials; and
- i) Other budgeted Association activities.

### Section 5.2 Unbudgeted Expenditures

For actions not previously approved or detailed in the Association budget:

- a) Payments of \$1,000 or less may be approved by the Executive Director;
- b) Payments greater than \$1,000 and less than \$5,000 shall require approval of the Chair;
- c) Payments of \$5,000 or greater shall require approval by majority vote of the Board.

### Section 5.3 Emergency Expenditures

If immediate action is necessary to protect grant compliance, urgent public communication, Association continuity, or source water interests, the Executive Director may authorize emergency expenditures up to \$5,000 and shall report such action at the next Board meeting.

### Section 5.4 No Circumvention

Transactions shall not be divided or delayed for the purpose of avoiding approval thresholds.

## **ARTICLE VI - PURCHASING**

### Section 6.1 General Standard

Purchases shall be made in a manner that secures the best overall value to the Association considering price, qualifications, timing, reliability, and suitability.

### Section 6.2 Informal Purchases

For purchases estimated at \$10,000 or less, the Executive Director may obtain pricing by direct quote, online pricing, prior experience, or market comparison.

### Section 6.3 Competitive Quotations

For purchases exceeding \$10,000 and up to \$50,000, the Executive Director should obtain quotations or proposals from at least two qualified sources whenever practical.

### Section 6.4 Major Purchases

For purchases exceeding \$50,000, the Board shall determine whether to use formal competitive solicitation, negotiated procurement, cooperative purchasing, or another best-value process.

### Section 6.5 Professional Services

Consulting, scientific, legal, communications, engineering, accounting, facilitation, and similar professional services may be selected based on qualifications, relevant experience, and best fit for Association needs.

### Section 6.6 Cooperative Purchasing

The Association may utilize contracts, rates, or procurement vehicles available through member agencies or public entities when advantageous.

### Section 6.7 Sole Source

A purchase may be made without competition where only one reasonable source exists due to compatibility, continuity, proprietary expertise, unique qualifications, or emergency need.

## **ARTICLE VII – PAYMENTS AND CONTROLS**

### Section 7.1 Invoice Review

Invoices shall be reviewed for:

- a) Accuracy;
- b) Receipt of goods or services;
- c) Consistency with budget or authorization; and
- d) Proper coding.

### Section 7.2 Payment Methods

Payments may be made by check, electronic transfer, purchasing card, or other secure means approved by the host agency.

### Section 7.3 Reimbursements

Reasonable expenses incurred for authorized Association business may be reimbursed upon submission of documentation.

### Section 7.4 Financial Reporting

The Executive Director shall provide periodic financial reports to the Board showing revenues, expenditures, budget status, and reserves.

## **ARTICLE VIII - ETHICS AND CONFLICTS**

### Section 8.1 Good Faith

All financial actions shall be conducted in good faith and in the best interests of the Association.

### Section 8.2 Conflict of Interest

Any Board member or participating representative with a financial interest in a proposed transaction shall disclose such interest and refrain from participating in the decision when appropriate.

## **ARTICLE IX - MODIFICATION**

This Policy may be amended by majority vote of the Board, unless a higher threshold is required by the TWSA Agreement.

## **ARTICLE X - EFFECTIVE DATE**

This Policy shall become effective upon approval by the Board and shall remain in force until amended or repealed.